



City of Roslyn
Citizen Feedback Form
 100 E. Pennsylvania Ave
 P.O. Box 451
 Roslyn, Wa. 98941-0451
 (509) 649-3105

Date: _____

Compliment Comment Complaint Request Inquiry

City Contacted by: Phone Letter In Person
(Staff summarizes feedback below) (Attach letter) (Citizen provide feedback below)

Citizen's Name: _____ **Phone:** _____
(Contact Information Required For Response and Action)

Mailing Address: _____

E-Mail Address: _____

Citizen's Signature: _____
(If submitted in person)

For City Use Only

Taken By: _____

Forwarded to: _____ for response within **10 Working Days**
 with a copy to the City Clerk.

Additional copy to: _____

Action Taken: _____

Date Action Taken: _____ By: _____

File Original and all Documentation with City Clerk