RESOLUTION NO 11-043

A RESOLUTION OF THE CITY OF ROSLYN, WASHINGTON, SETTING CERTAIN FEES AND CHARGES AND RESCINDING RESOLUTION 11-033

WHEREAS, the City has a need to ensure appropriate cost recovery for development related and other actions within the City of Roslyn; and

WHEREAS, Roslyn Municipal Code Section 1.04.110 allows the Roslyn City Council to set fees by Resolution of the City Council; and

WHEREAS, City Staff has performed a review of the current fee schedule and added fees that were previously under review or missing;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROSLYN, WASHINGTON, AS FOLLOWS:

Section 1. The attached City of Roslyn fee schedule and legend/notes are hereby adopted.

Section 2. Resolution 11-033 is hereby rescinded

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF THE 22ND DAY OF NOVEMBER, 2011.

C Cooke

Cordy Cooke, Mayor Pro-Tem

ATTEST:

Amber J. Shallow

Amber Shallow, Clerk-Treasurer

Approved as to form:

Margaret J. King, City Attorney

City of Roslyn, Washington
Certain Fees Adopted - May 13, 2008
Amended - November 22, 2011

Accessory Dwelling Unit (ADU)	$250 + costs
Annexations	$2,000 + costs
Appeals	$50 + costs
Architectural Design Review	$250 + costs
Binding Site Plan	$500 + costs
Building Permits	IBC Fees + costs
Building Permits - Missed Inspections	$65/missed inspection. + costs
Business License, 1-5 Employees	$50 + costs
Business License, 6-10 Employees	$100 + costs
Business License, 11+ Employees	$200 + costs
Business License Transfer Fee	$25 + costs
Camping Permit	$50 + costs
Certificate of Occupancy	IBC Fees + costs
Certificate of Zoning Compliance	$50 + costs
Clear and Grade Permit - Major	$100 + costs
Clear and Grade Permit - Minor	$50 + costs
Code Interpretations - Formal	$50 + costs
Comprehensive Plan Amendments	$1,000 + costs
Conditional Use Permit	$250 + costs
Copies (each side counts as 1 page)	$0.15 per page
Council Chamber ("Meeting Room") (up to 4 hours)	$25 + costs
Council Chamber ("Meeting Room") (4-8 hours)	$50 + costs
Critical Area Reports Review	$250 + costs
Deck Permit	$50 + costs
Demolition Permit	$50 + costs
Essential Public Facilities Review	$5,000 + costs
Fence Permit	$50 + costs
Final Plat Approval	$1,000 + costs
Final Short Plat Approval	$500 + costs
Fire Inspection	$100 + costs
Historic Register Certificate of Appropriateness	$250 + costs
Historic Register Waiver	$50 + costs
Impact Fees	To be determined.
Livestock Permit	$50 + costs
Lot Line Adjustment	$250 + costs
Lot Line Vacation	$0 + costs
Master Planned Development	$5,000 + costs
Meter Box Re-install	$100 + costs
NSF Fee - 1st Return (re-present to bank)	$15 + costs
NSF Fee - 2nd Return (remove from account)	$35 + costs
Overweight Vehicle - Annual Permit	Fee under review.
Overweight Vehicle - Temporary Permit	$25 + costs
Pet License - Intact	$25 per tag
Pet License - Spayed/Neutered	$10 per tag
Pet License - Replacement Tag (same year/same pet)	$5 per tag

Pre-application Meeting	$125 + costs
Preliminary Plat Approval (5 or more lots)	$2,000 + costs
Preliminary Short Plat Approval (Less than 5 lots)	$1,000 + costs
Public Agency and Utility Exception Review	$500 + costs
Reasonable Use Exception	$500 + costs
Rezone	$2,000 + costs
Right-of-Way Use Permit - Construction Activities	$250 + costs
Right-of-Way Use Permit - Other	$100 + costs
SEPA Review	$250 + costs
Sewer Hook-up	$5,900/ERU + costs
Sign Permits	$50 + costs
Significant Tree Removal Permit	$50 + costs
Special Use Permit - Major	$250 + costs
Special Use Permit - Minor	$50 + costs
Stop Work Order/Code Enforcement Actions	$100 + costs
Transportation Concurrency Review	$250 + costs
Vacation Rental - Initial Permit	$250 + costs
Vacation Rental - Yearly Review	$50 + costs
Variances	$250 + costs
Water Hook-up	$2,000/ERU + costs
Wireless Communication Facilities - Major	$10,000 + costs
Wireless Communication Facilities - Minor	$250 + costs
Park and Ball Field Related Fees	
Ball Fields & Gazebo	$200 +costs
Kitchen	$100 +costs
~~Meeting Room~~	~~$50 +costs~~
Events That Charge Admission	$50 +costs
Ball Tournaments (per team)	$20 +costs
Ball Leagues (per team)	$20 +costs
Cleaning Deposit	$200 +costs

LEGEND/NOTES

1. + Costs: In addition to the base application fee the Applicant shall reimburse the City for the costs of required legal notices, professional engineers, and other consultants retained by the City to review and inspect the Applicant's proposal not covered by the base fee. These professional services may include, but are not limited to: engineering, traffic engineering, legal, planning, environmental review, financial, accounting, utility locations, soils, mechanical and structural engineering. In the event that a project requires special analysis by City Staff beyond that which is included in the base fee, the Applicant shall also reimburse the City at a rate of $50 per hour for this extra staff time. The City may require the Applicant to deposit an amount with the City to cover anticipated costs of retaining professional consultants or performing special staff analysis prior to initating a review of the proposed project.

2. The reference to IBC Fees, means that the fees shall be calculated in accordance with the provisions of the International Building Code as adopetd by the City of Roslyn.

3. Business License fees are based on the number of employees in accordance with the provisions of the Business License Program.

4. Copy fees are for public records requests only and shall not be construed to mean that the general public will be allowed to use City equipment to make general copies.

5. The City may also require financial guarentees and/or performance bonds to ensure the timely completion and satisfactory completion and maintenance of project related activities.

6. This fee schedule shall not preclude the City from imposing mitigation fees and/or entering into voluntary mitigation fee agreements through the exercise of its substantive SEPA authority.

7. If a permit category is not listed, then the Mayor or his/her designee shall determine the fee schedule for that category.

8. In the event of unique and unusual circumstances, community fund raising events, and/or economic hardship the Mayor may waive or reduce a fee.