

**CITY OF ROSLYN  
WASHINGTON**

ORDINANCE NO. 1118

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**AN ORDINANCE OF THE CITY OF ROSLYN,  
WASHINGTON, CREATING A NEW CHAPTER 12.45 OF  
THE ROSLYN MUNICIPAL CODE RELATING TO DESIGN  
STANDARDS FOR CEMETERIES; PROVIDING FOR  
SEVERABILITY; AND ESTABLISHING AN EFFECTIVE  
DATE**

**WHEREAS**, the City Council has determined that maintaining the historical appearance of the City's cemeteries is important to the overall aesthetics; and

**WHEREAS**, the City Council finds that unregulated cemetery design may distract from the historic and scenic character of the City of Roslyn; and

**WHEREAS**, the City Council has determined that standards and regulations are necessary to maintain uniformity amongst the cemeteries and desires to adopt such standards into the Roslyn Municipal code;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ROSLYN,  
WASHINGTON, DO ORDAIN AS FOLLOWS:

**Section 1. Chapter 12.45 RMC, Adopted.** A new chapter 12.45 of the Roslyn Municipal Code, entitled "Cemetery Design Standards," is hereby adopted to read as follows:

**Chapter 12.45  
CEMETERY DESIGN STANDARDS**

Sections:

- 12.45.010 Purpose.
- 12.45.020 Fencing.
- 12.45.030 Signs.
- 12.45.040 Grave plot requirements.
- 12.45.050 Grave plots – curbing.

**12.45.010 Purpose.**

The purpose of this chapter is to establish uniformity and standards to guide the type, size, and appearance of structures in Roslyn cemeteries with the overall goal of retaining the historic style and design. The city of Roslyn is a National Historic District and the preservation of the historic character of the community is of paramount importance. As such, standardization of the structural

designs of fences and landscaping will be accomplished by implementation of these specifications.

### **12.45.020 Fencing**

A. Construction of Removal Approval. The construction or removal of any fence in the cemeteries requires review and approval by the Cemetery Commission. Anyone wishing to install or repair fencing in the cemeteries shall complete a Structural Changes Application and must supply an estimate of the cost of material and labor as well as funding sources to ensure the satisfactory completion of the project.

B. Retaining historical style and design. Original fences should be retained and repaired whenever possible. When reconstruction must occur, the original fence should be matched in color, materials, size, scale, texture, and composition. New fences should emulate historic styles and designs still found in the cemeteries. All fencing material must allow for adequate viewing of the cemeteries.

C. Colors. All fencing colors must be approved by the Cemetery Commission.

D. Individual cemetery fencing. If an individual cemetery is fenced, it shall be fenced with wood or picket-style fencing or double-looped crimped wire (also called woven wire). All fencing surrounding individual cemeteries must contain at least 1 entrance gate for vehicles and 1 entrance gate for pedestrians.

If the cemetery being fenced shares a border with another cemetery, then a pedestrian gate must be installed for reasonable foot traffic between the cemeteries.

E. Wood or picket-style fencing requirements. The following requirements must be met for wood or picket-style fencing:

1. Material must be tight knot cedar.
2. The height of the fence shall be between three and four feet.
3. Pickets shall be a minimum of  $\frac{3}{4}$  inches thick by 3 inches to 4 inches wide.
4. The spacing between pickets shall be between  $1\frac{1}{2}$  inches to 2 inches.
5. Pickets shall either be spear point or regular cut.

6. Only stainless steel or galvanized nails may be used in the construction of the fence to prevent tannic acid bleeds onto the wood.
7. Fence posts shall be a minimum of 6 inches by 6 inches and spaced not more than 8 feet apart.
8. Cross bars shall be 2 inch by 6 inch cedar boards.
9. Post holes shall be a minimum of 30 inches deep. The bottom will be laid with 6 inches to 8 inches of pea gravel and topped with 24 inches of cement. The post shall sit on top of the pea gravel.

F. Double-looped crimped wire (woven wire) fencing requirements. The following requirements must be met for double-looped crimped wire fencing:

1. The height of the fence shall be between 30 inches and 4 feet.
2. Fence posts shall be 6 inch by 6 inch cedar material.
3. Posts are to be no more than 8 feet apart.
4. Cross bars must be 2 inches by 6 inches minimum.
5. Wire is to be attached to the cross bars with a heavy duty staple.
6. Post holes shall be a minimum of 30 inches deep. The bottom will be laid with six inches to eight inches of pea gravel and topped with 24 inches of cement. The post shall sit on top of the pea gravel.

G. Grave plot fencing. Grave fencing is allowed only in the Polish and Old City Cemeteries. All new or repaired grave fences must be compatible with existing fences.

#### **12.45.030 Signs.**

A. Generally. The construction or removal of any sign in the cemeteries requires review and approval by the Cemetery Commission and the City Planner. Anyone wishing to install or repair any sign in the cemeteries shall complete a Structural Changes Application and must supply an estimate of the cost of material and labor as well as funding sources to ensure the satisfactory completion of the project.

B. Cemetery name signs.

1. The material may be treated wood or wood coated in a preservative. Cedar is the preferred wood.
2. Signs shall be a natural wood color. Lettering shall be routed into the wood and painted black or white.
3. 4 inch tall individual boards shall be used consistent with existing historical signs. Where more than one board is used to define a cemetery, then reinforced back strapping (on strap on each side of pole) shall be used to prevent turning or spinning. The strapping shall be no more than 1 inch in width each.
4. Maximum Size of Cemetery Name Signs shall be 96 inches in height and 24 inches in width. Height shall be measured from the top of the uppermost board to the bottom of the lowest board.
5. The ultimate placement of any cemetery name sign shall be determined by the Cemetery Commission to ensure the most visibility to visitors is obtained without obstructing the view of the cemetery itself.

C. Directional and informational signs.

1. The material shall be metal. The color scheme shall be a brown background with white lettering.
2. Directional signs shall meet the standards for road signs. Information signs shall be no larger than 2.5 feet by 4 feet and rectangular in shape.

D. Monument signs. All monument designs and colors must be approved by the Cemetery Commission (this does not include grave monuments for individual plots). The material shall be marble, stamped concrete, or granite. The lettering shall be engraved.

**12.45.040 Grave plot requirements.**

A. For adult plots, the size shall be three and one half foot wide by nine feet in length. For child or infant plots, the size shall be 3.5 feet wide by 5 feet in length.

B. Grave plots may be covered with tiles, rock, green outdoor carpeting, or flat-pour concrete at or below curbing level.

C. These provisions are intended to comply with the Standards for Preservation, Rehabilitation, Restoration, and Reconstruction of Historic Properties. The City of Roslyn reserves the right to remove any grave plot coverings that deteriorate without notice.

**12.45.050 Grave plots – curbing.**

A. Curbing is required in the following cemeteries: Cacciatori D’Africa, Dr. Starcevich #1, Dr. Starcevich #2, Eagles, Foresters, I.O.O.F, Knights of Pythias (Old and New), Lithuanian, Mt. Olivet Black Pioneers, Old City, Polish, Redmen, Serbian, Silvio Pelico, Slovak, and St. Barbara’s.

B. The dimensions of the curbing shall match the existing curbs of each cemetery. The colors of the curbing shall be natural cement, gray tones, or white.

**Section 2. Severability.** Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

**Section 3. Effective Date.** This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

**ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF  
ON THE 22<sup>ND</sup> DAY OF SEPTEMBER, 2015.**

CITY OF ROSLYN

  
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Geoff Scherer, Mayor

ATTEST/AUTHENTICATED:

  
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Brandi Taklo, City Clerk

Approved as to form:

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Ann Marie Soto, City Attorney

Filed with the City Clerk:

Passed by the City Council: 9-22-2015

Date of Publication: 10-22-2015

Effective Date: 10-29-2015