

**CITY OF ROSLYN
WASHINGTON**

ORDINANCE NO. 1100

**AN ORDINANCE OF THE CITY OF ROSLYN,
WASHINGTON, AMENDING RMC 2.70.110 RELATING TO
EMPLOYEE PERFORMANCE EVALUATIONS;
PROVIDING FOR SEVERABILITY; AND ESTABLISHING
AN EFFECTIVE DATE**

WHEREAS, the City has adopted personnel policies to guide conditions for all employees of the City of Roslyn; and

WHEREAS, RMC 2.70.110 requires employee performance evaluations at least once per year but does not provide guidelines for when those evaluations are to take place; and

WHEREAS, the City Council desires to amend the personnel policies to set a schedule for performance evaluations that will ensure more timely and consistent performance evaluations; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ROSLYN, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. RMC Section 2.70.110 (Evaluations), Amended. Section 2.70.110 of the Roslyn Municipal Code is hereby amended to read as follows (with legislative revision marks):

~~Each employee is required to shall meet a minimum of once a year, or more if requested, each January~~ with the mayor and a majority of the ~~personnel committee~~Budget Finance and Administration Committee to review and evaluate job performance, which may involve job-related items in his/her personnel file. Subject to annual budget approval and allocation, employees may receive an automatic step increase upon receiving a satisfactory performance evaluation in January. The City will attempt to accommodate employee requests for additional performance evaluations on a case-by-case basis.

Section 2. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 3. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

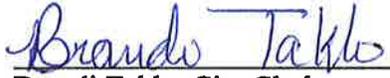
**ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF
ON THE 14th DAY OF January, 2014.**

CITY OF ROSLYN



Neal Lockett, Mayor

ATTEST/AUTHENTICATED:



Brandi Taklo, City Clerk

Approved as to form:



Ann Marie Soto, City Attorney