

CITY OF ROSLYN
CITY COUNCIL MEETING MINUTES

April 23, 2013 – 7:00 P.M.

Roslyn Council Chambers, 201 S. 1st, Roslyn, Washington

CALL TO ORDER, FLAG SALUTE, ROLL CALL, AGENDA UPDATE: 7:00pm

Mayor Lockett called the meeting to order at 7:00pm, led the flag salute and asked the Clerk – Treasurer to call roll.

PRESENT: Mayor Neal Lockett, Councilmember Andy Januszkiewicz, Councilmember Laura Osiadacz, Councilmember Geoff Scherer, Councilmember Mitch Long, Councilmember Nolan Weis, and Councilmember Derek Gruber

1.) AB13-016 Councilmember Vacancy (possible oath of office)

Mayor Lockett read the agenda bill for this item.

MOTION: Councilmember Weis **MOTIONED** to appoint Anthony Novack to the City Council. Councilmember Long **SECONDED** the motion. The motion was **APPROVED 5-1** (Councilmember Osiadacz).

Council discussed the number of applicants (only one) and what the policy is for filling Council vacancies. They also discussed opening the position back up and the fact that someone else came to apply after the deadline.

Anthony Novak, Roslyn – I'm not offended by the discussion at all, in a way it's a shame that only one person put in for this. I've already showed that I'm willing to do this job, I was going to put in for the last vacancy but I was a day late and I accepted that, I'm here this round and ready. Either way, if I'm appointed tonight or not, I would not be offended.

Councilmember Long – we should try to come up with a policy for this in the future. It's a big decision and we should have some guidelines in place.

Mayor Lockett – I will have staff work with the budget, finance, and administration committee members to put together a policy.

After the discussion was finished and the Council voted Mayor invited Mr. Novack to come forward and the Clerk – Treasurer administered the Oath of Office.

CONSENT AGENDA:

2.) Checks #11943 – #11985 & Electronic Funds Transfers (EFT) as follows:

- a.** Accounts Payable in the amount of **\$54,468.56**
- b.** Payroll of March 31, 2013, in the amount of **\$21,089.60**
- c.** Payroll of April 15, 2013, in the amount of **\$10,801.05**

Mayor Lockett read the consent agenda.

MOTION: Councilmember Januskiewicz **MOTIONED** to approve the consent agenda. Councilmember Gruber **SECONDED** the motion. The motion was **APPROVED 7-0.**

Councilmember Long asked why there is such a difference between the two payrolls.

Amber Shallow replied that the health insurance, retirement are paid out at the end of each month and the labor & industries is paid out at the end of the quarter.

CITIZEN’S COMMENTS: (non-agenda items)

Vicki Thurgood Friends of the Library Representative – First off we want to thank you for your continued support. We are wondering if there are any updates on grant writer or the capital budget request.

Mayor Lockett – we met with grant writer but we didn’t have a lot to transact. We do not have an answer yet from the legislature on the \$700,000 that we applied for through the state budget process.

Ms. Thurgood – we understood you asked for full amount?

Mayor Lockett – yes, we did originally ask for that much but we were in a bit of a competitive process and Representative Manweller & Warnick asked if there was a way to cycle this over a three year period then we should. So we came up with a list of things that could be done without closing the downstairs. We came up with a new roof, replacing the bell tower, windows, siding, and exterior handicap access. That would be a way to get the money and use it rather than sit on it and wait until we had more.

ANNOUNCEMENTS, PRESENTATIONS, APPOINTMENTS:

3.) AB13-017 Presentation of 1st Quarter Revenues

Mayor Lockett read the agenda bill for this item.

Amber Shallow, Clerk – Treasurer gave the presentation.

Councilmember Osiadacz asked for additional forecasting information.

Mrs. Shallow – I will look into trying to provide forecasts for the entire budget but we can definitely do for sales tax as well as a couple other revenues that we’ve been tracking.

Mayor Lockett – we actually have 3 budgets within our budget, Water, Sewer, and General. The real scary one is General because all the other services, other than water, sewer, and storm, come from the general fund. If you look at all the revenues the city has it looks like we are pretty good but that’s not necessarily so, when you look at just the general fund and all the different areas that draw from that fund it’s not so great. We are dealing right now where the legislature has a lot of control over the revenues that come to the city. When the cost of car tabs was cut we lost out and now the state is looking to take some of the liquor taxes away from us.

Councilmember Long – I would also like to see the expenditures when we get the quarterly reports.

Mayor Lockett – we will be getting to the budget much sooner this year and on August 15 we will be asking the departments for their budgets for next year.

Councilmember Novak – is there a report that shows all the revenues and expenditures for the prior year?

Clerk – Treasurer replied that yes, the annual report shows all that which will be completed for the 2012 year by the end of May.

Councilmember Scherer – the Budget, Finance, & Administration (BFA) Committee met and went over this information in detail.

Mayor Lockett – I appreciate the work the BFA and Budget committees did last year getting us through the process.

INTRODUCTION:

4.) AB13-018 A Resolution Authorizing a Contract for Bond Counsel Services
Mayor Lockett read the agenda bill for this item.

MOTION Councilmember Long **MOTIONED** to approve **Resolution #13-009** authorizing a contract with K & L Gates, LLP for bond counsel services. Councilmember Scherer **SECONDED** the motion. The motion was **APPROVED 7-0.**

Councilmember Scherer – Foster Pepper was higher in cost.

Councilmember Weis – we have a good relationship with K& L Gates and communication.

Mayor Lockett – K&L gave us references and Foster Pepper did not.

Ann Marie Soto, City Attorney – Your bond counsel will look through lots of documents that are very complex and make sure everything is in order.

Councilmember Gruber – so in other words they will be reviewing boring legalese that's boring even to other attorneys.

Mayor Lockett – they'll get us to where we need to go.

Councilmember Januszkiewicz – there are two fees listed.

Mrs. Shallow – yes, \$2500 for Bond issuance and \$500 for the bond anticipation note which will cover the interim financing while the project is taking place.

Councilmember Novak – did anyone check with references?

Mrs. Shallow replied no, but someone from USDA needs to approve the contract and K & L Gates has worked for Roslyn before.

Councilmember Novak – it might not hurt just to dot the i's and cross the t's.

5.) **AB13-019** A Resolution Authorizing Interim Financing
Mayor Lockett read the agenda bill for this item.

MOTION Councilmember Gruber **MOTIONED** to approve **Resolution #13-010** authorizing interim financing with Cashmere Valley Bank.
Councilmember Scherer **SECONDED** the motion. The motion was **APPROVED 7-0.**

The Council then discussed how the process works with USDA funding, including bond issuance, bond anticipation notes, interim financing and who all has to approve each step of the process.

MAYOR AND COUNCIL CONCERNS AND INITIATIVES:

Councilmember Long – the Transportation and Public Works (TPW) Committee met with Joe Peck and we got some good information regarding where Gray & Osborne is at with all our projects. We also looked at projects that we would like to put on the 6 & 20 year capital improvements plan in comprehensive plan as part of the update. However, there seems to be a need for a face to face meeting with our engineers. We would like to have a meeting with Gray & Osborne, public works staff, TPW committee members, and the Mayor to discuss several items, including the water comprehensive plan update and the bridge crossing project. Would it be possible to schedule a meeting so we can start hashing this stuff out?

Mayor Lockett – we will be meeting with Gray & Osborne very soon as well as with Adam Gravely to discuss our water situation. Then we should have a meeting here in Roslyn as you suggested.

The Council then discussed the bridge crossing project and the possibilities of boring under the river or just replacing the pipe on the bridge again.
Councilmember Novak noted that KR D bored under Swauk Creek.

Councilmember Osiadacz – there was some electrical work done by the coal miners memorial and there were some sensors that tell the Christmas lights to go on when it's dark and they appear to be gone, also the lights were left dangling.

Mayor Lockett – the reason the work was done, not only the problems the Sunday market had with the electrical over there, but there was also a high likelihood that someone could have been shocked or electrocuted. So we now have a safer set up with adequate breakers. It was a hazard so I had it done. As far as the photo sensors that were there we'll have to check into it.

Mayor Lockett – we need to go back and visit medical marijuana – we may not need to do anything but I'm asking the public health and safety committee to review it and let us know.

Councilmember Weis – good job to Dusty and the rest of our public works crew for sweeping and maintaining our alleys, I hope they continue the work and don't get too comfortable.

Mayor Lockett – there is a tree down in the Old City Cemetery and we've had two individuals come out and give us quotes to remove it.

Approximately 26 executives from the Daimler Corporation in Germany are here today, you probably seen all the Freightliners semi trucks in town this afternoon. They came to experience the trucks and drove from Swan Island in Portland up through Yakima, and spent some time here in Roslyn.

There is a tree down at tennis courts. It had rotated and was ready to fall on the Coal Mines Trail so we had it felled and cleaned up by Ben Flowers. There are some additional trees that still need to be taken care of but they didn't present as much of an immediate threat.

Councilmember Osiadacz – there was a pretty severe fire in town today. One of the good things that came from it was the different departments working together. Roslyn, Cle Elum, District #7 all worked well together. It's greatly appreciated and we feel very bad for the family that lost their home.

ADJOURNMENT: 8:36pm

MOTION Councilmember Long **MOTIONED** to adjourn the meeting at 8:36pm. Councilmember Weis **SECONDED** the motion. The motion was **APPROVED 7-0.**

Neal R. Lockett, Mayor

Attest: _____
Amber Shallow, Clerk – Treasurer