

**CITY OF ROSLYN**  
**CITY COUNCIL MEETING MINUTES**  
**January 22, 2013 – 7:00 P.M.**  
Roslyn Council Chambers, 201 S. 1<sup>st</sup>, Roslyn, Washington

**CALL TO ORDER, FLAG SALUTE, ROLL CALL, AGENDA UPDATE: 7:00pm**

Mayor Lockett called the meeting to order at 7:00pm, led the flag salute and then asked the Clerk – Treasurer to call roll.

**PRESENT:** Mayor Neal Lockett, Councilmember Mitch Long, Councilmember Laura Osiadacz, Councilmember Geoff Scherer, and Councilmember Nolan Weis.

**ABSENT:** Councilmember Andy Januszkiewicz, Councilmember Karen Flowers, and Councilmember Derek Gruber

**MOTION:** Councilmember Weis **MOTIONED** to excuse the absent Council Members. Councilmember Long **SECONDED** the motion. The motion was **APPROVED 4-0**.

**STAFF PRESENT:** Amber Shallow, Clerk - Treasurer

Mayor Lockett introduced Kittitas County Commissioner Gary Berndt who was at the meeting in the audience.

**CONSENT AGENDA:**

- 1.) Accounts Payable Checks of January 22, 2013 #11759 - #11774, in the amount of **\$42,468.73**
- 2.) Payroll Checks of January 15, 2013 #11750 - #11758 & #13766 – EFT3, in the amount of \$12,611.97
- 3.) Minutes of October 23, 2012 Council Work Study Meeting and November 13, 2012 Council Work Study Meeting

Mayor Lockett read the consent agenda.

It was disclosed to the Council and public that check #13766 and EFT3 were the vacation payouts for Councilmember Long when he left his employment with the City of Roslyn.

**MOTION:** Councilmember Scherer **MOTIONED** to approve the consent agenda. Councilmember Osiadacz **SECONDED** the motion. The motion was **APPROVED 4-0**.

**CITIZENS COMMENTS:**

Jonine Collins, Vinegar Bend Ronald & operates Roslyn Sunday Market – I have made a very difficult decision; I can no longer operate the market. I want to express my sincere thanks to the City and others in town for their support. Ms. Collins then read from a letter detailing the reasons she was not going to operate the market any longer and expressed her frustration with the limitations on the grant amounts allowed per applicant.

Mayor Lockett – we had a chance to talk prior to this meeting but certainly not to the extent of the information you presented tonight. It is with heavy heart that we see you go.

Rick Henderson, Vice President of the Ronald/Roslyn/Cle Elum Heritage Club – I have nothing negative to say about the market; we would like to work with it and see it succeed. We've had challenges the last few years from attendees and presenters to have more space. I would hate to see the market go away and maybe there is something that can be done to keep the market here in Upper County.

Mayor Lockett asked Commissioner Berndt if he had anything to say.

Commissioner Berndt – I had some objection at that same meeting on behalf of the Cle Elum/Roslyn Chamber of Commerce which didn't get any grant money. All I can say is change is coming, I can't repair prior damage, but we can go forward.

Deb Hoffman, President of Roslyn Downtown Association (RDA) – just to speak to the comment about charging rent for the storage shed & bathrooms. We have to consider unlike the seven years prior there are renters in that building that need parking; we quizzed our renters and with their feedback we decided to charge a nominal fee. We also did offer a \$500 sponsorship; we have a one page application to receive that money and a board member was supposed to communicate that with you. I personally appreciate the market and love going to it and have supported it as a business owner and I hope it comes back in one way shape or form sometime soon.

Dick Watts, President of the Heritage Club – our club lost out on County tax funds as well. In regards to us asking for more space on Pennsylvania Ave; we are in a transition and our events are getting larger, we will need more space and working together will be very important.

Mayor Lockett asked about the two events.

Mr. Watts – we started the Memorial Weekend event about three years ago trying to get people to come spend the weekend rather than just one day. It runs in conjunction with the ceremony held at the cemeteries for the Veterans on that weekend.

JJ Collins, Ronald – I have been going through this for the last eight years with my wife and there is a theme about all this and it has to do with the windfall of hotel/motel tax funds, mainly because of the lodging in Suncadia and vacation rentals. Second I put the line in Jonine's letter about the potential in this community. Both the challenge, and the opportunity for the community, is that everyone needs to work together to spread these events out throughout the year so that they don't all jam up on two weekends a year. Finally, I would like to reiterate what Jonine said, we

have a great empathy for the challenges you face in trying to guide the city.

Mayor Lockett – when you talk about trying to do things more cohesively; I believe you weren't talking just about Roslyn but all of us in the area.

Mr. Collins – “The business of Roslyn better be business”, it's a comment from somewhere else but applies here too.

Mayor Lockett asked Mr. Watts – one of your events will be held in Ronald, why is that?  
Dick – when we began the Memorial Weekend event it was to keep people here thru the weekend. When we held the event at the NWI building we had to rent the chairs & tables and haul them in and set them up, then take them down and return them. The Ronald community building offers those items and at a cheap price, we will still get all our supplies here in Roslyn and lodging will be in Roslyn as well.

Peg Bryant, Roslyn – in light of all the comments tonight, maybe it would be good to have an examination of the issues and see if something can't be done, just examining how things fit.

JJ Collins – most people focus on solutions, we need to focus on a problem such as a parking problem, if there is a parking problem that means we have so many people visiting that there isn't any room to park.

Marc Brodine, Roslyn – there has been one problem identified which is the working relationship between Upper County and the County. Roslyn is able to act much bigger than we are because we have such a large and active volunteer base, such as the Friends of the Library, the Roslyn Downtown Association, City Government, etc. When we can find ways to cooperate and find ways to utilize volunteerism we will succeed.

Councilmember Long – thanks Jonine for all your efforts over the years it has been great.

#### **ANNOUNCEMENTS, PRESENTATIONS, APPOINTMENTS:**

- 4.) AB13-003** Presentation Regarding Cle Elum – Roslyn School District Levy (Superintendent Mark Flatau)

Mayor Lockett – I went to a rally this afternoon that had to do with the next agenda item; the agenda bill states that Mark Flatau would be present, but Matt Chase is here.

Matt Chase, Elementary School Principal – Mr. Flatau was spread pretty thin so I offered to come on his behalf. I am here to present facts on upcoming levies that will be on the ballot. There are two issues; they are not new but replacements and the stewardship of our dollars and how we take care of our tax-payers money very seriously.

The 1<sup>st</sup> is a replacement levy known as a M & O levy and the 2<sup>nd</sup> is a capital project levy. The M & O levy is 25% of how we operate, it covers what the state does not; the 2<sup>nd</sup> levy allows us to do replacement of structures, provide technology for students, it's not repairing the hole in the roof but replacing the roof.

One of the projects you've seen recently is our track; it was being uprooted by tree roots and so we replaced the track with our capital projects levy dollars. I want to stress that this is not a new levy or tax but rather it simply is replacing a levy currently in place which is scheduled to end this year. I am proud to represent the district as an educator but also as a steward of the money; we have gotten projects done on time and within budget and we try to get as much public input as possible.

Mayor Lockett – isn't it true that we have either the lowest or one of the lowest levy tax rates around?

Mr. Chase – yes that is true, if you look at the insert you can see where we stand compared to the rest of the county.

Mayor Lockett – is it true that the state only covers about 70% of the schools budget?

Mr. Chase – that is true, this levy helps us keep smaller class sizes by hiring extra teachers.

Mayor Lockett – my house value has gone down, how does that affect these numbers?

Mr. Chase – the new valuations were taken into account for this brochure.

Councilmember Weis – how did the rally go?

Mr. Chase – in spite of the fact that it was only 12 degrees out, lots of parents, kids, and community members showed up.

Councilmember Scherer – thank you very much Matt; there is nothing more important than the education of our children.

Councilmember Osiadacz – I think it's pretty inexpensive for what we get out of it.

**5.) AB13-004 Presentation Regarding Roslyn Visitor's Center by Roslyn Downtown Association (Deborah Hoffman)**

**\*Presentation Given by Ms. Deborah Hoffman, RDA President**

Mayor Lockett read the agenda bill & turned the meeting over to Deb Hoffman.

Deb Hoffman, RDA President – I would like to thank the Mayor & Council for your support; it was the first year of real operation. We engaged in 3 months of full time operation, and we paid a teacher and student from CWU to staff it and got lots of good information. Ms. Hoffman then read their written report.

We hope to have written material available in early spring this year. Then Ms. Hoffman read a letter from Jim Armstrong of the Kittitas County Chamber which stated they look forward to working with RDA. RDA is

also working with CWU to get more assistance from their tourism department.

Mayor Lockett – I recently re-read the contract for the visitor’s center and nowhere within the contract does it set the hours that you need to be open. The contract also sets some general descriptors of how the contract works. Do you believe this contract gives you enough guidance to carry on what the visitor’s center should be doing?

Councilmember Scherer – more specifically how many days were you open?

Ms. Hoffman – seven days a week loosely from 10am until 5pm, throughout June, July, August, and a few days in September before school started. If the contract dictated the hours we had to be open it would have been more difficult. If you would like to add hours or work with RDA to guide those hours we would be willing to do that.

Mayor Lockett – RDA has control of the NWI building (Ms. Hoffman stated “and the Lane house”), and there has been rumors about the Harold Weis building.

Ms. Hoffman – I can’t comment on that but I can comment on the two buildings we do own; we will be going back to Olympia for the rest of the money to finish the projects. The Lane House may have some kind of performing arts stage out back.

Mayor Lockett – in some ways this building we are in, (Old City Hall building) is the people’s building and it seems to be in competition for the funds from Olympia.

Councilmember Long – what’s the process for getting public input?

Ms. Hoffman – we’ve had some, not this last year, but in the spring we will try to get more.

Councilmember Scherer – how do I find out about the chance for public input?

Ms. Hoffman – the website will help with that, there will be flyers put out.

Councilmember Long – you mentioned that you have been surveying visitors, have you reported the results to the City?

Ms. Hoffman – we will be working with the (County) Chamber to utilize the results to put together brochures and maps.

Councilmember Long – do you have any expected date of when you will have a draft project?

Ms. Hoffman – early spring is all I can say.

Councilmember Weis – would the RDA be more inclined to give more updates throughout the year?

Ms. Hoffman – absolutely if you would like more just let me know and I’d be happy to talk about what we are doing. We hope to be self sustaining very soon.

Mayor Lockett – how is that through rents?

Ms. Hoffman – yes

**INTRODUCTION:**

- 6.) **AB13-005** Resolution Accepting the Old City Hall Project, Phase 1B as complete and authorizing retainage release

Mayor Lockett read the agenda bill for this item.

**MOTION:** Councilmember Long **MOTIONED** to approve Resolution #13-001. Councilmember Scherer **SECONDED** the motion. The motion was **APPROVED 4-0.**

Mayor Lockett – Councilmember Long you acted as the project manager for the city on this project during your employment with us.

Councilmember Long – we’ve come a long way and I’m looking forward to the next phase.

Mayor Lockett – you did a fantastic job on behalf of the city and following the project through.

Councilmember Weis asked about the ceiling not being finished.

Mayor Lockett explained the need to have access in the next phase and the hardware cloth was a cheap alternative to installing the drywall which would have needed to be torn out when the next phase starts.

- 7.) **AB13-006** Resolution Awarding the 2013 Tourism Grants

Mayor Lockett read the agenda bill for this item.

**MOTION:** Councilmember Scherer **MOTIONED** to approve Resolution #13-002 with the amendment that the special event fees would not be waived and no stipulations attached to the Heritage Club events. Councilmember Weis **SECONDED** the motion. The motion was **APPROVED 4-0.**

Councilmember Weis – we had decided not to waive the special event fees since those fees go into the general fund, and we would like to keep that money in the general fund.

The Council discussed the fact that the Heritage Club put in two applications.

The budget, finance, and administration committee members noted that they talked about funding 75% of their requests, but we wanted the event held in Roslyn.

Mayor Lockett – I had a conversation with Dick Watts a while back and he was unable to book the event in Roslyn; and just as Dick was alluding to, even with the event held in Ronald there isn’t much commerce in Ronald and it is very likely that the attendees will be frequenting venues in Roslyn.

Councilmember Long – they do put on a whole weekend event, and with the comments that were made tonight about the County and their disbursements of hotel/motel taxes, we need to consider that as well since they are generating stays here in Roslyn.

Councilmember Scherer – I amend my motion to still require special event fees but waive the stipulations requiring the events to be held in Roslyn.

Councilmember Weis – I accept the friendly amendment.

Mayor Lockett – since the Sunday market is not part of this particular budget, should we take that out of this Resolution?

Councilmember Osiadacz – what if something happens and the event takes place?

Councilmember Long – leaving it in gives an opportunity for the event to continue.

Mayor Lockett restated the motion and verified that the following amounts would be changed in the resolution: Log show will receive \$1,250.00, the Memorial Weekend event will receive \$1,250.00 and no special event fees will be waived and no stipulations attached.

**MAYOR AND COUNCIL CONCERNS AND INITIATIVES:**

**\*Council Authorized the Mayor to remove a Roslyn Planning & Historic Preservation Commission Member at his discretion; Approved 4-0**

Councilmember Long – thank you very much to the Mayor and staff for getting the draft agenda together for the next meeting work study with Gray & Osborne.

Mayor Lockett – On the Roslyn Planning & Historic Preservation Commission we have a member that has been serving for some time and has missed a lot of the meetings and at this time has 13 outstanding ordinance violations and to me that isn't very representative of a person who is making decisions on other's lives and not following the rules themselves. We've gone to ask her twice to please resign and she refuses; she somehow thinks that she doesn't need to comply with the notices that the City planner has sent to her, some of them could be resolved as simply as just filling out a form. There is nothing personal about it it's just strictly business.

Councilmember Long – what do the bylaws say?

Mayor Lockett – the code states that if a member misses three consecutive meetings without an excuse they can be removed but sometimes absences are excused regardless. I've spoken with the chair person Janine Brodine and Janine went with us and wanted to be present when we asked for the resignation but it didn't work out that way. The chair also wants this done. I'm asking the Council's support in removing the commissioner.

Councilmember Osiadacz – do we have written trail of what we've tried?

Mayor Lockett – No

Councilmember Osiadacz – I think you should do whatever you think is right, I personally would try to have a paper trail.

Councilmember Long – have we spoke with the attorney?

Mrs. Shallow – no, this isn't a personnel matter, they are volunteers and serve at the pleasure of the Mayor. Sorry, I misspoke, it was discussed with Margaret King and she felt the Mayor was justified in removing the commission member.

**MOTION:** Councilmember Scherer **MOTIONED** to support Mayor Lockett's judgment to remove a commission member at his discretion. Councilmember Long **SECONDED** the motion. The motion was **APPROVED 4-0** (Councilmember Osiadacz abstained from voting and therefore her vote is counted with the majority).

Councilmember Long – in regards to the applications for the Citizen's Advisory Committee (CAC), I would ask that you consider the applications and there are two applicants and two vacancies.

Councilmember Weis – when does the CAC meet again?

Councilmember Long - 1<sup>st</sup> & 3<sup>rd</sup> Wednesday of each month at 6:30 in this room.

**ADJOURNMENT: 9:00pm**

**MOTION:** Councilmember Weis **MOTIONED** to adjourn the meeting at 9:00pm. Councilmember Long **SECONDED** the motion. The motion was **APPROVED 4-0**.

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Neal R. Lockett, Mayor

Attest: \_\_\_\_\_  
Amber Shallow, Clerk - Treasurer