

CITY OF ROSLYN
CITY COUNCIL MINUTES
November 22, 2011 – 7:00 P.M.
Roslyn Council Chambers, 109 S. 1st, Roslyn, Washington

CALL TO ORDER, ROLL CALL, FLAG SALUTE, AGENDA UPDATE: 7:03pm
Mayor Pro-Tem Cooke called the meeting to order at 7:00 pm, led the flag salute and asked the Clerk – Treasurer to call roll.

PRESENT: Mayor Pro – Tem Cordy Cooke, Councilmember Andy Januszkiewicz, Councilmember James Begley, Councilmember Laura Osiadacz, Councilmember Geoff Scherer, Councilmember Bethany Spurrier, and Councilmember Derek Gruber

ABSENT: Mayor Jeri B. F. Porter

MOTION: Councilmember Spurrier MOVED to excuse Mayor Porter. Councilmember Gruber SECONDED the motion. The motion PASSED 7-0.

STAFF: Amber Shallow, Clerk – Treasurer; Mitch Long, Roslyn Urban Forest Citizen’s Advisory Committee Staff Liaison; Erin Krake, Librarian

CONSENT AGENDA:

- 1.) Accounts Payable Checks #11199 - #11224, in the amount of \$43,832.82
- 2.) Payroll Checks of November 15, 2011 #7639 - #7651, in the amount of \$14,013.40
- 3.) Minutes of October 25, 2011 Regular Council Meeting

Mayor Pro-Tem read the consent agenda.

MOTION: Councilmember Gruber MOVED to approve the consent agenda. Councilmember Scherer SECONDED the motion. The motion PASSED 7-0.

CITIZEN’S COMMENTS: (non-agenda items)

Jean McDonald, Cle Elum (Friends Of the Library Representative) – as a group we are aware of staff’s effort and diligence and respectfully ask that Council hold the December 27th meeting as scheduled to keep the Old City Hall Project moving.

Susie Martin, Roslyn – my daughter has a letter she would like to submit. Letter was turned into the Clerk – Treasurer.

Mayor Pro-Tem asked the Clerk – Treasurer to read the letter. The letter listed Isabelle Martin’s reasons for keeping the library hours & services at their current levels.

Mitch Long, CAC Staff Liaison – would like to be able to present and briefly discuss the information we have gathered regarding storm water as it passes through the Roslyn Urban Forest. We think this would be a significant addition to Gray & Osborne’s work on the City of Roslyn’s storm water study. We would like to schedule some time with the Public Works & Transportation Committee (PWT) as well as Gray & Osborne to give

our input. Councilmember Gruber noted that the PW&T Committee will be meeting soon and would let Mr. Long know so they can attend.

ANNOUNCEMENTS, PRESENTATIONS, APPOINTMENTS:

COMMISSION, BOARD, AND COMMITTEE REPORTS:

PUBLIC HEARING:

4.) AB11-075a 2012 Preliminary Budget

Mayor Pro-Tem Cooke continued the public hearing on the 2012 Preliminary Budget at 7:09pm.

Mayor Pro-Tem Cooke asked the Clerk – Treasurer to review where the budget is at.

Amber Shallow, Clerk – Treasurer – Mrs. Shallow reviewed the changes that were made since the last meeting which included adding costs for the water comprehensive plan update that will need to be completed in 2012.

Neal Lockett, Roslyn – Mr. Lockett asked who authored this particular budget? Mayor Pro-Tem Cooke replied that the Mayor and finance committee, which is made up of Council Members Scherer, Osiadacz, and Cooke.

Mr. Lockett asked if he could ask a couple of questions and Mayor Pro-Tem Cooke replied yes.

Mr. Lockett noted that he think it is healthy to have a line item for the Mayor's salary but asked if it was possible for the Mayor to re-direct those funds to another source? Mayor Pro-Tem Cooke replied he understood the question but was unsure of the answer.

Mr. Lockett noted that next to the membership line there was several acronyms, one being AWC which he believes stands for Association of Washington Cities and asked if someone could tell him what the other acronyms stood for, WFOA, WMCA, & OASI.

Amber Shallow, Clerk – Treasurer replied that WFOA stood for Washington Finance Officers Association, WMCA stood for Washington Municipal Clerks Association, and OASI stood for Office of Aging and was unsure of the "SI" but that it was something handled through the state and the city has no choice in regards to participation in that particular membership.

Mr. Lockett asked several more questions regarding the expenditures trying to get a better understanding of the budget and the Clerk – Treasurer answered each question.

At this point the allotted time for citizen comments was up and Mayor Pro-Tem Cooke informed Mr. Lockett that the Council was interested in the rest of his questions but first offered anyone else who would like to get in on this discussion to have a chance before the rest of Mr. Lockett's questions were answered.

Jean McDonald FOL representative - like the city the rest of the community is struggling and we want to note that the library staff is working to shift services to meet the

community's needs. Ms. McDonald listed all of the services available and noted that the services offered come with your library card. On behalf of the Friends of the Library we appreciate your efforts to continue these services.

Erin Krake, Roslyn Librarian – thanked Ms. McDonald and also thanked Councilmember Scherer for going down to meet with the County Commissioners which helped to secure the library's funding through the County. Ms. Krake then noted that library services would be impacted if her hours remained at 40 per week and the library assistant position was cut. The reason for the impact would be that the library assistant goes twice a month to the senior apartments and teaches a class with the Swift Link homeschooled students twice a month. Those additional services would not be able to continue.

Greg Luckman, Roslyn – I understand having an attorney is definitely important but as a city maybe we should shop around, maybe a different agreement with her firm or other firms; I think you are getting confused with needing an attorney and needing this attorney.

Mayor Pro-Tem Cooke invited Mr. Lockett to finish his questions and the discussion continued with the Clerk – Treasurer answering questions regarding the budget.

Cynthia Gregory, Friends of the Library Representative – one of the things the FOL asked the City to work on is getting a grant writer; I don't see it in the budget for 2012. The FOL will provide the funding for that. The Clerk – Treasurer thanked Ms. Gregory and noted the oversight, it will be added into the budget for the next meeting.

Mayor Pro – Tem Cooke closed the public hearing at **7:42pm**.

5.) AB11-076a 2012 Property Tax Levy & Resolution

Mayor Pro-Tem Cooke continued the public hearing on setting the levy rate at **7:43pm** and read the agenda bill.

MOTION: Councilmember Scherer MOTIONED to approve Resolution #11-042. Councilmember Gruber SECONDED the motion. The motion PASSED 7-0.

Neal Lockett, Roslyn – Mr. Lockett asked if anyone had estimated what the average cost per resident will be with the increase. The reply was no.

Councilmember Scherer noted that the County doesn't usually take the 1% increase but this year they are.

Councilmember Cooke stated that he is happy the County took the increase as Roslyn needs some of that money as well.

Mayor Pro-Tem Cooke closed the public hearing at **7:46pm**.

6.) AB11-083 2012 Final Budget & Ordinance

Mayor Pro-Tem Cooke read the agenda bill and opened the public hearing at **7:49pm**.

MOTION: Councilmember Scherer MOTIONED to approve the budget ordinance as a FIRST Reading. Councilmember Januszkiewicz SECONDED the motion. The motion PASSED 7-0.

Councilmember Scherer – I would like to see the library funded at their full budget requested because I put in time with county commissioners petitioning for full funding from them. I would like to thank them once again for giving us the funding to help keep library open.

Council asked staff to draft a letter to thank commissioners for money.

Greg Luckman, Roslyn – the point that we are at in the library we can't do anymore with only one person; Shawna is so important and many of the programs we offer can't be done without her. Also, Jean asked you not to cancel the second meeting but there has been no discussion on that.

The Clerk – Treasurer explained that staff hopes to have the contract on agenda for the meeting on the 13th and if we can't get it on that meeting then a special meeting will be called for just the contract.

At 7:53pm, Mayor Pro-Tem Cooke **continued** the public hearing to December 13th, 2012 at 7pm.

INTRODUCTION:

7.) **AB11-085** Resolution Amending the Fee Schedule
Mayor Pro-Tem Cooke read the agenda bill for this item.

Councilmember Spurrier asked how staff arrived at the amount for the pre-application meeting.

Mrs. Shallow responded that the City Planner would be able to explain better but she estimates the time it would take for a pre-application meeting and this is an optional meeting and is not required as part of any application.

Mayor Pro-Tem Cooke asked if the \$50 was for bees and chickens or each. Mrs. Shallow replied that it is per application so you could list everything on one application and pay one fee.

Councilmember Gruber – how did you arrive at the amount for the livestock permit? Mrs. Shallow replied that the City Planner estimated the time it would take to ensure that the application complies with the code and then we take the cost of her time to the city times the number of hours to review the application.

Rhonda Holden, Roslyn – I have some concerns with livestock permit, a lot of us have chickens or bees for food and it is expensive to keep them so another fee on top of it. I also would like to know if this is an annual fee. Mrs. Shallow replied that this particular application does not have an expiration date so it would be for the lifetime of the applicant.

MOTION: Councilmember Gruber MOTIONED to approve the resolution with the amendment to strike the livestock permit fee. Councilmember Spurrier SECONDED the motion. The motion FAILED 1 (Gruber) – 6.

Councilmember Osiadacz stated that she thinks there should be a way for people to know where the chickens are or where they belong.

Councilmember Spurrier – I think it would be fine but historically Roslyn has had chickens and I don't see why we need a fee.

Councilmember Osiadacz – I think right now we need money and I don't think \$50 for a life time of chickens is that much money. If it was annual then that would be another matter and we need to pay for the planner's time.

Councilmember Spurrier – in that case I don't think the fee is too much.

Amber Shallow – if you come in and apply for a permit for livestock and list all the animals you are going to have or intend to have then you would pay the one fee for the one application.

Lindsay Flowers, Roslyn – the plotting of where the chickens are kept might be difficult. I have a summer coop and a winter coop.

Councilmember Spurrier – that is a good point.

Mayor Pro-Tem Cooke – the whole point of a plot plan is to reduce nuisances to neighbors and that is what we are trying to get at.

Neal Lockett, Roslyn – if you are talking about lowering the cost for all livestock, so far it seems the only issues are bees and chickens. If people are growing them for their own personal food that is one thing but if they are growing them commercially that's different.

Greg Luckman, Roslyn – how is the fee going to assuage neighbor complaints?

The Council discussed the amount of the fee.

John Wagenknecht, Roslyn – I am for keeping the \$50 fee, a lifetime fee of \$50 is not that much and people are acting like it's a right to have livestock, but it's not, it's a privilege granted by the city.

Lindsay Flowers, Roslyn - \$50 for a lifetime is not much but that doesn't seem like it may be enough to cover the actual cost to review these applications, although I don't want to make it more.

Neal Lockett, Roslyn – if you look at footnote number one at the bottom of the fee schedule costs are covered.

MOTION: Councilmember Begley motioned to approve Resolution #11-043 as presented. Councilmember Osiadacz SECONDED the motion. The motion was PASSED 7-0.

Greg Luckman, Roslyn – Mr. Luckman asked if this fee schedule was compared to anything such as other towns; Mrs. Shallow replied we don't compare as fees need to reflect our actual costs.

Rhonda Holden, Roslyn – I think it's cumbersome to have to get a permit.

Councilmember Begley – I think we can address issues with plot plans when the committee talks about that code section again.

MAYOR AND COUNCIL CONCERNS AND INITIATIVES:

Mayor Pro-Tem Cooke thanked everyone for coming out and Mr. Lockett for his your careful analysis of the budget. It's good to have others looking this over.

Councilmember Begley – I have a job interview in Olympia and if I'm offered the position I will need to resign.

Councilmember Osiadacz – It's getting to that time of year, what does the crew have in place for flooding? Mrs. Shallow informed the Council that she would ask the Public Works Director to provide a plan for the Council.

Mayor Pro-Tem Cooke – the CAC has a request to meet with Council and or Committees, we should fit them in as needed at the committee and Council levels.

Neal Lockett, Roslyn – can you tell me what the schedule for Council meetings in December will be?

Mayor Pro-Tem Cooke – at this time both will stay scheduled as is and at the meeting on the 13th we will decide if we will cancel 27th and or hold a special meeting.

STAFF REPORTS:

ADJOURNMENT: 8:21pm

MOTION: Councilmember Begley MOTIONED to adjourn the meeting. Councilmember Scherer SECONDED the motion. The motion was APPROVED 7-0.


Neal R. Lockett, Mayor

Attest: 
Amber Shallow, Clerk – Treasurer