

**CITY OF ROSLYN  
CITY COUNCIL MEETING MINUTES**

**November 8, 2011 – 7:00 P.M.**

Roslyn Council Chambers, 109 S. 1<sup>st</sup>, Roslyn, Washington

**CALL TO ORDER, ROLL CALL, FLAG SALUTE, AGENDA UPDATE: 7:03pm**

Mayor Porter called the meeting to order at 7:03pm, led the flag salute and asked the Clerk – Treasurer to call roll.

**PRESENT:** Mayor Porter, Councilmember Andy Januskiewicz, Councilmember James Begley, Councilmember Laura Osiadacz, Councilmember Geoff Scherer, Councilmember Cordy Cooke, Councilmember Bethany Spurrier, and Councilmember Gruber

**STAFF:** Amber Shallow, Clerk – Treasurer; Lisa Haley, City Planner, Joe Peck & Mitch Long, Public Works Crewmembers

**CONSENT AGENDA:**

- 1.) Accounts Payable Checks #11175 - #11198, in the amount of \$99,815.11
- 2.) Payroll Checks of October 31, 2011 #7615 - #7638, in the amount of \$20,473.89
- 3.) Minutes: Regular City Council Meeting of October 11, 2011

Mayor Porter read the consent agenda.

**MOTION: Councilmember Cooke MOVED to approve the consent agenda. Councilmember Spurrier SECONDED the motion. The motion was APPROVED 7-0.**

**CITIZEN'S COMMENTS: (non-agenda items)**

Neal Lockett, Roslyn – Mr. Lockett noted that an ordinance had been passed in regards to pigs and read an article regarding issues with feces, wring worm, salmonella, and other bacteria, and swine flu. Mr. Lockett asked the Council to consider these issues and the potential negative impact it could have on people as it may alter the way the ordinance is enacted.

Susie Martin, Roslyn – Ms. Martin stated she was present as a Friends of the Library representative and would like an update on phase 1b, and asked if it was out to bid yet and if not when would it be? Mayor Porter asked Mitch Long to respond as he is the project manager for the City. Mr. Long informed everyone that we hope to be out to bid early this week but we aren't yet. We had some small issues with getting information back and forth between us and the building official.

Chris Martin, Roslyn – Mr. Martin thanked everyone who is serving the City of Roslyn from Council down to the Commission/Committee level. He then stated that Roslyn is meant to be a historic district and he thinks the Council should really take a look at the planning department and our process. "I came into the City hall to ask if I need a permit and Lisa told me she wasn't sure; Steve talked with me and said no then called back that Lisa said yes but he felt no for a permit required." Lisa is saying I need to go thru design review first before lifting my building and I can't tell without lifting what I need to do. Margaret King, the City attorney offered to Mayor Porter that she would look at this with

Lisa and make sure the process is followed correctly. Ms. King also stated that she would be more than happy to help and make sure there is no issue in translation.

**ANNOUNCEMENTS, PRESENTATIONS, APPOINTMENTS:**

**4.) AB11-073 RUF CAC Design Charrette Results Presentation**

Mayor Porter read the agenda bill and asked Mitch Long to give his presentation.

Mr. Long – I would like to start off with the fact that I have three members of the committee that are in need of re-appointment at the end of this year and I would like your consideration on that and those members would be Dave Dalle, Peg Bryant, & Ellie Belew.

This design charrette was done in partnership with the Wilderness Society through the National Park Service RTCAP Grant and also there were 15 landscape architects from all over Washington that came to help us work on these maps.

The main goal was to create some visual out of all the things we have been talking about at all our meetings and workshops and try to put them in something we could see other than words on paper. We had a vision for the Roslyn Urban Forest Trails & Recreation Plan and it's a plan that has recommendations that are non-motorized, sustainable, able to adapt to new information from monitoring and unforeseen circumstances, connected, and integrated into wildlife and recreation networks in the region embraced by the City and the local citizens and users; provides educational opportunities for the community and enhances the quality of life in Roslyn.

So basically what we did on October 14<sup>th</sup> & 15<sup>th</sup> was to put some teams together to work on different subjects; team 1 was human corridors and they were to identify existing trail heads, trails, recreational facilities, identify new trails, trails to be closed, and how do we coordinate with other local and regional interests such as the Coal Mines Trail Commission, Parks & Recreation District, and other landowners, and potential user conflicts.

Each team has their map up here tonight and if you would like to after the meeting, please feel free to walk around and look at them; I'll leave them up for awhile too.

For the natural environment they would look at integrating the requirements of the Land Stewardship Plan in with some of the trails and recreation stuff we have. We want to show our management areas, as far as having a wildlife corridors and short & long term options.

We also had education, know the forest – know Roslyn, and we looked at natural, historical, cultural, and recreational resources and issues and explored alternative interpretative themes and stories for elements that celebrate Roslyn and the forest not only for the citizens but also the users. There is also local and regional connectivity and they worked with both the human element and wildlife elements.

The last thing we looked at was access and infrastructure; a lot of that was storm water and what can we do with the water issues that are present with flooding and water coming down from around us.

We hope to have a finalized summary in February or March for the whole charrette in a report form. There were approximately 10-15 Roslyn citizens that volunteered their time for this, the CAC members, the Wilderness Society and Parks Service, and multiple businesses and local folks volunteered time and gave beds for people to stay in. This was quite a community effort to get this done, it was tremendous and I thank everyone that helped.

5.) **AB11-074** Appointment of Ms. Janine Brodine to the Roslyn Planning & Historic Preservation Commission

Mayor Porter read the agenda bill.

Mayor Porter then asked Ms. Brodine if she had anything to say.

Janine Brodine, Roslyn – Ms. Brodine stated that she appreciates this opportunity to serve and looks forward to continuing to serve. She also reminded everyone that the development regulations are a living document and will continue to be reviewed and amended as needed.

**MOTION: Councilmember Cooke MOVED to confirm Mayor Porter's appointment of Ms. Janine Brodine to the Roslyn Planning & Historic Preservation Commission. Councilmember Begley SECONDED the motion. The motion was APPROVED 7-0**

At this point Mayor Porter invited Police Chief Scott Ferguson to give his report.

Chief Ferguson reported that on Halloween we had a great parade in Cle Elum and after the parade he put an officer in all 3 communities and there were no incidents. On October 29<sup>th</sup> the police department held a prescription take back event and we had a low turnout but were able to fill half a garbage can and we hope to do this again in the spring. Starting today the police department is moving to the old Price Chopper building on 2<sup>nd</sup> Street in Cle Elum, we are going to continue doing that for the next week or so, and on the 21<sup>st</sup> is when we will open up for business in that building. This will be our temporary home for 4 or 5 months until we get our permanent home in place on the hill on 2<sup>nd</sup> Street up from the Ranger Station.

Councilmember Cooke – it occurs to me that we could maybe remind people the month before on the utility bills.

Council agreed and asked Chief Ferguson to let us know about a month ahead of time for the next prescription collection so staff can put a note on the utility bills or insert a flyer.

Neal Lockett, Roslyn – is it true that the courts are going to stay at their present location?

Chief Ferguson – I'm not privy to the County and their intentions but I've been told they intend to stay there and expand.

Mr. Lockett – Did I hear correctly that the term for Janine Brodine is three years?

Margaret King, City Attorney – I believe there was a typo and it is a four year term.

Councilmember Cooke – asked about appointment of Citizen Advisory Committee members with expiring terms and if it would be appropriate to do that now.

Mayor Porter responded that it is up to Council.

Councilmember Osiadacz asked if we've had any applications or announced the openings.

Council further discussed what the protocol is for vacancies.

Councilmember Osiadacz stated that she thought we should open it up & Councilmember Spurrier agreed.

Councilmember Cooke stated that in the past when a seated person on a committee or commission wishes to continue serving it is not considered a vacancy and if someone currently sitting wants to be reappointed then we allow it without asking for applications.

**MOTION: Councilmember Cooke MOVED to amend the agenda to include re-appointment of three members to the Citizen's Advisory Committee. Councilmember Gruber SECONDED the motion. The motion was APPROVED 7-0**

**MOTION: Councilmember Cooke MOVED to appoint Mr. Dave Dalle, Ms. Ellie Belew, and Ms. Peg Bryant to the Roslyn Urban Forest Citizen's Advisory Committee. Councilmember Gruber SECONDED the motion. The motion was APPROVED 6-1 (Osiadacz)**

Jon Wagenknecht, Roslyn – I am currently on the committee and we would welcome for anyone to be more involved and our meetings are open to the public; we take everyone's comments. Just cause you're not on the board doesn't mean you can't work with us.

Margaret King, City Attorney – this is a citizen's advisory committee, when the Mayor appoints to fill these positions it's for a term and the term is coming up. The three people listed tonight want to be re-appointed and the Mayor is willing to re-appoint these people before a vacancy occurs and that's what the Council is voting on tonight.

Councilmember Osiadacz – my thought is that there are some things that seem a little stale and just to re-appoint someone just doesn't seem right.

Mayor Porter – on the CAC committee there is no staleness there, they are working hard.

Councilmember Begley – the three people up for re-appointment have been there since the beginning and they have the experience.

Mitch Long, CAC Staff Liaison – there have been vacancies and we have taken applications and accepted some extra applicants as an alternate so that when there is a vacancy we can fill it in with the alternate to help keep things moving. If someone wants to apply to the CAC I can definitely see us appointing them as an alternate for future vacancies.

Neal Lockett, Roslyn – I believe that the process for that particular committee is similar to the Planning & Historic Preservation Commission and quoting from those bylaws it states that the members shall be appointed by the Mayor and confirmed by the Council for four year terms. So it doesn't necessarily mean that it's opened up to others to have an opportunity but that its extra special for the Mayor to be able to appoint the people that she sees fit to serve our community.

Mayor Porter – this is one of the few privileges that the Mayor does have and I would love to have these three individuals continue to serve.

**PUBLIC HEARING:**

**6.) AB11-075 Public Hearing on 2012 Preliminary Budget**

Mayor Porter **opened** the public hearing at **7:37pm** and read the agenda bill and then asked for comments from the public.

After receiving no comments Mayor Porter **continued** the public hearing at **7:39pm to the November 22, 2011 meeting at 7pm.**

**7.) AB11-076 Public Hearing Setting 2012 Property Tax Levy**

Mayor Porter **opened** the public hearing at **7:39pm** and read the agenda bill and then asked for comments from the public.

Lennie Mosiman, Roslyn – you are proposing a 1% increase and I am wondering if it's necessary because just in the last couple of months I'm paying an extra \$16 per month for my water and sewer bills.

After receiving public comments Mayor Porter **continued** the public hearing at **7:41pm to the November 22, 2011 meeting at 7pm.**

**FINAL READING:**

**INTRODUCTION:**

**8.) AB11-077 Resolution Authorizing Professional Services Contracts in conjunction with the 2011 Washington Rural Heritage Grant**

Mayor Porter read the agenda bill and stated that she talked with Erin Krake, the Librarian today and they have started to go through the photographs to decide which ones will be cataloged.

**MOTION: Councilmember Begley MOVED to approve Resolution #11-036. Councilmember Spurrier SECONDED the motion. The motion was APPROVED 7-0**

**9.) AB11-078 Resolution Approving an Interlocal Agreement for Jail Services**

**MOTION: Councilmember Cooke MOVED to approve Resolution #11-037.  
Councilmember Scherer SECONDED the motion. The motion was  
APPROVED 7-0**

10.) **AB11-079** Resolution Approving Kittitas County's Solid Waste Plan Update and Authorizing the Mayor to enter into an Interlocal Agreement  
Mayor Porter read the agenda bill and introduced Reno Allphin, Solid Waste Specialist from Kittitas County who was present to answer questions.

Councilmember Cooke asked if glass is still recycled and Mr. Allphin replied that glass is added to road beds since it is so expensive to recycle for re-use.

Mr. Allphin also informed the Council that recycling paper used to cost money but now it makes money; paper is sent to Woodinville, aluminum and cardboard go to Yakima.

Councilmember Cooke asked Mr. Allphin what happens with the yard waste.

Mr. Allphin – the Cle Elum collections go to Ellensburg where we have a compost pile and it is sold back to the public.

**MOTION: Councilmember Begley MOVED to approve Resolution #11-038.  
Councilmember Scherer SECONDED the motion. The motion was  
APPROVED 7-0**

Joe Peck, Roslyn – is it possible to have the county put in a bin for the compact fluorescent bulbs? If the county could work with PSE they might be able to provide that service as well.

Mr. Allphin – you can bring them to the station and turn them in to Gary at the scale house who will have you fill out a form because we get reimbursed from Ecology for turning them in.

Susie Martin, Roslyn – there is a market for recycled paper, is there a market for paper other than newspaper and magazines, because we don't have recycling for mixed paper.

Mr. Allphin – we at the transfer station will not be doing that for at least another five years.

Lennie Mossiman, Roslyn – I was here at the library the other day and a lady brought bins to put your bulbs in.

Mayor Porter replied that there are recycling bins here at the library and at City Hall.

Neal Lockett, Roslyn – where is the glass used now?

Mr. Allphin - I believe it's mixed in with the road bedding; there is only one place that is still accepting glass but that may go away.

- 11.) **AB11-080** Resolution Accepting the 2<sup>nd</sup> Street Alley & 3<sup>rd</sup> Street Sewer Improvements as Complete

**MOTION: Councilmember Scherer MOVED to approve Resolution #11-039. Councilmember Begley SECONDED the motion. The motion was APPROVED 7-0**

Mayor Porter asked Joe Peck if he knew how many houses were left on the old sewer pipes.

Mr. Peck replied around 8-10 houses.

- 12.) **AB11-081** Resolution Authorizing the Mayor to sign a Collections Agreement Renewal for Roslyn Municipal Court

Mayor Porter read the agenda bill.

**MOTION: Councilmember Cooke MOVED to approve Resolution #11-040. Councilmember Begley SECONDED the motion. The motion was APPROVED 7-0**

- 13.) **AB11-082** Resolution Awarding 2012 Tourism Grants to all applicants

Mayor Porter read the agenda bill

**MOTION: Councilmember Cooke MOVED to approve Resolution #11-041. Councilmember Scherer SECONDED the motion. The motion was APPROVED 7-0**

Councilmember Cooke – the reason we are recommending awarding all grant applicant their requests is because tourism development is the only reason this money can be used for and if there was ever a time when we need to encourage people to come spend their money here this is it.

Councilmember Januszkiewicz – how were these applications rated?

Amber Shallow, Clerk – Treasurer – there is a 0-5 rating scale that the committee members use to answer a series of questions in regards to each project.

Councilmember Cooke – it is a set of questions that ask to what extent does the project enable the goals of the Council, which is primarily bringing tourists to town to spend money.

Janine Brodine, Roslyn – I want to thank you for the art walk money and hopefully these are regenerating funds as people come into town spend money and stay here.

Jonine Collins, Ronald – thank you once again for the grant. This year I've done some alliance marketing, this town is so small that there is no single one thing that will attract people but a combination of things will draw them here. When I put ads in Seattle I work with the art walk to put their info there to get people here for Saturday and staying until Sunday, and I have started to work with Ben Flowers for the log show. I will continue to work to look for different ways to do alliance marketing. We've participated in a coupon

book that has coupons for Vintage Vine, Huckleberry House & Rustic Root Catering. In the resolution there is a limit of two years and this is the 2<sup>nd</sup> year for the market and for the art walk; we certainly want to make our own money but until we can all reach a critical mass of vendors to make it work this grant helps. Sponsorships are really important and businesses are struggling and if I can't tell them the City is a sponsor then it will be harder to get other sponsors. Please consider amending the limit as it would be discouraging to not be able to apply next year.

Lennie Mosiman, Roslyn – thank you for awarding the bench money and hopefully I won't need the full amount and tomorrow I will be talking with the high school. The kids are working on designing and making the benches.

Councilmember Cooke – I appreciate all the efforts of everyone and I understand that there is a lot to this and you could be doing a hundred other things and I agree with Jonine that 2 year limit should be looked at again by the committee.

#### **MAYOR AND COUNCIL CONCERNS AND INITIATIVES:**

Councilmember Scherer – I went on a tour of the intake dam project, and it was an amazing job.

Mayor Porter – I heard that there are no detectable leaks at this time.

Joe Peck, Public Works Crewmember – when I started in 1985 there was a leak next to the spillway and that leak isn't there anymore. We were able to keep the tanks full during the entire repair and there was no danger to public health or for fire flow.

Councilmember Januszkiewicz – we went and picked up trash along SR903 on a very rainy dismal day and filled many bags; it was nice to be out there picking up.

Councilmember Spurrier – I believe there were at least 7 or 8 bags filled.

Margaret King, City Attorney – we need to hold an executive session to discuss potential litigation for approximately 10 minutes with possible action to take place afterwards.

#### **EXECUTIVE SESSION:**

##### **14.) 42.30.110(1)(i) Potential Litigation**

Mayor Porter entered into the executive session at **8:16pm** and adjourned into regular session at **8:22pm**.

Mayor Porter called the regular session back to order at 8:24pm after all the public returned to the room.

Councilmember Cooke thanked Mayor Porter for her service and noted that the water rights issue was a huge accomplishment.

#### **ADJOURNMENT: 8:25pm**

**MOTION: Councilmember Begley MOTIONED to adjourn the meeting. Councilmember Spurrier SECONDED the motion to adjourn. The motion PASSED 7-0**



Neal R. Lockett, Mayor

Attest:   
Amber Shallow, Clerk - Treasurer