

**CITY OF ROSLYN
CITY COUNCIL MEETING MINUTES**

July 26, 2011 – 7:00 P.M.

Roslyn Council Chambers. 109 S. 1st, Roslyn, Washington

CALL TO ORDER, ROLL CALL, FLAG SALUTE, AGENDA UPDATE: 7:00pm
Mayor Porter called the meeting to order at 7:00pm, led the flag salute and asked the Clerk – Treasurer to call roll.

PRESENT: Mayor Jeri B. F. Porter, Councilmember Laura Osiadacz, Councilmember Geoff Scherer, Councilmember Bethany Spurrier, Councilmember Derek Gruber

ABSENT: Councilmember Andy Januszkiewicz, Councilmember James Begley, and Councilmember Cordy Cooke

MOTION: Councilmember Spurrier **MOVED** to excuse the absent Council Members. Councilmember Gruber **SECONDED** the motion. The motion **PASSED 4-0**

STAFF: Amber Shallow, Clerk – Treasurer; Mitch Long, CAC Staff Liaison; Margaret King, City Attorney; Skye Osiadacz, Fire Chief

Mayor Porter amended the agenda to discuss a hearing examiner after item #5, Council agreed to amendment by consensus.

CONSENT AGENDA:

- 1.) Accounts Payable Checks #10982 - #11004, in the amount of \$168,040.59
- 2.) Payroll Checks of July 15, 2011 #7490 - #7502, in the amount of \$13,585.89
- 3.) Minutes of June 28, 2011 Regular Council Meeting, and July 12, 2011 Regular Council Meeting
- 4.) **AB11-047** Resolution Authorizing Dakota Ave Waterline Main Extension Project Design and Quoting Services with Gray & Osborne, Inc.

Mayor Porter read the consent agenda.

MOTION: Councilmember Scherer **MOVED** to approve the consent agenda including Resolution #11-024. Councilmember Spurrier **SECONDED** the motion. The motion was **APPROVED 4-0**.

CITIZEN'S COMMENTS: (non-agenda items)

Susie Martin, Roslyn – Ms. Martin stated she was present on behalf of the Friends of the Roslyn Library to request an update on phase 1b of the Old City Hall/Library Renovation project. Mayor Porter asked Mr. Long to give an update.

Mitch Long, Project Manager – Mr. Long stated that we are a little behind due to the transition with staff in the office but we are moving along. The City's comments were sent to BOLA and we are only about two weeks behind schedule. Mr. Long then stated that we hope to make up that time with the procedures we follow.

ANNOUNCEMENTS, PRESENTATIONS, APPOINTMENTS:

5.) AB11-048 Presentation & Resolution Accepting the 2010 – 2011 Shaded Fuel Break Project as Complete

Mayor Porter invited Mitch Long to present this item.

Mr. Long read the agenda bill and Mayor Porter then invited Mr. Matt Eberlien from the Department of Natural Resources (DNR) to give his presentation.

Mr. Eberlien told the Council that the project went very well and the DNR received all good feedback on the contractor, there were no complaints. Mr. Eberlien then showed a map with the boundaries of the firewise project stating that they stayed away from the critical areas. The Contractor did come across some old debris that slowed things down a little such as old bed springs and wire that would get wrapped up in the machinery but overall it was a good project. Mr. Eberlien told the Council that we would provide a new map with the 2001 project boundaries and the new 2010/2011 project boundaries.

Mayor Porter stated that everything looks very nice.

Mr. Eberlien informed the Council that there were some folks from Olympia that came over to see the project site and they were taken to the area around the Cemeteries where there was a section that hadn't been worked on yet providing a good before and after view of the forest.

Councilmember Scherer stated he's been riding his bike through the forest and it looks great.

Neal Lockett, Roslyn – Mr. Lockett asked Mr. Eberlien if the contractor found any artifacts, Mr. Eberlien replied no they only found stuff like the bed spring and wire.

Council approved Resolution #11-025 accepting the project as complete and directed staff to send a thank you letter to the DNR, Mr. Eberlien, and the contractor, Joe Greenhaw, by consensus.

5a.) Hearings Examiner

Mayor Porter invited Margaret King to present this item.

Ms. King stated that in an effort to streamline our processes we have added a hearings examiner system to hear code enforcement appeals and planning issues. In the past prior to adding the hearings examiner the Council would hear those appeals. Since I have been here the City has had maybe one or two appeals and they are pretty time consuming and there is a process that needs to be followed. What we are proposing here tonight is a contract for a hearings examiner for those cases that are needed.

The person I am recommending, John Galt, came highly recommended from other jurisdictions and he is willing to travel to Roslyn. I'm looking for feedback from the Council such as do you want more information from other examiners or do you want to go through a formal RFP process; this contract pays by the hour with a travel fee.

Mayor Porter asked who would pay for the examiner and Ms. King replied the appellant usually pays.

Councilmember Osiadacz stated that she would like more information before she makes a decision.

Councilmember Gruber stated he would like more information as well.

Per Council Consensus this item will be added to the next agenda.

COMMISSION, BOARD, AND COMMITTEE REPORTS:

FINAL READING:

6.) **AB11-049** Resolution Authorizing the Mayor to enter into a Software Agreement
Mayor Porter introduced this item and asked Chief Osiadacz if he would like to present it.

Chief Osiadacz introduced 2nd Assistant Chief Chris Stucke and informed the Council the Chief Stucke was on the subcommittee with 1st Assistant Chief Art Solbakken.

Chief Stucke explained that all the reporting is currently done by paper. For EMS aid calls the paperwork is done monthly and sent into the hospital in Cle Elum where the Doctors assigned to our fire department look it over and call us with questions. For fire calls Art and Colleen take all the paperwork and at the end of the year review it and compile the reports. When there are questions on what's been submitted we have to try and remember back a month or so to the call and try to answer the question to the best of our recollection. With this software after a call we would return to the station and put our calls in right away. The software is designed to make sure all the required information is entered. Currently all of the departments in the Upper County and all that I know of in Lower County currently use this same software.

Councilmember Gruber reported that the Public Health & Safety Committee reviewed this with Art Solbakken and it seems like a really good idea. It's a relatively affordable expenditure now for cost savings down the road.

Neal Lockett, Roslyn – Mr. Lockett asked Chief Stucke what he meant by putting your calls in. Chief Stucke replied that the department has to report everything that is done on a call such as when they arrive, what they did while there and when they were done. Mr. Lockett then asked additional questions about the software and Chief Stucke answered them.

MOTION: Councilmember Gruber MOVED to approve Resolution #11-026. Councilmember Spurrier SECONDED the motion. The motion was APPROVED 4-0.

MAYOR AND COUNCIL CONCERNS AND INITIATIVES:

Mayor Porter informed the Council that there is a request from the NKC Tribune for Council to be here fifteen minutes early at the next meeting to take a picture for an article they are doing on Roslyn's 125th Celebration.

Mayor Porter announced that the QQC Committee has a lot of stuff planned for Labor Day Weekend during the Coal Miners Festival such as the jail cells will be moved up town for a fundraiser; artists will have chalk drawings; a train is coming to town to take people around and many other events that we are trying to put together.

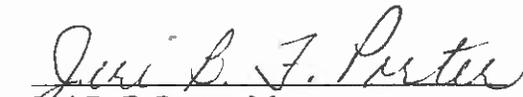
STAFF REPORTS:

7.)

Chief Osiadacz gave his report which included the number of calls, the average response times, in June all calls were aid calls and in July only there has been only one fire call so far for a dumpster fire up at the old school. Chief Osiadacz reported that the trainings are going well and the department is working on updating their bylaws and once they are ready then they'll be given to Council and the City Attorney for review. The department has a subcommittee working on grants and they are shooting for \$1,000,000, the grant requests a match of 5% but we can turn it down if we get it and we can't provide the match.

ADJOURNMENT: 7:29pm

MOTION: Councilmember Spurrier MOVED to adjourn the meeting. Councilmember Gruber SECONDED the motion. The motion was APPROVED 4-0.



Jeri B. F. Porter, Mayor

Attest: 

Amber Shallow, Clerk - Treasurer