

**CITY OF ROSLYN
CITY COUNCIL MEETING MINUTES**

March 8, 2011 – 7:00 P.M.

Roslyn City Hall, 109 S. 1st. Roslyn, Washington

CALL TO ORDER, ROLL CALL, FLAG SALUTE, AGENDA UPDATE: 7:00pm

Mayor Porter called the meeting to order at 7:00pm, led the flag salute and asked the Clerk – Treasurer to call roll.

PRESENT: Mayor Porter, Councilmember Begley, Councilmember Osiadacz (7:04pm), Councilmember Cooke, Councilmember Spurrier, and Councilmember Gruber

ABSENT: Councilmember Scherer

MOTION: Councilmember Gruber **MOVED** to excuse Councilmember Scherer. Councilmember Cooke **SECONDED** the motion. The motion **PASSED 4-0**

STAFF: George Martinez, City Administrator; Amber Shallow, Clerk – Treasurer; Lisa Haley, City Planner; Margaret King, City Attorney

Mayor Porter moved item #9 to the beginning as Steve Gabriel, a representative from “The Building Department” (TBD), was present to answer questions and he had a two hour drive to get home.

- 9.) **AB11-020** Resolution Authorizing the Mayor to Enter into a Contract with “The Building Department” for building permits services

Mayor Porter asked Lisa Haley to present this item and Ms. Haley read the agenda bill.

MOTION: Councilmember Cooke **MOVED** to approve Resolution #11-007. Councilmember Begley **SECONDED** the motion. The motion **PASSED 4-0**

Councilmember Cooke stated that he is currently remodeling and the report from his contractor is that the inspection service is superb.

Steve Gabriel, TBD – Mr. Gabriel stated that City will probably find that the services will improve slightly as it is now all in state, whereas the Safebuilt Company was national.

Councilmember Osiadacz entered the meeting at 7:04pm.

CONSENT AGENDA:

- 1.) Accounts Payable Checks #10725 - #10759, in the amount of \$191,983.53 and manual check #10724 in the amount of \$352.00
- 2.) Payroll Checks of February 28, 2011, #7309 - #7332, in the amount of \$19,886.53
- 3.) Business Licenses: Fused, Inc.
- 4.) Minutes: Regular Council Meeting of February 8, 2010, Council Work Study of February 22, 2010

Mayor Porter read the consent agenda.

NOTE: The minutes provided to the Council and the public in their packets were the regular minutes of February 8, 2011 and work study minutes of February 22, 2011.

MOTION: Councilmember Cooke MOVED to approve the consent agenda. Councilmember Spurrier SECONDED the motion. The motion was APPROVED 5-0.

CITIZEN'S COMMENTS: (non-agenda items)

Chris Martin, Roslyn – Mr. Martin asked the Council to consider a way to have the citizen's better understand the snow plowing process works such as providing a map or plan. Also help the citizen's understand the building permit and design review process, basically to provide more transparency or visibility of City operations.

Nolan Weis, Roslyn – Mr. Weis requested the Budget, Finance, and Administration Committee to look at taxing the satellite companies or other revenue options rather than the local cable company.

APPOINTMENTS, PRESENTATIONS, ANNOUNCEMENTS:

PUBLIC HEARINGS:

- 5.) AB11-016 Public Hearing – Ordinance amending the Development Regulations

Mayor Porter **OPENED** the Public Hearing at **7:10pm** and **CLOSED** the Public Hearing at **7:30pm**.

Lisa Haley read the agenda bill.

Mayor Porter thanked the Planning and Historic Preservation Commission for their work and then asked for comments from the public.

MOTION: Councilmember Begley MOVED to approve the Ordinance amending the Development Regulations as a FIRST reading. Councilmember Gruber SECONDED the motion. The motion was APPROVED 5-0.

Councilmember Osiadacz noted that there was language stating that accessory structures less than 120square feet need to comply with the design standards but do not require design review and asked how that would be enforced? Then stated that she didn't think that language should be included, we've done enough to make it difficult to do anything in the City of Roslyn. Doesn't feel we should create additional guidelines that we can't enforce.

Jonine Brodine, Chair of the Planning & Historic Preservation Commission – Ms. Brodine indicated this movement was an effort to streamline the process for the community so they don't need to wait to go before the commission; we are hoping that people will follow these guidelines in good faith and we are trying to keep Roslyn looking historic.

Councilmember Osiadacz stated that she doesn't think we have the means to make sure it's successful; there are already too many rules.

Councilmember Begley stated that this isn't adding more to the un-organization, we are encouraging the citizens to come into the office before they start building anything to find out what they do need to do.

Ms. Haley indicated that this is just cleaning up the language in the code; it's always been there it is just made clearer and defines the process better.

Mayor Porter stated that a lot of this was generated by the publics' confusion to begin with, the original document was very difficult to understand and the document as it is now is much more understandable and easier to follow.

Ms. Brodine informed the Council that part of the Commission's plan for 2011 is to do some workshops for historic preservation and outreach.

Councilmember Spurrier pointed out that the prohibited materials under accessory structures would prohibit a lot of people from having homemade green houses and she feels they should be allowed. Councilmember Cooke stated that he had a green house that would be prohibited under these provisions.

Councilmember Osiadacz stated that she felt if we make an exception for green houses then we should make an exception for all accessory structures.

Chris Martin, Roslyn – Mr. Martin thinks the changes are great, especially the part about minor modifications being able to be done by the planning department rather than go back before the Commission. The only issue he has is with roof pitches less than 9:12 not being allowed to exceed 25% of the footprint; he felt it should be a percentage of the "roof surface" instead of footprint. Mr. Martin then noted that the Commission has made great progress on this and thanked everyone.

Ms. Brodine informed the Council that the Commission would be meeting on Thursday night and will work on the language for green houses and get it back to Council before the next reading.

6.) **AB11-017** Public Hearing – Ordinance amending the Sign Code

Mayor Porter **OPENED** the Public Hearing at **7:30pm** and **CLOSED** the Public Hearing at **7:45pm**.

Lisa Haley read the agenda bill.

MOTION: Councilmember Cooke MOVED to approve the Ordinance amending the Sign Code as a FIRST reading. Councilmember Begley SECONDED the motion. The motion was APPROVED 5-0.

Councilmember Osiadacz asked for an example of a structure that would not be a building and Ms. Haley replied a fence or gazebo.

The Council discussed then discussed backlit signs not being allowed and the existing backlit signs in town and possible restrictions that would be placed on them for updating and keeping their signs. Margaret King replied that she would look into those signs and work with staff to develop some language that would address the Council's concerns related to existing backlit signs.

Ms. Brodine thanked the Planning & Community Services Committee for reviewing this ordinance as she feels the more eyes that are on it the better.

Mayor Porter noted that there was no definition for monument signs Ms. Brodine replied they would add one.

7.) **AB11- 018** Public Hearing – Ordinance amending the Street & Alley Vacations

Mayor Porter **OPENED** the Public Hearing at **7:46pm** and **CLOSED** the Public Hearing at **7:47pm**.

Lisa Haley read the agenda bill.

MOTION: Councilmember Gruber MOVED to approve Ordinance #1072 as a FIRST & FINAL reading. Councilmember Spurrier SECONDED the motion. The motion was APPROVED 5-0.

Council discussed how there are no word changes and all this ordinance did was move this portion of the code from one chapter to another.

INTRODUCTION:

8.) **AB11-019** Ordinance increasing Cable, Electric, and Telephone Utility taxes by 1%

Mayor Porter introduced this item and asked Amber Shallow to read the agenda bill.

MOTION: Councilmember Cooke MOVED to approve the Ordinance increasing cable, electric, and telephone utility taxes by 1% as a FIRST reading. Councilmember Begley SECONDED the motion. The motion was APPROVED 5-0.

Councilmember Osiadacz stated that there was a concern about the cable companies being taxed and not the satellite companies and were informed that the satellite companies could not be taxed. She then asked Ms. King to explain why.

Ms. King replied that she was almost certain there was a law that specifically exempted satellites from taxation but would look into it and bring it back for Council at the next meeting.

Councilmember Osiadacz noted that she just wanted to make sure that everyone understands we did look at all avenues including satellites.

Councilmember Cooke stated that as a City we are cutting the budget everywhere we can and we've looked at everything, there are limited avenues for revenues and we did have to take \$50,000 from reserves to balance this year budget and that is unsustainable so we need to do what we can.

MAYOR AND COUNCIL CONCERNS AND INITIATIVES:

Mayor Porter thanked David Porter for all he did while serving as a Council Member.

Councilmember Cooke asked if Council thought a letter should be written for Council to sign and send to Mr. Porter thanking him. The Council agreed by consensus and City staff will write the letter.

Mayor Porter informed the public that we have only received two applications for the Council vacancy and we have room on the other commissions/committee as well.

Mayor Porter was challenged by the Fire Department to form a planning committee for our birthday celebrations. They offered three volunteers and would like to have three from the City and three citizens.

Councilmember Cooke attended the small city connector put on by AWC and it was a great resource.

ADJOURNMENT: 7:56pm

MOTION: Councilmember Cooke MOVED to adjourn the meeting. Councilmember Begley SECONDED the motion. The motion was APPROVED 5-0.



Cordy Cooke, Mayor Pro-Tem

Attest: 

Amber Shallow, Clerk - Treasurer