

**CITY OF ROSLYN  
SPECIAL CITY COUNCIL MINUTES**

**December 7, 2010 – 7:00 P.M.**

109 S. 1<sup>st</sup>, Roslyn, Washington

**CALL TO ORDER, ROLL CALL, FLAG SALUTE, AGENDA UPDATE: 7:01PM**

Mayor Porter called the meeting to order at 7:00 pm, led the flag salute and asked the Clerk – Treasurer to call roll.

**PRESENT:** Mayor Porter, Councilmember Begley, Councilmember Scherer, Councilmember Cooke, Councilmember Spurrier, and Councilmember Gruber

**ABSENT:** Councilmember Osiadacz

**MOTION:** Councilmember Begley **MOVED** to excuse the absent Councilmember. Councilmember Cooke **SECONDED** the motion. The motion **PASSED 5-0.**

**STAFF:** Amber Shallow, Clerk – Treasurer; George Martinez, City Administrator

**AGENDA UPDATE:** Mayor Porter announced that the Executive Session on potential litigation will not be held as the City Attorney was unable to make it.

**CONSENT AGENDA:**

- 1.) Accounts Payable Checks #10548, - #10578 in the amount of \$172,912.72, Manual Check #10547 in the amount of \$500.00 & Payroll Checks of November 30, 2010, #7192 - #7214 in the amount of \$22,448.37
- 2.) Minutes: Council Work Study of 11/09/2010, Regular Council Meeting of 11/09/2010, Council Work Study of 11/23/2010, & Regular Council Meeting of 11/23/2010

Mayor read the consent agenda

**MOTION:** Councilmember Cooke **MOVED** to approve the consent agenda. Councilmember Begley **SECONDED** the motion. The motion **PASSED 5-0.**

**CITIZEN'S COMMENTS: (non-agenda items)**

Karen Flowers, Roslyn – Ms. Flowers requested the Council to add or move funds towards website maintenance as there is not a lot of up to date information. Ms. Flowers also asked that meeting cancelations be posted as well as up to date agendas, minutes, and other items. Mayor Porter stated that we are aware of our shortcomings in that area and we are working towards making that better.

**PUBLIC HEARING:**

- 3.) **AB10-083a** – Continuation of Public Hearing from November 23, 2010 on the on 2011 Final Budget

Mayor Porter read the agenda bill and convened the public hearing at 7:07pm closed it at 7:07pm after receiving no comments.

**INTRODUCTION:**

- 4.) **AB10-086 – Ordinance Adopting the 2011 Budget  
\*Approved 5-0; Ordinance #1068**

Mayor Porter read the agenda bill.

**MOTION: Councilmember Cooke MOVED to approve Ordinance #1068 as a  
FIRST & FINAL reading. Councilmember Begley SECONDED the  
motion. The motion PASSED 5-0.**

Councilmember Cooke noted that there was an invoice in the accounts payable for the website and asked what that was for. Mr. Martinez replied that Anne is working with Brandi to make some updates.

Councilmember Cooke stated that the Council discussed additional options for funding such as increasing the utility taxes on telephone, cable, and electric during a work study but they have decided against it at this time. After the first quarter we may revisit that option.

Mayor Porter noted that she applied for hotel/motel tax grant from the County to work on our website. Councilmember Cooke stated that this is no small task to complete and it might be over burdensome for staff.

Ms. Karen Flowers stated that she is just looking for data so people don't have to go to the office and bother staff.

Councilmember Cooke stated that they are trying to balance between keeping the library open and updating the website and other items.

Councilmember Scherer pointed out that the gap between the expenditures and revenues is increasing and this is something we need to start looking at now to prevent a problem in the future. Councilmember Cooke replied that he was open to that discussion later as the year progresses. Councilmember Scherer stated that he just wants everyone to be aware of the situation the City is facing and to get prepared.

Mr. Martinez noted that staff will do a better job of reporting quarterly to the Council on the budget so that they can keep informed as the year progresses.

- 5.) **AB10-087 – A Resolution Authorizing the Mayor to enter into a contract for  
Municipal Court Services thru December 31, 2010**

Mayor Porter read the agenda bill.

**MOTION: Councilmember Scherer MOVED to approve Resolution #10-041.  
Councilmember Begley SECONDED the motion. The motion PASSED  
5-0.**

- 6.) **AB10-088 – A Resolution Authorizing the Mayor to enter into a contract for  
Municipal Court Services for 2011**

Mayor Porter read the agenda bill.

**MOTION: Councilmember Scherer MOVED to approve Resolution #10-042. Councilmember Spurrier SECONDED the motion. The motion PASSED 5-0.**

- 7.) **AB10-089** – A Resolution Authorizing the Mayor to Sign Change Order #3 for the Old City Hall/Library Remodel Project

Mayor Porter read the agenda bill with the correction that it is for change order #3 not 2 as the agenda bill stated.

**MOTION: Councilmember Cooke MOVED to approve Resolution #10-043. Councilmember Spurrier SECONDED the motion. The motion PASSED 5-0.**

- 8.) **AB10-090** – A Resolution Authorizing the Mayor to Execute a Professional Services Agreement with Gray & Osborne for Design of the Second Street Alley Sewer Replacement

Mayor Porter read the agenda bill.

**MOTION: Councilmember Gruber MOVED to approve Resolution #10-044. Councilmember Begley SECONDED the motion. The motion PASSED 5-0.**

- 9.) **AB10-091** – A Resolution Accepting Donation to the Gary Parsons Book Fund from the Friends of the Library

Mayor Porter read the agenda bill.

**MOTION: Councilmember Cooke MOVED to approve Resolution #10-045. Councilmember Spurrier SECONDED the motion. The motion PASSED 5-0.**

#### **MAYOR AND COUNCIL CONCERNS AND INITIATIVES:**

Councilmember Cooke noted that the animal control officer is now patrolling and would like to bring the voice command issue back to Council and ask the officer to look at it and report back to Council. Mayor Porter informed the Council that they had a police oversight committee meeting that as a group of mayor's we handed over those ordinances that we have been discussing and that are on the books and he and the chief are working on them to make things work well as a community rather than as individuals and the voice command ordinance is part of that.

Councilmember Spurrier stated that there have been a lot of people that are concerned that he is going to ticket people if their dog is off a leash but still in the yard. Nolan Weiss replied that he spoke with the officer and he is only concerned with animals if they are on the sidewalks and streets, the officer said he is more concerned with the safety of the animals and residents.

Mayor Porter informed the Council that the firefighters had a surprise when they went to light the cross/star on the hill there was no power. We spoke with Puget Sound Energy and they accidentally disconnected the wrong power line up there but it is now corrected. Mr. Weiss let the Council know that the firefighters will be correcting the colors to all red instead of the half and half they are now.

Mayor Porter attended the Draw the Line event with approximately 500 students who lined up from the middle school up to the high school to “draw the line” against drinking and drugs. It was a powerful moment and the kids really got behind it and it was a great effort put forward by our police department and Community Builders to make it happen. We had a representative from the governor’s office, Mr. Becker, who showed up to speak on the governor’s behalf to show her support and he has volunteered to do anything and everything he can for the City of Roslyn.

Mayor Porter reported that the Roslyn Downtown Association will be hosting a mixer on December 13<sup>th</sup> at 6pm. We are specifically targeting the businesses in Roslyn and they want to know what people want to see in the visitor’s center.

Council briefly discussed the progressive dinner they are putting on December 12<sup>th</sup>.

Mayor Porter noted that the Council has taken action on 90 items in 2010 and said good job to everyone, then informed the public that the Council would adjourn into executive session to discuss qualifications for candidates that would last approximately 15 minutes.

**EXECUTIVE SESSION:**

10.) ~~RCW 42.30.110 (1) (i) – Potential Litigation~~

RCW 42.30.110 (1) (h) – Qualification of Candidate for Elective Office

After the public cleared the room Mayor Porter opened the executive session at **7:44pm** and closed it at **8:07pm**.

At 8:00pm the Clerk – Treasurer went to inform the waiting public that it would be another 10 – 15 minutes, there was no public waiting.

**ADJOURNMENT: 8:08pm**

**MOTION: Councilmember Cooke MOVED to adjourn the meeting. Councilmember Scherer SECONDED the motion. The motion PASSED 5-0.**

  
Jeri B. F. Porter, Mayor

Attest:   
Amber Shallow, Clerk - Treasurer