

CITY OF ROSLYN
CITY COUNCIL MEETING MINUTES
September 28, 2010 – 7:00 P.M.
109 S. 1st, Roslyn, Washington

CALL TO ORDER, ROLL CALL, FLAG SALUTE, AGENDA UPDATE: 7:00pm
Mayor Porter called the meeting to order at 7:00 pm, led the flag salute and asked the Clerk – Treasurer to call roll.

PRESENT: Mayor Porter, Councilmember Begley, Councilmember Osiadacz, Councilmember Scherer, Councilmember Cooke, and Councilmember Spurrier

ABSENT: Councilmember Gruber

MOTION: Councilmember Cooke **MOVED** to excuse the absent Councilmember. Councilmember Begley **SECONDED** the motion. The motion **PASSED 5-0.**

STAFF: Amber Shallow, Clerk – Treasurer; George Martinez, City Administrator; Mitch Long, Public Works Crewmember & RUF CAC Staff Liaison

CONSENT AGENDA:

- 1.) Manual Check #10413 in the amount of \$493.00, Accounts Payable Checks #10413 - #10433 in the amount of \$27,997.82 & Payroll Checks of September 15, 2010, #7103 - #7116 in the amount of \$16,404.93
- 2.) Business Licenses: Stone House 101; PS Northwest Construction Inc.
- 3.) Minutes: Regular Meeting of September 14, 2010

Mayor Porter read the consent agenda.

MOTION: Councilmember Cooke **MOVED** to approve the consent agenda. Councilmember Begley **SECONDED** the motion. The motion **PASSED 5-0.**

CITIZEN'S COMMENTS: (non-agenda items)

Ms. Susan Johnston, Roslyn – Ms. Johnston stated she was present as a member of the Library Board of Directors to keep up to date.

APPOINTMENTS, PRESENTATIONS, ANNOUNCEMENTS:

- 4.) **AB10-068 - Roslyn Downtown Association Update**

Mayor Porter introduced Ms. Jenny Aurit from the Roslyn Downtown Association (RDA) and asked her to give her presentation to Council.

Ms. Aurit informed the Council that the University of Washington's Storefront Studio came back to Roslyn for a second year and showed Council the first and second books the Storefront Studio students put together. RDA spent a good portion of their budget to bring Storefront Studio to town and by doing so the Studio has given them a good basis to work from. RDA would like Council's support so that the group can move forward on finding grants and funding to implement some of the items shown in the books.

Ms. Aurit also reported that RDA is moving forward with a visitor's center which they have received some hotel/motel tax funds for. They are planning on having it open on the weekends to start. RDA is also planning the Paws on Parade event in October, Winter Fest in November, and the Art/Music walks are going really well. Mayor Porter stated that she thinks they are doing a great job.

Mayor Porter announced that she was looking at the visitor's center as a storage place for the jail cells.

Ms. Aurit asked Mayor Porter and the Council Members what the process is to get Council's support for the Storefront Studio projects and RDA's obtaining funding for them. Mr. Martinez replied that we should put it on a future agenda as a resolution listing some of the projects to make the Council's support more formal and the granting agencies usually prefer that.

Council agreed by consent to have Mr. Martinez put a resolution of support on the next meeting agenda.

FINAL READING:

- 5.) **AB10-067a** – Resolution Authorizing Professional Services Agreement for Professional Planning Assistance

Mayor Porter introduced this item and asked Councilmember Scherer to present it to Council as the chair of the Budget, Finance, & Administration Committee.

Councilmember Scherer explained to the Council that the Committee looked at the agreement and tried to trim the cost down but there is a great need to keep Mr. Dohrn on board to help with regional planning and development pressures and he supports this resolution.

Councilmember Osiadacz asked if this is for 2010 or is it for 2011 and Mr. Martinez replied that it is for 2010.

MOTION: Councilmember Scherer MOVED to approve Resolution #10-. Councilmember Cooke SECONDED the motion. The motion PASSED 5-0.

INTRODUCTION:

- 6.) **AB10-069** – Resolution Authorizing Professional Services Agreement with BOLA Architecture for Contract Management of Old City Hall/Library Renovation Project – Phase 1

Mayor Porter introduced this item and asked Mr. Martinez to give a brief presentation to Council.

Mr. Martinez explained to the Council that this item and the next go hand in hand. What these resolutions do is put the project management team together for the renovation project. BOLA will be doing the contract management side of it such as change orders, pay requests, making sure that we are doing everything we need contractually to make the project a success. We'll be working with Gray & Osborne, we have Ken Deuman

who will be onsite about 20 hours per week doing the construction inspections making sure they are using the materials that they are supposed to be using, making sure they are doing it right, making sure that when they put in the pay requests they actually did what they are saying. Even the funding agencies realize that project management is major piece of these types of projects and they allow up to about 20% of the grant for this.

Mr. Martinez further explained that both Matt from BOLA and Ken from Gray & Osborne are very well qualified and that he feels this will be very beneficial to the City.

Mayor Porter explained that the construction schedule is posted on the wall and to watch for the building to be lifted soon.

MOTION: Councilmember Cooke MOVED to approve Resolution #10-029. Councilmember Scherer SECONDED the motion. The motion PASSED 5-0.

- 7.) **AB10-070 – Resolution Authorizing Professional Services Agreement with Gray & Osborne for Construction Management and Inspection Services of the Old City Hall/Library Renovation Project – Phase 1**

Mayor Porter announced this item.

MOTION: Councilmember Scherer MOVED to approve Resolution #10-030. Councilmember Begley SECONDED the motion. The motion PASSED 5-0.

- 8.) **AB10-071 – Ordinance – Budget Amendment**

Mayor Porter introduced this item and asked Mrs. Shallow to review.

Mrs. Shallow explained that there were a few items that stick out such as a \$9,999 grant for the police department to purchase and install cameras in their vehicles and we raised approximately \$3,200 from the surplus sale for the Old City Hall Project.

MOTION: Councilmember Cooke MOVED to approve the Ordinance amending the 2010 Budget as a FIRST READING. Councilmember Scherer SECONDED the motion. The motion PASSED 5-0.

STAFF REPORTS:

- 9.) **Staff Reports**

Mr. Mitchell Long reported that the Roslyn Urban Forest Citizen's Advisory Committee (RUF CAC) is currently on track and still waiting to hear from the National Park Service on the Rivers, Trails, & Streams Assistance Program that we applied for that will help us in our planning efforts in our trails system. We are still moving forward with our comprehensive recreation and trail plan and hoping to have a workshop sometime in November for the regional stakeholders to help see how Roslyn's Urban Forest plays into the bigger picture. After the first of the year we'll hold workshops that are tailored more specifically to our Forest.

Councilmember Begley asked Mr. Long for an update on the Fire Wise Project. Mr. Long informed the Council that he has talked with Matt Eberlein at the DNR and there is a contractor that they have secured a contract with. The contractor is someone the DNR has worked with before and we will have an opportunity to have an open house to meet the DNR and Contractor when the contractor is available. It will be an informational meeting rather than a planning meeting. They are planning on beginning work this fall and completing the project sometime next year.

Councilmember Cooke asked if they have discussed where they will start and Mr. Long replied that we have asked them to start at the demonstration site because of the concerns with the piles that were left behind and Mr. Eberlein didn't see a problem with that.

MAYOR AND COUNCIL CONCERNS AND INITIATIVES:

Councilmember Cooke announced that the Auditor was in town today and we had our entrance conference.

Mayor Porter reported that there was a Council of Governments (COG) meeting last Wednesday night. At the meeting they approved the EMS proposed budget plan for the County and they also discussed the population allocation in which Kittitas's unincorporated area population was upped in 2010 by 666 people but the review board did not like it and they rejected the proposal, they sent it back and the numbers have been recalculated and it lowered Kittitas's unincorporated population by 194, so it has to go before the review board again. Councilmember Cooke asked what Roslyn's allocation was and Mayor Porter replied 3% and 1,584 and we have a reserve allocation for 159 which is for if we ever use our UGA.

Councilmember Cooke stated that the Regional WWTP Committee met last week but attendance wasn't very good so he didn't have anything to report yet.

Mayor Porter stated that she has read multiple articles that were sent to her from different people and the articles state that all water is connected, both ground & surface water.

Councilmember Spurrier commented that she is nervous about the possibility of 1,000 homes going in on the Ridge. Councilmember Cooke stated he felt the same.

Councilmember Osiadacz stated that the reason people buy property is so they can use their property how it's meant to be used.

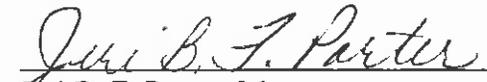
Mr. Martinez commented that the City did comment on the application once before and what we commented on was that how it wasn't in compliance with the established GMA and County Planning Policies. With the re-submittal of the application that's where we'll touch base on again. The City has never taken the stance that it shouldn't be developed at all, but that it should be developed within the GMA requirements.

Mayor Porter asked if the City received the notice on this project yet and Mr. Martinez replied that we did get the notice from the County but Mr. Dohrn actually sent it to us before the County did. Mr. Dohrn is on top of these issues and has Roslyn's interest at heart.

Mayor Porter announced that she looked up the term for Roslyn's upcoming 125th birthday and found that it is call a Quasqui Centennial.

ADJOURNMENT: 7:29pm

MOTION: Councilmember Cooke MOVED to adjourn the meeting. Councilmember Begley SECONDED the motion. The motion PASSED 5-0.



Jeri B. F. Porter, Mayor

Attest: 

Amber Shallow, Clerk - Treasurer