

CITY OF ROSLYN
CITY COUNCIL MEETING MINUTES
APRIL 27, 2010 – 7:00 P.M.
109 S. 1st, Roslyn, Washington

CALL TO ORDER, ROLL CALL, FLAG SALUTE, AGENDA UPDATE: 7:01pm

Mayor Porter called the meeting to order at 7:01 pm, led the flag salute and asked the Clerk – Treasurer to call roll.

PRESENT: Mayor Porter, Councilmember Spurrier, Councilmember Graham, Councilmember Scherer, Councilmember Cooke, Councilmember Gruber, and Councilmember Januszkiewicz

ABSENT: Councilmember Begley

MOTION: Councilmember Cooke **MOVED** to excuse the absent Councilmember. Councilmember Spurrier **SECONDED** the motion. The motion **PASSED 6-0.**

STAFF: George Martinez, Acting Administrator; Amber Shallow, Clerk – Treasurer; Brandi Taklo, Deputy Clerk - Treasurer; Erin Krake, Librarian

CONSENT AGENDA:

- 1.) Accounts Payable Checks #10162, - #10189 in the amount of \$52,055.18
- 2.) Payroll Checks of April 15, 2010 #6907 - #6920, in the amount of \$17,074.65
- 3.) Minutes: Regular Council Meeting 4/13/2010
- 4.) Business Licenses: Rustic Root Catering, LLC; Renee's of Roslyn

Mayor Porter read the consent agenda.

MOTION: Councilmember Cooke **MOVED** to approve the consent agenda. Councilmember Januszkiewicz **SECONDED** the motion. The motion **PASSED 5-0, (Councilmember Spurrier abstained from voting as she will be employed by Rustic Root Catering).**

CITIZEN'S COMMENTS: (non-agenda items)

Ms. Jonine Collins, Ronald – Ms. Collins thanked the Council for doing the clean up along the highway.

APPOINTMENTS, PRESENTATIONS, ANNOUNCEMENTS:

5.) **AB10-032** – Presentation – First Quarter Budget Update
Mayor Porter invited Mrs. Amber Shallow to give the report on the first quarter budget update. Mrs. Shallow reported that the revenues are coming in as projected, although we would like to see higher numbers.

INTRODUCTION:

- 6.) **AB10-033** – Resolution Authorizing the Mayor to Execute a Contract with Roslyn Sunday Market for use of Tourism Support Funds

MOTION: Councilmember Cooke MOVED to approve Resolution #10-014. Councilmember Januszkiewicz SECONDED the motion. The motion PASSED 6-0.

Mayor Porter informed the Council that she has received phone calls from citizens indicating that they will be calling the auditors to report the action as they feel it is not allowed.

Councilmember Januszkiewicz stated that they have asked the questions of the City Attorney and found that this action is allowed.

- 7.) **AB10-034** – Ordinance Amending the RMC and Increasing Lodging Tax

MOTION: Councilmember Gruber MOVED to approve an Ordinance amending the RMC and Increasing the Lodging Tax as a FIRST READING only. Councilmember Graham SECONDED the motion. The motion PASSED 6-0.

Mayor porter invited Mr. Martinez to give a brief presentation on this item.

Mr. Martinez informed the Council that a City can choose to levy up to 4% and the City of Roslyn currently levies 2% which comes out of the 8% sales tax. If this ordinance passes it will increase the lodging tax by another 2% bringing the total levy up to 4%. Currently over the past 5 years we have averaged about \$1700/year and this ordinance will double that revenue. The Budget, Finance, & Administration (BFA) Committee has discussed this ordinance and supports moving it forward.

Mr. Martinez also informed the Council that the BFA Committee also discussed the tourism support funds grant application at their last meeting and the intention is to accept applications each year right before budget time and letting the different groups know that these funds are available. We expect to bring the application & policy back before the Council in the next month or so.

8.) **AB10-035** – Ordinance Amending the RMC relating to Parking Restrictions
Mayor Porter informed Council that they had passed an ordinance regarding parking restrictions last year with a one year clause to see how it would go. That year is now up and a decision needs to be made.

MOTION: Councilmember Cooke MOVED to approve Ordinance #1056 as a FIRST and FINAL reading. Councilmember Gruber SECONDED the motion. The motion PASSED 6-0.

Councilmember Cooke stated that he was happy to see a report from Chief Ferguson indicating there were no complaints.

STAFF REPORTS:

9.) Staff Reports

Chief Skye Osiadacz, Fire Chief – Chief Osiadacz gave the March 2010 report with the number of calls and average response times. There was one call Chief Osiadacz had the volunteers wait for police to arrive on scene prior to the volunteers assisting because the resident had a history of violence. The department now has their new cot in the aid unit and he talked with Mayor Porter regarding the goals for the fire department such as outfitting Engine 1 within two years with updated equipment, and wearing identifying items such as shirts/coats/uniforms. Ben Butkovich's funeral was in March and the department took the truck to the funeral in show of support. Chief Osiadacz also reported that he talked with Mr. Martinez about making the fire hall more energy efficient to save money with the idea that the savings will be used on other items. Chief Osiadacz also asked Council if he could give the fire department reports at the first meeting of the month. Mr. Martinez will work with Chief Osiadacz to address his concerns.

Erin Krake, Librarian – Ms. Krake wanted to expand on the 2009 year end statistics reported in her staff report. She handed out the yearly report that is distributed throughout the community and informed Council that she will be putting this out in the area businesses and the post office. Ms. Krake has documented that there are many more people using the library and thinks it is because we have put a lot more money into the library, expanded our hours, added wireless capability for those with laptops, and the economy. With the economy being down we are being used a lot more for entertainment. The Library hosted 120 programs throughout 2009, including training for job seekers via one-on-one & resume workshops, online job research; early literacy resources; and the summer reading program broke records this last year. Ms. Krake also reported that she has worked on digital heritage collection and then reviewed the statistics with the Council. Ms. Krake told Council that the Library Board has had her track & maintain the overall statistics for the past nine years and handed those statistics out to the Council.

Kim Grantier, Board Member – Ms. Grantier stated that she feels a lot of these numbers increasing are due to Erin as she is very knowledgeable and keeps up to date on everything from technology to books & collection needs. Ms. Grantier wanted to really thank Erin for all her hard work, told Council that people really enjoy the new building and it's also really exciting to see the Old City Hall project moving forward.

Councilmember Januszkiewicz thanked them for making the library a real hub of our community.

Councilmember Cooke thanked them and stated the he feels the quality of the volunteers has helped.

MAYOR AND COUNCIL CONCERNS AND INITIATIVES:

Mayor Porter introduced Brandi Taklo the new Deputy Clerk – Treasurer and welcomed her aboard.

Councilmember Cooke asked if there is a start date for the WUCC, and Mayor Porter responded that it will be starting we just don't know when. Mayor Porter will be the representative for the City and will be bringing Mr. Joe Peck along. Councilmember Cooke would like to sit in on the meetings and Mayor Porter said that was fine and the meetings will be open to the public.

Mayor Porter announced that on May 28 & 29 we will have our surplus sale under Old City Hall and asked Council to let staff know if they can help with the sale. Councilmember Cooke said he is available on Friday and Councilmember Januszkiewicz said she can help on Saturday.

Mayor Porter announced that we have finished our clean up day for general debris and the next stage for yard waste will be on May 8. The DNR has given us a chipper to take care of the yard waste and we will be handing out information that day as the dump is closed permanently.

Councilmember Cooke stated that the demonstration for the fire wise project has been finished and encouraged everyone to take a look.

Mayor Porter encouraged everyone to return their census forms and read an email from Margaret King regarding the census and how to participate. Mayor Porter asked the citizens to please, please get counted.

ADJOURNMENT: 7:34pm

MOTION: Councilmember Cooke MOVED to adjourn the meeting. Councilmember Januszkiewicz SECONDED the motion. The motion PASSED 6-0.


Jeri B. F. Porter, Mayor

Attest: 
Amber Shallow, Clerk - Treasurer