

Received Stamp



City of Roslyn
Planning Department
100 E. Pennsylvania Ave.
PO Box 451
Roslyn, WA 98941
509-649-3105
FAX 509-649-3174
roslynplanning@inlandnet.com

Significant Tree Removal Application Checklist

FOR STAFF USE ONLY

File No.:	Received By:	Date Received:	Date Complete:
Applicant	The following is a list of materials which are required for a complete application. Consult with the Planning Department if you have any questions. In addition to the Design Review Application, the applicant shall file eight (8) legible paper copies of the proposed site plan to a scale of no less than one inch = twenty feet (1 inch = 20 feet) along with elevations.		
City	1. Completed Significant Tree Removal Application;		
NA	2. The Significant Tree Removal Application fee (cash or check only) \$50.00		
<input type="checkbox"/>	3. A vicinity map extending at least 800 feet in each direction from the property. The vicinity map shall be drawn to scale of one inch equals 800 feet.		
<input type="checkbox"/>	4. Site plan to scale of property with a NORTH ARROW, all structures, property lines, streets, and alleys, setbacks, and significant slopes including all distances and dimensions. Immediate neighboring structures shall also be shown with distances and dimensions Front, side and rear elevations, drawn to scale with dimensions shown to scale. Scale shall be no less than one inch = twenty feet (1" = 20') See attached site plan example		
<input type="checkbox"/>	5. If all of the above information is not completed than your application will not be accepted.		

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Significant Tree Removal Permit Application

This form must be completed (clearly printed or typed) and submitted to the City with the Master Permit application and any other permit applications and associated application materials as required on the attached application checklist(s), as well as all fees as determined by the Planning Official. If you have questions or need more information, please contact the Planning Department at (509) 649-3105 or roslynplanning@inlandnet.com.

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File No.:

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Date Complete:

Project/Development Name:

Owner Name:

Property Address:

Assessor Tax Parcel Number(s)

Map Number(s):

Description of property location include nearest cross street:

Brief project description (use additional paper if needed):

Why does the tree need to be removed? Please use additional paper if necessary

What kind of tree is to be removed? Is the tree to be removed a significant native or a non native tree?

- Grand fir (dbh 20" or more as measured at 4'.5" above the adjacent ground - significant)
- Douglas fir (dbh 20" or more as measured at 4'.5" above the adjacent ground - significant)
- Ponderosa pine (dbh 20" or more as measured at 4'.5" above the adjacent ground - significant)
- Black Cottonwood (dbh 10" or more as measured at 4'.5" above the adjacent ground - significant)
- Quaking Aspen (dbh 10" or more as measured at 4'.5" above the adjacent ground - significant)

<input type="checkbox"/> Yes <input type="checkbox"/> No	Does the project site contain or is it adjacent to any environmentally sensitive and/or historical or archeological sites?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Are there any severe soils limitations or geologic hazards evident? (slope in excess of 15%, ravine, or depression)
<input type="checkbox"/> Yes <input type="checkbox"/> No	Is there any drainage going through the area to be filled or excavated, either all year or during rainy periods?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Will the proposed activities affect a natural drainage channel, stream bed, ditch, or other drainage feature?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Will the proposed activities occur within 50 feet of a stream, creek or wetland?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Is the project within an identified 100 year flood plain? (Federal Flood Insurance)
<input type="checkbox"/> Yes <input type="checkbox"/> No	Has a soils report been completed on the subject property?

Utilities:

Water Supply:	Existing:	Proposed:
Sewage Disposal:	Existing:	Proposed:
Road Access:	Existing:	Proposed:

I do hereby affirm and certify, under penalty of perjury, that I am one (or more) of the owners or owner under contract of the subject property and the above statements and answers are true and correct on my information and belief as to those matters.

VENUE AND JURISDICTION: The parties hereto recognize and agree that the venue of any action involving their rights or obligations related to this application shall be in The City of Roslyn, and the parties' rights and obligations hereunder shall be determined in accordance with the laws of the State of Washington.

FEE GUARANTY: Notwithstanding that this application has been submitted in the name of a company, I personally guarantee payment of the fees accrued according to the terms listed in City of Roslyn Fee Schedule and agree to be bound personally as a principal and not as a surety. I recognize that my personal guarantee is part of the consideration for review of the application. I understand that this application does not grant authorization to begin work, and that no work will begin until a permit/authorization is issued. The above information and statements are true and accurate to the best of my knowledge.

Owner's Signature:

Date:

Printed Name:

Date: