



# CITY OF ROSLYN

National Historic District and Preserve America Community

## PARK RESERVATION REQUEST

Please return to: City of Roslyn  
PO Box 451 ♦ 100 E Pennsylvania Ave. ♦ Roslyn, WA 98941  
Phone: (509) 649-3105 ♦ Fax: (509) 649-3174

Date requested: \_\_\_\_\_

Name of Group: \_\_\_\_\_

Type of Event: \_\_\_\_\_

Number of person(s) attending: \_\_\_\_\_

Responsible party name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone #: \_\_\_\_\_

### USE FEES:

Ball fields/gazebo.....	\$200.00*
Kitchen.....	\$100.00*
Events that charge admission.....	\$50.00*
Ball tournaments/per team.....	\$20.00*
Refundable cleaning & damage deposit ( <b>required</b> ).....	<b>\$200.00</b>

\*If you are a non-profit group (501c3) these fees are half price if you provide your 501c3 documentation.

Total due for your event.....\$ \_\_\_\_\_

*Please provide a brief description of use & any alterations or additional material you plan on bringing in to the park on the back of this sheet. Also provide details on your plans to manage garbage. If the public is invited a Special Event Application will be required.*

I understand that alcohol is not permitted in any City of Roslyn Park without a Washington State Liquor Board Banquet permit. I understand that the \$200 deposit will be returned if the premises are left in a clean and undamaged condition. I also understand that the park closes at 9:00pm or dusk, which ever comes first, and I promise to leave the park by that time.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Printed Name)