



**CITY OF ROSLYN
PLANNING AND HISTORIC PRESERVATION
COMMISSION MEETING MINUTES**

August 10, 2017 – 6:00 P.M.

201 S 1st, Roslyn, Washington

CALL TO ORDER, ROLL CALL, AGENDA UPDATE

Commission Chair Brodine called the meeting to order at 6:01PM and asked for roll call.

Present: Commissioner Flowers, Sweet, Brodine, Payne, and Cook, and Treasurer Graham

Present: Commissioner Flowers, and Miltko

CITIZEN'S COMMENTS:

None

PUBLIC DISCUSSION:

1. Vacation Rental Regulations
 - a. Jennifer Andrews, supports vacation rentals if they are supporting the town. Please regulate them and have them pay fees and taxes.
 - b. Don Owens asked for clarification on the concerns of the community and what we are doing to address them.

DISCUSSION ITEMS:

Minutes

2. July 27, 2017
 - a. Commissioner Sweet moved to accept the minutes as amended, Commissioner Payne seconded the motion, and the motion was **APPROVED 4-0.**

Architectural Design Review

3. ROSDR17-0020 – 207 W Dakota Ave
 - a. Don Owens was present to discuss his project. It is his desire to fix up the structure for sale. Mr. Owens is replacing the windows with ones that match, and replace the siding. Mr. Owens explained that he will consider covering more foundation when he is siding the structure.
 - b. The Commission discussed the removal of a window, and the garage door will need planner approval prior to installation. Mr. Owens agreed that if any lighting changes are made, he will follow dark skies standards.

- c. Commissioner Sweet moved to accept the Findings of Fact as amended and approve ROSDR17-0020, Commissioner Cook seconded the motion, and the motion was **APPROVED 4-0**.

Updates

4. Pennsylvania Avenue Project

- a. Treasurer Graham and Commissioner Brodine summarized the last Council meeting and explained that the project is moving forward to 60% design with 7 pedestrian lights on the existing poles and bulb outs on 7 street corners on Pennsylvania Ave.
- b. Shawna will post the August 28 stakeholder meeting, just in case a quorum is present.

Code Revisions

5. Ch. 18.50 - Design Regulations Amendment

- a. The Commission discussed the proposed changes and additional changes. See attached revisions.
- b. Shawna will send out the zoning regulations to commissioners.


COMMISSIONER COMMENTS AND CONCERNS

None

ADJOURNMENT

Commissioner Payne moved to adjourn the meeting, Commissioner Sweet seconded the motion, and the motion was **APPROVED 4-0**, adjourning the meeting at 8:21PM.


Commission Chair Janine Brodine


Treasurer Shawna Graham