



**CITY OF ROSLYN
PLANNING AND HISTORIC PRESERVATION
COMMISSION MEETING MINUTES**

July 27, 2017 – 6:00 P.M.

201 S 1st, Roslyn, Washington

CALL TO ORDER, ROLL CALL, AGENDA UPDATE

Commissioner Brodine called the meeting to order at 6:00PM, and asked for roll call.

Present: Commissioner Fader, Sweet, Brodine, and Cook, Commissioner Miltko arrived at 6:22PM.

Absent: Commissioner Flowers, and Payne
Commissioner Brodine excused the absences.

CITIZEN'S COMMENTS:

Eric Miles, Roslyn Herbs, was present to discuss their need for new signs due to the change in Washington State law. Mr. Miles explained that they would like to place downward lights on a free-standing sign. The Commissioners reviewed the sign code in the commercial overlay zone and determined that it would be acceptable.

DISCUSSION ITEMS:

Minutes

1. July 13 2017
 - a. Commissioner Sweet moved to approve the minutes as written, Commissioner Fader seconded the motion and the motion was **APPROVED 4-0.**

Architectural Design Review

2. ROSDR17-0024 – 105 W Idaho Ave
 - a. The Commission discussed the project.
 - b. Commissioner Sweet moved to accept the Findings of Fact and approve ROSDR17-0024, Commissioner Cook seconded the motion and the motion was **APPROVED 4-0.**

Updates

1. Pennsylvania Ave Project Update
 - a. Christina Wollman, Perteet, was present to discuss the project.

- b. The Transportation Improvement Board (TIB) has stated that the project as amended does not meet their requirements for funding based on pedestrian safety.
- c. Ms. Wollman presented the Commission with two options that may meet the needs of the TIB.
 - i. The two options show two versions of curb extensions to differing degrees.
 - ii. Commissioner Sweet moved to recommend the Council approve either of these layouts pending funding requirements, Commissioner Miltko seconded the motion, and the motion was **APPROVED 4-0**.
- d. Ms. Wollman presented a proposal to place two pedestrian lights on each side of the street to meet TIB's requirements.
 - i. The Commission inquired about putting the pedestrian lights on the same poles as the street lights.
 - ii. Commissioner Sweet moved to recommend the Council accept the minimum lighting required for funding, with a desire to use existing poles, Commissioner Cook seconded the motion, and the motion was **APPROVED 4-0**.

2. Vacation Rental Update

- a. Commissioner Brodine presented the information gathered by the public meeting process.
- b. Treasurer Graham presented the application and information packet that is handed out to inquiring landowners.
- c. Shawna will send out a list of existing legal and illegal vacation rentals, and a map of the additions and zones.
- d. The Commission would like to have a public comment period at their next meeting. At their following meeting, the Commission will begin the work of revising the code.

Code Revisions

- 3. Ch. 18.50 - Design Regulations Amendment
 - a. See attached revisions

COMMISSIONER COMMENTS AND CONCERNS


None

ADJOURNMENT

Commissioner Fader moved to adjourn the meeting, Commissioner Miltko seconded the motion, and the motion was **APPROVED 4-0**, adjourning the meeting at 8:15PM.



Commission Chair Jamne Brodine



Treasurer Shawna Graham



CITY OF ROSLYN

National Historic District and Preserve America Community

FINDINGS OF FACT

Architectural Design Review:

ROSDR17-0020 – 207 W Dakota– Remodel

Description of Proposal:

On June 20, 2017, we received an application for replacing all siding and windows at the property located at 207 West Dakota in Roslyn. On June 27, 2017, The Planning Department approved the application for Roslyn Planning and Historic Preservation Commission review at the July 13, 2017 meeting.

Location:

207 West Dakota Ave
20-15-17053-0715
301034

Required permits & Approvals:

Architectural Design Review (Class 1A)
Building Permit (Class 1)

Applicable Codes:

RMC Chapter 18.50 Architectural Design Review Standards

Project Description

Replace the windows and siding on the existing house

Requirements Summary:

The property is not located in the floodplain
The property does not include any critical areas
The property does have existing water, sewer, stormwater, electric, or propane connections
The property is located in the Residential Zone, the proposed use of the property is permitted in the zone
The property is not on the Roslyn Register of Historic places.
As proposed for Design Review this project DOES NOT MEET the requirements of the Roslyn Development Regulations as applicable to this application.
Does not create a nuisance in the area, or threaten the air or water quality, or present the potential to adversely affect the health and welfare of the City.

Site Standards

The lot size is 7000 sq ft

The property is on a plowed alley

The proposed setbacks are: Information not provided

Front

Rear

Sides

The proposed impervious surfaces is unstated

There are no proposed plantings

There are no proposed fences, hedges, landscaping walls

Design Standards

The footprint of the existing structure is 1181 sq ft

The height of the proposed structure is not provided

The proposed siding is Hardie lap siding, painted green

The proposed trim will be either 4" or 6" wide, and at least ¾" thick
painted beige, **DIMENSIONS NOT PROVIDED**

The proposed predominant window sizes will not change:-**DIMENSIONS NOT PROVIDED**

There are no proposed sliding glass doors or French doors.

Exposed Foundation will not change, unless it is reduced:-**DIMENSIONS NOT PROVIDED**

Accessory Structure Standards:

N/A

Mechanical Standards:

N/A

Conditions for approval:

Glass must be non-reflective

Natural resources shall be conserved wherever possible

Noxious weed must be eliminated

Garbage must be contained in a secure manner

Recommendation:

Staff recommends the Commission **NOT APPROVE** this Design Review Application.