



**CITY OF ROSLYN
PLANNING AND HISTORIC PRESERVATION
COMMISSION MEETING MINUTES**

July 13, 2017 – 6:00 P.M.

201 S 1st, Roslyn, Washington

CALL TO ORDER, ROLL CALL, AGENDA UPDATE

Commissioner Sweet called meeting to order.

Present: Commissioner Sweet, Fader, Brodine, Payne, Miltko and Flowers

Absent: Commissioner Cook, Planner Graham

CITIZEN'S COMMENTS:

None

DISCUSSION ITEMS:

Minutes

1. June 22, 2017
 - a. Commissioner Fader to approve the June 22, 2017 minutes as amended, Commissioner Brodine seconded the motion and the motion was **APPROVED 5-0**.
2. June 29, 2017
 - a. Commissioner Fader to approve the June 29, 2017 minutes as written, Commissioner Payne seconded the motion and the motion was **APPROVED 5-0**.

Architectural Design Review

1. ROSDR17-0021 – 509 N 3rd St
 - a. Kirsten Garka was present and wondered if she needed it engineered.
 - b. May add an outside light which is shielded.
 - c. Commissioner Miltko moved to approved findings of fact and design review, Commissioner Fader seconded the motion, and the motion was **APPROVED 5-0**.
2. ROSDR17-0020 – 207 W Dakota Ave
 - a. No clear window dimensions
 - b. No dimensions for foundation
 - c. Commissioner Fader moved to **DENY** based on unspecified window measurement and trim width and foundation

exposure, Commissioner Flowers seconded the motion and the motion was **APPROVED 5-0**.

3. ROSDR17-0022 – 508 N 2nd St
 - a. Many areas of design standards not met
 - i. Clarify if fencing will be an addition to existing fence
 - ii. Proposed sliding door will it be visible from right of way
 - iii. Window proportion
 - iv. Footprint
 - v. Roof pitch
 - vi. Trim width
 - vii. Height
 - b. Commissioner Flowers moved to **DENY**, Commissioner Miltko seconded the motion and the motion was **APPROVED 5-0**.

4. ROSDR17-0023 – 113 W Hoffmanville Ave
 - a. Keegan Fengler was present and gave a summary of her project
 - b. Shed roof on will be at least 4:12 – probably steeper
 - c. Will match the existing front porch – will not be more than 6 feet deep.
 - d. Garage is an existing non-conformity
 - e. Commissioner Fader moved to approve findings of fact and design review with clarification that porch doesn't exceed 6 feet and pitch of porch roof will be conforming, Commissioner Flowers seconded the motion and the motion was **APPROVED 5-0**.

COMMISSIONER COMMENTS AND CONCERNS

5. Commissioner Brodine opened a discussion on the possibility of electronic, blinking speed signs at either end of town.
 - a. The Commission agreed that a problem exists and that there are many possible solutions to the problem.
 - b. Commissioners Flowers and Brodine believe they draw people's sight to the sign rather than to people who are in the vicinity creating a hazard.
 - c. Commissioner Fader thinks they are beneficial and is concerned about people driving fast on Pennsylvania Ave.
 - d. Commissioner Payne thinks "people who speed are speeders" and it is premature to invest in flashing signs that we do not need.
 - e. Commissioners Brodine, Sweet, and Flowers are open to suggestions that are more appropriate to an historic town

- f. Commissioner Brodine volunteered to speak with Police Chief Ferguson about his ideas
- g. The Commission is concerned about the cost of the signs and think there may be more appropriate uses for those funds.
- h. Roll call:
 - i. Miltko – in favor of postponing the purchase
 - ii. Cook – they don't work
 - iii. Payne – they don't work
 - iv. Fader – in favor of the signs
 - v. Flowers – opposed to them
 - vi. Brodine – opposed to them
 - vii. Sweet – opposed to them
- i. Commissioner Flowers moved to give Commissioner Brodine permission to write letter to the Mayor and Council outlining the Commission concerns and to say that the matter of people speeding needs further investigation before a large purchase is made, Commissioner Payne seconded the motion and the motion was **APPROVED 5-0**.

Code Revisions

- 6. Ch. 18.50 - Design Regulations Amendment
 - a. Commissioner Payne Lighting Report
 - i. lighting is a big deal
 - ii. Lights should be shielded and not shining
 - iii. Should consider lumens
 - iv. People should avoid "light trespass"
 - v. Discussion
 1. Light posts in yard -- Height restriction on them?
 2. How many little solar lights – restrictions
 3. There are people who illuminate entire yards – we would like that restricted
 4. If we were to become a 'dark sky' community?
 5. Extra light (not porch light) curfew --?
 6. Vacation rental – 'policing' lights?
 7. Don't want to create situation where neighbors would turn others in...don't want to promote excesses.
 8. We could look at other city codes? What they have
 9. People aren't aware they have offensive lighting
 10. Put a statement about code in Statement in water bill?
 11. Have an event where everybody turns their lights off? Maybe have an intern who organizes it?

Commissioner Payne will call Central Washington University- see if any of their programs might be able to help us?

12. Commissioner Payne will look at codes for dark skies


- vi. Conclusion -- We need to revise light code.
- b. Commissioner Sweet siding report
 - i. Commissioner Sweet found a site for "historically accurate rock" – a 'cement product'
 - ii. Widely used at turn of 1900 century
 - iii. It mimics sandstone look
 - iv. Rustic Rock
 - v. Could cover foundations, rather than bringing wood down
 - vi. Fits ASTM standards
 - vii. Could put it on the list of approved materials
 - viii. People like to use what's around here
 - ix. Commissioner Payne mentioned the little short wall – going up to the lake – it's pretty and made from stuff across the street
- c. Commissioner Cook Setback Report
 - i. We don't see the set-back footage until the plans are made
 - ii. Big tall house next door can lead to snow falling onto a neighbor and doing damage.
 - iii. Houses should be sited forward on lot.
 - iv. Current code says here should be 15- foot set back and stairs can intrude into that. It also states that set-backs should be harmonious with neighboring properties
 - v. People get a packet – the issue can be included in the initial packet
 - vi. Composition rooves can cause problems

ADJOURNMENT

Commissioner Brodine moved to adjourn the meeting, Commissioner Flowers seconded the motion and the motion was **APPROVED 5-0**, adjourning the meeting at 7:48pm.



Commission Chair Janine Brodine



Planner Shawna Graham