



**CITY OF ROSLYN
PLANNING AND HISTORIC PRESERVATION
COMMISSION MEETING MINUTES**

February 9, 2017 – 6:00 P.M.

201 S 1st, Roslyn, Washington

CALL TO ORDER, ROLL CALL, AGENDA UPDATE

Commission Chair Brodine called the meeting to order at 6:00PM and asked for roll call.

Present: Commissioners Flowers, Sweet, Cooke (appointed, but not confirmed), and Brodine

Absent: Commissioners Fader, Miltko, and Gray.

Commissioner Chair Brodine excused Commissioner Gray's absence due to weather related traffic. The other two Commissioners have not been confirmed by Council yet, and therefore do not need to be excused.

CITIZEN'S COMMENTS:

None

DISCUSSION ITEMS:

1. Minutes

a. January 12, 2017

- i. Commissioner moved to accept the minutes as approved, Commissioner seconded the motion, and the motion was **APPROVED 3-0.**

2. Architectural Design Review

a. ROSDR17-0001 – 718 S A St – New SFR

- i. Jason Andrews, Andrews & Andrews Architecture, was present to give a brief summary of the project.
- ii. The Commission discussed the project revisions since the Findings of Fact were written.
- iii. Commissioner Sweet moved to accept the Findings of Fact as amended and approve ROSDR17-0001, Commissioner Flowers seconded the motion, and the motion was **APPROVED 3-0.**

b. ROSDR17-0003 – 507 N 3rd St – New SFR

- i. Rick Repin, Repin Construction, was present to discuss the project.
- ii. The Commission discussed the proposed porch, which was determined non-conforming.

- iii. Commissioner Sweet moved to accept the Findings of Fact as amended, Commissioner Flowers seconded the motion, and the motion was **APPROVED 3-0**.
- iv. Commissioner Sweet move to **deny** ROSDR17-0003, Commissioner Flowers seconded the motion, and the motion was **APPROVED 3-0**.
- c. ROSDR17-0002 – 503 S 2nd St – New Garage
 - i. Planner Graham gave a brief summary of the project, and the Commissioners began reviewing the points of concern
 - ii. The Commissioners discussed the proposed porches, and determined that they are carports, and therefore are included in the square footage of the accessory structure, which is calculated at 800 sq ft and conforming
 - iii. The siding is non-conforming, and the bats will need to be placed 12-16" apart, and the hardie siding must textured, but not grooved.
 - iv. The aspect ratio of the windows do not fall within the limits per RMC 18.50.
 - v. Commissioner Flowers moved to accept the Findings of Fact as amended, Commissioner Sweet seconded the motion, the motion was **APPROVED 3-0**.
 - vi. Commissioner Flowers moved to **DENY** ROSDR17-0002, Commissioner Sweet seconded the motion, and the motion was **APPROVED 3-0**.

3. Commissioner Brodine's Memo

- a. Commissioner Brodine shared her draft memo with the Commission.
- b. Commissioner Sweet moved to ask Commission Chair Brodine to present the memo on behalf of the Commission, Commissioner Flowers seconded the motion, and the motion was **APPROVED 3-0**.

4. Future Agendas

- a. Commissioner Sweet proposed including a discussion reviewing the code during our meetings. The Commission agreed that this would be a good idea.

5. Code Revisions

- a. RMC 15.15 – Floodplain Regulations
 - i. The Commission read through the revisions, and were concerned about the change of language from mobile home to manufactured home. Planner Graham explained that the regulations based on manufactured homes as it pertains to floodplain regulations is the same as a mobile home.
 - ii. Commissioner Flowers moved to approve the revisions and recommend approval to Mayor and the City Council,

Commissioner Sweet seconded the motion, and the motion was **APPROVED 3-0**.

6. Adjournment

- a. Commissioner Flowers moved to adjourn the meeting, Commissioner Sweet seconded the motion and the motion was **APPROVED 3-0** adjourning the meeting at 7:58PM.

Commission Chair Janine Brodine

Planner Shawna Graham