



**CITY OF ROSLYN  
PLANNING AND HISTORIC PRESERVATION  
COMMISSION MEETING MINUTES  
January 12, 2017 – 6:00 P.M.  
201 S 1<sup>st</sup>, Roslyn, Washington**

**CALL TO ORDER, ROLL CALL, AGENDA UPDATE**

Commission Chair Brodine called the meeting to order at 6:00PM and asked for roll call.

Present: Commissioners Flowers, Sweet, Brodine, and Gray, Planner Graham, Cathy Cook, and Karen Fader.

**CITIZEN'S COMMENTS:**

None

**DISCUSSION ITEMS:**

**1. Minutes**

- a. October 13, 2016
  - i. Commissioner Sweet moved to approve the minutes as written, Commissioner Gray seconded the motion, and the motion was **APPROVED 4-0**
- b. November 10, 2016
  - i. Commissioner Gray moved to approve the minutes as written, Commissioner Sweet seconded the motion, and the motion was **APPROVED 4-0.**
- c. December 08, 2016
  - i. Commissioner Gray moved to approve the minutes as written, Commissioner Flowers seconded, and the motion was **APPROVED 4-0.**

**2. Architectural Design Review**

- a. ROSDR16-0019 – 600 Whitehead Rd – Hewson
  - i. Mr. Hewson was present to give a brief history of his project.
  - ii. Graham explained that she will need the architect to supply an accurate site map, and completed design review application before she can release the plans as approved.
  - iii. The Commission discussed the porch requirements with Mr. Hewson, and amended the Findings of Fact to reflect the changes to the plans as he explained them.

- iv. Commissioner Flowers moved to approved the amended Findings of Fact, Commissioner Gray seconded the motion, and the motion was **APPROVED 4-0**.
- v. Commissioner Sweet moved to approve ROSDR16-0019 pending Planning Department approval, Commissioner Gray seconded the motion, and the motion was **APPROVED 4-0**.

**3. Adjournment**

Commissioner Sweet moved to adjourn the meeting, Commissioner Flowers seconded the motion, and the motion was **APPROVED 4-0**, adjourning the meeting at 6:45PM.

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Commission Chair Janine Brodine

Planner Shawna Graham