



**CITY OF ROSLYN
PLANNING AND HISTORIC PRESERVATION
COMMISSION MEETING AGENDA
November 10, 2016 – 6:00 P.M.
201 S 1st, Roslyn, Washington**

CALL TO ORDER, ROLL CALL, AGENDA UPDATE

Commissioner Sweet called the meeting to order at 6:00PM, and asked for roll call.

Present: Commissioners Flowers, Sweet, Bocz, Fader, Gray, and Brodine.

Absent: Commissioner Miltko.

Commissioner Miltko was excused.

CITIZEN'S COMMENTS:

Bailey Hansen, 316 S 2nd St, was present to discuss his project which is currently under Stop Work Order for both unpermitted construction in the Right of Way and unpermitted construction. The Commission explained to Mr. Hansen that any changes to look of the exterior of a structure need to be reviewed.

Mr. Hansen asked for an interpretation of code regarding his desire to put faux rock on the tall foundation on his home.

The Commission discussed his request and determined the following:

- The home owner is not changing the structure of house
- the material is concrete masonry although the units are not rectangular like the picture in the guidelines
- Many houses in Roslyn have foundations build of rocks or piers on rocks
- The guidelines allow concrete masonry materials
- The work seems historically appropriate
- He's beautifying it -- foundation was way more than 2 feet with us allowed

Commissioner Brodine moved to request that the Stop Work Order be lifted, Commissioner Flowers seconded the motion, and the motion was **APPROVED 6-0.**

Brandi Taklo, City Clerk and Cemetery Sexton was present to discuss her concern that the Cemetery Commission is approving/allowing unpermitted projects in the Historical Cemetery Complex.

The Commissioners explained that since the Cemeteries are within the City limits of Roslyn, that all work in the Cemetery Complex must follow the same rules and procedures as any other property.

Sexton Taklo's specific concerns included:

- Moved massive amounts of rocks and trees were removed with no permit
- Two 100-year old lilacs were cut down with no permission
- Trees were moved – with no plan of action; community members have complained
- During the April 14 volunteer day - Commission gave Dick permission to clean in designated loop area – plan was to leave it to nature, but changes were made that do not reflect that approval
- On May 12 – Loop area restoration was approved – Group marked spots with possible remains –so they could stay away from them. However, the area cleared was far beyond the scope that was approved. And about 7 yellow flags marking unmarked graves were removed.
- On June 9, a maintenance plan was passed
 - Brush control every two or three years
 - Maintain a natural appearance
 - However, Father Brooks had a friend with rolls of grass needed to be planted; that grass was put around a Croatian grave– doesn't look natural
- In Mt Olivet –new concrete without a structural change application
- A new, red hose post was erected at the entrance gate to a cemetery

Special Notes:

- The Roslyn Urban Forest has to get permits to remove trees, make trails
- Old City Hall had to get permits from RPHPC
- Private home- owners must get permits to make structural changes
- Mt Olivet used to be covered with wooden crosses and rock rings—in the 1970's
- Major changes in the appearance of the cemetery without permits amounts to vandalism

Requests from the Cemetery Sexton

- That all cemetery projects to be tabled
- Have the City Council make it clear that the goal of Cemetery Commission is to protect the gravesite so they endure for generations
- Would like the City Council to remind the Cemetery Commission that the Cemetery is City property and to be consistent with the paperwork
- Have the Cemetery Commission work more closely with the RPHPC; Our job is to control the visual aesthetics of the city
- Charge the Cemetery Commission with vandalism
- Mount signs at all three entrances – this property is owned by the City of Roslyn
- Replace the two 100-year old lilacs
- Terminate the current Cemetery Commission

The Commissioners agreed to recommend to the City Council:

- We would like the City Council to remind the Cemetery Commission that their paramount role is to protect both marked and potential gravesites so they endure for generations
- All Commissions are advisory to Council
- All structural changes to cemeteries that fall under City code need to be permitted including but not limited to landscaping and any removal of signification vegetation.

Commissioner Brodine moved to send this statement to the City Council; Commissioner Bocz seconded the motion, and the motion was **APPROVED 6-0**.

DISCUSSION ITEMS:

1. Minutes

- a. October 13, 2016
 - i. Tabled

2. Adjournment

- a. Commissioner Fader moved to adjourn the meeting, Commissioner Bocz seconded the motion and the motion was **APPROVED 6-0**, adjourning the meeting at 7:37PM.

Commission Chair Janine Brodine

Planner Shawna Graham