



**CITY OF ROSLYN
PLANNING AND HISTORIC PRESERVATION
COMMISSION MEETING MINUTES
October 13, 2016 – 6:00 P.M.
201 S 1st, Roslyn, Washington**

CALL TO ORDER, ROLL CALL, AGENDA UPDATE

Commissioner Sweet called the meeting to order at 6:23PM, and performed roll call

Present: Commissioners Bocz, Fader, Sweet, and Miltko

Absent: Commissioners Flowers, Brodine, and Gray

CITIZEN'S COMMENTS:

None

DISCUSSION ITEMS:

1. Minutes

a. August 11, 2016

b. September 8, 2016

- i. Commissioner Fader moved to approve the meeting minutes from August 11, 2016 and September 8, 2016, Commissioner Miltko seconded the motion, and the motion was **APPROVED 4-0.**

2. Architectural Design Review

a. ROSDR16-0017 – 702 S 1st St – Okitsu – Restaurant Exterior Remodel

- i. Christine Heimbigner-Simpson was present to give a brief overview of her project to remodel the exterior of the structure and reopen the restaurant.
- ii. The Commissioners discussed the exterior lighting and its impact on the night sky. Ms. Heimbigner-Simpson explained that the lighting is existing.
- iii. The Commissioners discussed the trim size on the project, which will be made to match existing.
- iv. Commissioner Miltko moved to accept the Findings of Fact and approve ROSDR16-0017, Commissioner Fader seconded the motion, and the motion was **APPROVED 4-0.**

b. ROSDR16-0016 – 201 S 1st St – City of Roslyn

- i. Marc Brown, project architect, and Jeff Adams, project manager, were present to discuss the project proposal.

- ii. Mr. Brown explained the reasoning for the metal pickets and that the top rail will be wooden.
- iii. Commissioner Miltko moved to accept the Findings of Fact and approve ROSDR16-0016 with the condition that the project receive a Certificate of Appropriateness, Commissioner Fader seconded the motion, and the motion was **APPROVED 4-0**.

3. Certificate of Appropriateness

a. ROSCOA16-0002 – 201 S 1st St – City of Roslyn

- i. Commissioner Fader moved to approve ROSCOA16-0017 with the condition that the project receive a Certificate of Appropriateness, Commissioner Miltko seconded the motion, and the motion was **APPROVED 4-0**.

4. Adjournment

Commissioner Miltko moved to adjourn, Commissioner Fader seconded the motion, and the motion was **APPROVED 4-0** adjourning the meeting at 7:09PM.

Commission Chair Janine Brodine

Planner Shawna Graham