



**CITY OF ROSLYN
PLANNING AND HISTORIC PRESERVATION
COMMISSION MEETING MINUTES**

July 28, 2016 – 6:00 P.M.
201 S 1st, Roslyn, Washington

CALL TO ORDER, ROLL CALL, AGENDA UPDATE

Commissioner Brodine called the meeting to order at 6:05PM.

Present: Commissioners Brodine, Sweet, Bocz, and Gray. Commissioner Miltko arrived at 6:25PM

Absent: Commissioners Fader, and Flowers.

CITIZEN'S COMMENTS:

Dave Kovak, 407 W Utah Ave, was present to discuss the shed on his property. He would like to replace the dilapidated structure with a pre-fabricated shed approximately 200 square feet. The Commission explained that he may be able to take advantage of the existing non-conformity of the current shed for the roof pitch on the new structure.

DISCUSSION ITEMS:

1. Architectural Design Review

a. ROSDR16-0011 – 602 S A St – Martz

- i. Mr. Martz was present to give a brief description of his project.
- ii. Commissioner Sweet moved to accept the Findings of Fact as amended, and approve ROSDR16-0011, Commissioner Gray seconded the motion and the motion was **APPROVED 4-0.**

2. Minutes

a. July 14, 2016

Commissioner Gray moved to approve the minutes as amended, Commissioner Bocz seconded the motion, and the motion was **APPROVED 5-0.**

3. Architectural Design Review Revisions

a. Commissioner Brodine gave a brief summary of the discussion that was held at a recent City Council Meeting, and the history of the 120 square foot limit on exempt structures.

- i. The change to 200 was based off a desire consistency with the state and county regulations.

- ii. Commissioner Gray moved to allow City Council to make the decision of whether to change it back to 120 square feet or leave it at 200 square feet, Commissioner Sweet seconded the motion, and the motion was **APPROVED 3-2.**

- 1. Aye- Commissioners Sweet, Brodine, and Gray
- 2. Nay – Commissioners Bocz, and Miltko

4. MIS Signage

- a. The Commission explained to Commissioner Miltko how the discussion went on this topic and the plan for moving forward with a City approved directional sign.

5. Signage on SR903

- a. Commissioner Brodine explained the Police Chief's recommendations for improving safety in Roslyn.
- b. The Commission discussed the possibility of reducing the speed limit in Roslyn to 25 MPH. Commissioner Sweet moved to support the proposal for a 25 MPH speed limit in the City of Roslyn, Commissioner Gray seconded the motion, and the motion was **APPROVED 5-0.**
- c. The Commission discussed portable lit speed signs near Montana, Firemen's Park, and coming into the North End of town. The Commission would support a speed limit painted on the road. The Commission would like to see the police officers station themselves in problematic locations. The Commission discussed that along with the historical issues and violation of the City's own code, there is also the desire to have a welcoming and positive environment when people come into town, which with not include flashing speed limit signage.

6. Parking Plan

- a. Planner Graham shared the parking study from Myke Woodwell and asked that the Commissioners review it and provide feedback for her to take to the Council for discussion.

7. Landscaping Standards

- a. Commissioner Bocz explained that he finds the home at 600 S 1st St to be non-historical due to the landscaping and ability to use cheaper materials. Planner Graham explained that although the code does have a minimal amount of landscaping standards, it doesn't not require greenery. Commissioner Miltko explained the concept of zero-scaping.
- b. Commissioner Bocz expressed a desire to not have jersey barriers visible from the right of way.

8. Adjournment

Commissioner Miltko moved to adjourn the meeting, Commissioner Gray seconded the motion, and the meeting was **APPROVED 5-0**, adjourning the meeting at 7:57PM.

Commission Chair Janine Brodine

Planner Shawna Graham