



**CITY OF ROSLYN  
PLANNING AND HISTORIC PRESERVATION  
COMMISSION MEETING MINUTES**

**July 14, 2016 – 6:00 P.M.**  
201 S 1<sup>st</sup>, Roslyn, Washington

**CALL TO ORDER, ROLL CALL, AGENDA UPDATE**

Commissioner Brodine called the meeting to order at 6:05PM.

Present: Commissioners Fader, Brodine, Bocz, and Gray

Absent: Commissioners Flowers, Sweet, and Miltko.

**CITIZEN'S COMMENTS:**

Deborah Parrish, 102 W Wyoming St, was present to read a letter regarding the appropriateness of the current Business Overlay Zone and the effects it has had on Roslyn's aesthetics, urging the Commission to enforce their guidelines.

**DISCUSSION ITEMS:**

**1. Architectural Design Review**

a. ROSDR16-0007 – 704 S A St – Auckland

- i. Mr. Auckland was present to discuss his project. He stated a desire to save the home, but that the damage was too extensive to do so.
- ii. Mr. Auckland explained that in order to obtain the necessary financing to build the new residence until the damaged home is removed.
- iii. Commissioner Brodine clarified that the application is only for the demolition.
- iv. Mr. Auckland explained that he would like to build in summer 2017, so the Commission agreed that if they approve this Design Review, he would need to come back to the Planning and Historic Commission within 6 months with an application for the home.
- v. Commissioner Gray moved to approve the Findings of Fact as amended, Commissioner Fader seconded the motion, and the motion was **APPROVED 4-0**.
- vi. Commissioner Gray moved to approve the demolition application ROSDR16-0007, Commissioner Fader seconded the motion, and the motion was **APPROVED 4-0**.

- b. ROSDR16-0010 – 505 W Nevada Ave - Davies
  - i. Planner Graham gave a brief summary of the project.
  - ii. Commissioner Gray moved to approve the Findings of Fact, Commissioner Bocz seconded the motion, and the motion was **APPROVED 4-0**.
  - iii. Commissioner Gray moved to approve ROSDR16-0010, Commissioner Fader seconded the motion, and the motion was **APPROVED 4-0**.

## 2. Minutes

- a. June 09, 2016
  - i. Commissioner Gray moved to approve the minutes as written, Commissioner Fader seconded the motion, and the motion was **APPROVED 4-0**.
- b. June 23, 2016
  - i. Commissioner Gray moved to approve the minutes as written, Commissioner Fader seconded the motion, and the motion was **APPROVED 4-0**.

## 3. DAHP Historical Survey Report – North Addition

- a. Commissioner Brodine explained the Historic Survey and Inventory and its purpose.

## 4. MIS Signage

- a. Planner Graham explained that a local business owner has contacted the Washington State Department of Transportation to purchase a directional sign with the business on it.
- b. The Commission discussed the appropriateness of the proposed sign as well as possible alternatives.
- c. The current sign code allows for directional signage purchased only from the City of Roslyn that would be managed by the City. Commissioner Fader volunteered to look into signage options.
- d. Commissioner Fader moved to recommend denial of the DOT signage, Commissioner Gray seconded the motion, and the motion was **APPROVED 4-0**.
- e. Commissioner Gray moved to look into something similar for the City to offer for sale in the future, Commissioner Fader seconded the motion, and the motion was **APPROVED 3-0**. Aye – Gray, Fader, Brodine, Nay – Bocz

## 5. Architectural Design Review Revisions

- a. Commissioner Brodine gave a brief summary of the discussion that was held at a recent City Council Meeting, and the history of the 120 square foot limit on exempt structures.
  - i. Commissioner Fader explained that the Commission did not know the history of the limitation, and that the reason for the change was a concern about consistency.

- ii. The Commission decided to wait for a meeting with more Commissioners to make a decision regarding this issue.
- b. The Commission explained that they disallowed sheet siding, but allow board and bat siding to encourage true board and bat and discourage plywood materials. The Commission expressed a desire to allow sheet siding when used in board and batten.
- c. The Commission explained that the not every home is appropriate for the placement for roof top solar panels and that those homes may need to be more creative if they would like solar power.
- d. The Commission explained that they spent quite a while researching wind turbines and determined that there is nothing currently available that would be both effective and appropriate for Roslyn, but can see that as technology advances, this may need to be revisited at that time.
- e. The Flag lighting language was pulled from the American Legion's suggested language for appropriate flag lighting.
- f. The Commission discuss the complaint brought forward by Ms. Parrish earlier in the evening and verified that the code does not regulate landscaping as was suggested. The Commission felt that Ms. Parrish felt emotional about the issue but that to the best of their knowledge the home does not violate any City Codes.
- g. The Commission expressed dissatisfaction that the City does not have the man-power to send someone out to view the completed project to ensure the project followed its own plans. Planner Graham explained that she is requesting funding for more office staff and that would be one of the tasks she would be able to complete if that request is granted.

**6. Adjournment**

Commissioner Gray moved to adjourn the meeting, Commissioner Fader seconded the motion and the motion was **APPROVED 4-0**, adjourning the meeting at 7:41PM.

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Commission Chair Janine Brodine

Planner Shawna Graham