



**CITY OF ROSLYN
PLANNING AND HISTORIC PRESERVATION
COMMISSION MEETING MINUTES**

May 14, 2015 – 6:05 P.M.

201 S 1st, Roslyn, Washington

CALL TO ORDER, ROLL CALL, AGENDA UPDATE

Commissioner Brodine called the meeting to order at 6:05PM and took call roll.

Present: Commissioner Sweet, Commissioner Flowers, Commissioner Brodine, Commissioner Miltko, Commissioner Gray, and Commissioner Anderson
Commissioner Hansen was absent

Commissioner Brodine introduced Commissioner Miltko.

CITIZEN'S COMMENTS:

James Canterbury, S. 3rd St, was present to discuss his desire to place an accessory structure on his vacant lot. Mr. Canterbury has been unable to do this since there is no primary structure on the lot. He expressed a desire to build a covered structure, and believes that the City's code is restricting development. Commissioner Brodine volunteered to check with City Staff to see if the lots could be combined if there is any alley between them.

DISCUSSION ITEMS:

1. Minutes

- a. April 9, 2015
 - i. Commissioner Gray moved to approve the minutes as amended, Commissioner Anderson seconded the motion, and the minutes were approved unanimously.
- b. April 23, 2015
 - i. The Commissioners agreed to table the minutes from April 23, 2015 until it is determined who moved and who seconded on the motions.

2. Architectural Design Review

- a. ROSDR15-0007 – 600 S 1st St – Krueger Architecture
 - i. Commissioner Sweet inquired about any ExParte communications in relation to this application.
 - ii. Mr. Miles present revised drawings to the Commissioners showing a lighting plan and repositioning the structure on the lot, and altering the parking plan to preserve a tree.

- iii. Mr. Miles explained that this is an investment property with the intention of leasing it.
 - iv. There was a discussion about the use of hardy board, which is discouraged, and will be outlawed in the next revision of the Design Review Standards
 - v. Commissioner Gray moved to approve the Findings of Fact as written, Commissioner Anderson seconded the motion and the motion passed unanimously.
 - vi. Commissioner Gray moved to approve the application with the revisions of the lighting plan and movement of the building, Commissioner Flowers seconded the motion, and the application was approved unanimously.
 - vii. There was a discussion about how to handle revised plans in a meeting like this, and noted that the Hardy Board was not approved, but wood siding was.
- b. ROSDR15-0008 – 110 W Pennsylvania Ave – Martin
- i. Commissioner Sweet inquired about any ExParte communications in relation to this application.
 - ii. Mr. Martin was present to give a brief summary of his project.
 - iii. Commissioner Gray moved to approve the Findings of Fact, Commissioner Flowers seconded the motion, and the motion was approved unanimously.
 - iv. The Commissioners discussed the lack of trim around the door and decided that trim was not necessary due to the nature of brick doorways.
 - v. There was a discussion about the lack of exterior lighting over the doorway
 - vi. Commissioner Gray moved to approve the application, Commissioner Anderson seconded the motion, and the motion was approved unanimously.
- c. ROSDR15-0009 – 109 S 1st St – Inland Wireless
- i. Commissioner Sweet inquired about any ExParte communications in relation to this application.
 - ii. Commissioner Flowers moved to table the application until a representative can be present to discuss the project, Commissioner Gray seconded the motion and the application was tabled.
- d. ROSDR15-0010 – 202 W Montana Ave – Roth
- i. Commissioner Sweet inquired about any ExParte communications in relation to this application.
 - ii. Ms. Roth was present to give a brief summary of her project proposal.
 - iii. The Commission explained that they discourage the demolition of old sheds as they have historic significance in

Roslyn, and Ms. Roth supplied her phone number for anyone who would like to salvage materials from the sheds being demolished.

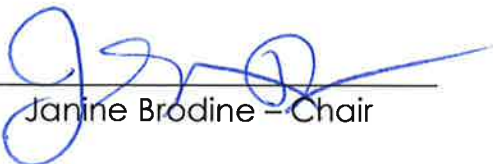
- iv. Commissioner Gray moved to approve the Findings of Fact with the clarification that the fence can be metal as long as it is not chain link, Commissioner Flowers seconded the motion, and the motion was approved.
- v. Commissioner Gray moved to approve the application, Commissioner Miltko seconded the motion, and the application was approved unanimously.

3. Special Events Review

- a. ROSSE15-0014 – Multisport Event – July 24-26
 - i. Mr. Jess was present to discuss the application
 - ii. The Commissioners reviewed the conditions for approval as suggested by staff with Mr. Jess
 - iii. Commissioner Gray moved to approve the Findings of Fact, Commissioner Miltko seconded the motion and the motion was approved unanimously.
 - iv. Commissioner Gray moved to recommend approval of the application, Commissioner Anderson seconded the motion, and the motion was approved.
- b. ROSSE15-0017 – Roslyn Riders Fun Ride – May 24
 - i. The Commissioners shared a concern that there were reports of participants being rude to other trail users last year and would like to see if this can be used as an opportunity to educate on sharing the trail
 - ii. Commissioner Anderson moved to accept the Findings of Fact as amended, Commissioner Gray seconded the motion, and the motion was approved unanimously.
 - iii. Commissioner Gray moved to recommend approval of the application, Commissioner Miltko seconded the motion and the motion was approved unanimously.

4. Adjournment

- a. Commissioner Gray moved to adjourn the meeting, Commissioner Anderson seconded the motion, and the meeting was adjourned at 7:43PM.


Janine Brodine – Chair


Shawna Graham - Planner

