



**CITY OF ROSLYN
PLANNING AND HISTORIC PRESERVATION
COMMISSION MEETING MINUTES**

April 23, 2015 – 6:00 P.M.

201 S 1st, Roslyn, Washington

CALL TO ORDER, ROLL CALL, AGENDA UPDATE

Commissioner Brodine called the meeting to order at 6:01PM and asked City Planner Graham to call roll.

Present: Commissioner Sweet, Commissioner Flowers, Commissioner Brodine, Commissioner Gray, Commissioner Hansen, and Commissioner Anderson. Also present: Mayor Scherer

Commissioner added Agenda Item #4: FY2016 CLG Grant Application

CITIZEN'S COMMENTS:

None

DISCUSSION ITEMS:

1. Commissioner's Code of Conduct

- a. Commissioner Brodine explained that due to the high number of new Commissioners, she and the Mayor thought this would be a good time to revisit the Code of Conduct. A discussion ensued about what would and would not be considered acceptable behavior for a Commissioner both inside and outside of a meeting, as well as the implications of the Open Public Meetings Act and Appearance of Fairness Doctrine for Commissioners.

2. Runje Field Design Discussion

- a. Mayor Scherer explained to the Commission that the City has been awarded money to improve the park, and he would like their input on which projects should be a priority. Here are the projects, listed in order of priority:
 - i. Bleachers
 - ii. Irrigation & Weed Control
 - iii. Playground improvements (including fencing, picnic tables, trees, signage, bike racks, and benches)
 - iv. Tennis Court Fencing/Nets
 - v. Ethnic Flags
 - vi. Circle of trees
 - vii. Kiddie Pool

3. Special Events Review

- a. ROSSE15-0002 – ARRF Olympics – July 18
 - i. Shawna Graham was present to discuss this application as the co-applicant in conjunction with ARRF.
 - ii. There was discussion about the impacts and timeframe of the addition of DockDogs to the event.
 - iii. Commissioner Sweet moved to accept the Findings of Fact as written, Commissioner Gray seconded the motion and the motion was approved unanimously.
 - iv. Commissioner Sweet moved to recommend approval of the application, Commissioner Gray seconded the motion, and the motion was approved unanimously.
- b. ROSSE15-0013 – Hospitality Tent – May 21-24
 - i. City staff gave a brief summary of the proposal.
 - ii. Commissioner Flowers moved to accept the Findings of Fact as written, Commissioner Anderson seconded the motion and the motion was approved unanimously.
 - iii. Commissioner Flowers moved to recommend approval of the application, Commissioner Anderson seconded the motion, and the motion was approved unanimously.

4. Adjournment

- a. Commissioner Flowers moved to adjourn the meeting, Commissioner Anderson seconded the motion, and the meeting was adjourned at 7:25PM.



Janine Brodine – Chair



Shawna Graham - Planner