



**CITY OF ROSLYN
PLANNING AND HISTORIC PRESERVATION
COMMISSION MEETING MINUTES**

April 9, 2015 – 6:00 P.M.

201 S 1st, Roslyn, Washington

CALL TO ORDER, ROLL CALL, AGENDA UPDATE

Commissioner Brodine called the meeting to order at 6:00PM and asked City Planner Graham to call roll.

Present: Commissioner Sweet, Commissioner Flowers, Commissioner Brodine, Commissioner Woodwell, Commissioner Gray, Commissioner Gray, Commissioner Hansen, and Commissioner Anderson

CITIZEN'S COMMENTS:

Councilmember Gray was present to discuss with the Commission the possibility of the KBHR radio station being moved from the front window to an interior window. The RDA has rented the space in the front of the building to a floral shop, which will be utilizing the front window display. The Visitor's Center and Radio Station will be moved to the space currently housing Little Tykes Consignment. The Commissioners explained that the City does not have any jurisdiction over this decision as it is neither a property owned by the City nor does the City own the Exhibit. The Commissioners explained that concerned citizens should contact the Roslyn Downtown Association with their comments and suggestions.

DISCUSSION ITEMS:

1. Minutes – March 12, 2015

- a. Commissioner Gray moved to accept the minutes as written, Commissioner Flowers seconded the motion, and the minutes were approved unanimously.

2. Suncadia Trail Connection Discussion

- a. Councilmember Januszkiewicz, Paul Eisenburg, and Jim Dawson were present to discuss the Suncadia-Roslyn Trail Connectivity proposals. There was much discussion about the details of the proposal. Commissioner Sweet moved to support the proposal as presented, Commissioner Gray seconded the motion, and the motion was approved unanimously.

3. Architectural Design Review

- a. ROSDR15-0004 – Saldin – 107 N B St

- i. Commissioner Gray disclosed her friendship with the property owner, and the Commissioners decided that she did not need to recuse herself from the Design Review.
 - ii. Devin Casto was present to discuss the proposed project, which features a larger footprint than the last Design Review, and the bedroom and kitchenette have been removed from the studio loft.
 - iii. Commissioner Sweet moved to accept the Findings of Fact as written, Commissioner Hansen seconded the motion, and the motion was approved unanimously.
 - iv. Commissioner Gray moved to approve the Design Review, Commissioner Flowers seconded the motion, and the application was approved unanimously.
- b. ROSDR15-0006 – City of Roslyn - OCH Renovation
- i. Marc Brown, architect, was present to discuss the proposed revisions to the Old City Hall building remodel.
 - ii. Commissioner Sweet moved to approve the Findings of Fact, Commissioner Gray seconded the motion, and the motion was approved 5-1, Commissioner Hansen was the nay vote.
 - iii. Commissioner Sweet moved to approve the design review with the condition that the project must receive an approved Certificate of Appropriateness and Council approval. Commissioner Gray seconded the motion, and the application was approved unanimously.

4. Certificate of Appropriateness Review

- a. ROSCOA15-0001 – City of Roslyn - OCH Renovation
- i. Commissioner Brodine gave a brief tutorial on what the Commission is reviewing for on an addition to a Historic structure.
 - ii. Marc Brown, architect, gave a brief summary of the revisions, which feature a full gym/community space and an elevator.
 - iii. There was much discussion about the appropriateness of the addition of the elevator to the exterior of the building, and the visual impact would have on the structure.
 - iv. Commissioner Sweet moved to accept the Findings of Fact as written, Commissioner Gray seconded the motion, and the motion was approved unanimously.
 - v. Commissioner Sweet moved to approve the Certificate of Appropriateness, Commissioner Anderson seconded the motion, and the motion was denied 2-4.
 - 1. Aye: Commissioners Sweet & Anderson
 - 2. Nay: Commissioners Hansen, Brodine, Flowers and Gray
 - vi. City staff briefly explained the appeal procedures to Mr. Brown before he left.

5. Special Events Review

- a. ROSSE15-0011 – Mustang Cruise Lunch Stop – Runje Field – July 17
 - i. Staff provided a brief summary of the request.
 - ii. Commissioner Gray moved to accept the Findings of Fact as written, Commissioner Hansen seconded the motion, and the motion was approved unanimously.
 - iii. Commissioner Gray moved to recommend approval of the application, Commissioner Flowers seconded the motion, and the motion was approved unanimously.
- b. ROSSE15-0012 – UKC Co-Ed Softball League – April 20-Sept. 20
 - i. Staff provided a brief summary of the request.
 - ii. The Findings of Fact were amended to exclude Labor Day from the permit.
 - iii. Commissioner Gray moved to approve the amended Findings of Fact, Commissioner Hansen seconded the motion and the motion was approved unanimously.
 - iv. Commissioner Gray moved to recommend approval of the application, Commissioner Sweet seconded the motion, and the motion was approved unanimously.

6. Adjournment

- a. Commissioner Flowers moved to adjourn the meeting, Commissioner Gray seconded the motion, and the meeting was adjourned at 8:05PM.



Janine Brodine – Chair



Shawna Graham - Planner

