



**CITY OF ROSLYN
PLANNING AND HISTORIC PRESERVATION
COMMISSION MEETING MINUTES**

March 12, 2015 – 6:03 P.M.

201 S 1st, Roslyn, Washington

CALL TO ORDER, ROLL CALL, AGENDA UPDATE

Commissioner Brodine called the meeting to order at 6:03PM and asked City Planner Graham to call roll.

Present: Commissioner Sweet, Commissioner Brodine, Commissioner Woodwell, Commissioner Gray, Commissioner Gray

Absent: Commissioner Hansen, Commissioner Anderson

Commissioner Brodine excused the absences.

Commissioner Woodwell presented the Commission with his letter of resignation effective at the adjournment of the meeting. The Commission thanked him for all his hard work, and Commissioner Sweet moved to accept his resignation, Commissioner Gray seconded the motion, and the motion was approved unanimously.

CITIZEN'S COMMENTS:

Karen Fader, Maggie's Pantry, and Glenn Burkhart, Northwest Bicycle Improvement Company, were present to discuss the plan to install Bike Racks in the downtown that would be donated to the City much as the benches were. Mr. Burkhart presented several options for designs and expressed a desire to have them themed, as well as designed and created locally. Proposed locations include the Roslyn Candy Company, the Brick, the Post Office, the Roslyn Grocery, the Harper's Garden, Marko's Place, Runje Field and City Buildings. The Commissioners expressed a desire to have the downtown racks be discreet and have a minimal impact on the streetscape. The Commissioners requested that the group bring back a few specific designs and proposed locations to the next meeting so they can create a bike rack placement plan for their installation.

DISCUSSION ITEMS:

1. Minutes – February 12, 2015

- a. Commissioner Sweet moved to approve the minutes as written, Commissioner Gray seconded the motion, and the motion was approved unanimously.

2. Architectural Design Reviews

- a. ROSDR15-0001 – 127 5th St Alley – Spence – New Residence
 - i. The Commission discussed the proposed structure, and made the recommendation that the siding be 6" or less.

- ii. Commissioner Woodwell moved to approve the Findings of Fact, Commissioner Sweet seconded the motion, and the motion was approved unanimously.
 - iii. Commissioner Sweet moved to approve ROSDR15-0001, Commissioner Gray seconded the motion, and the motion was approved unanimously.
 - b. ROSDR15-0003 – Runje Field – Roslyn – Restroom Remodel
 - i. Chris Martin was present to discuss the project
 - ii. The Commissioners discussed the lack of lighting, and the possibility of a 9:12 pitch.
 - iii. Commissioner Gray moved to accept the Findings of Fact as amended, Commissioner Woodwell seconded the motion and the motion was approved unanimously.
 - iv. Commissioner Sweet moved to approve ROSDR15-0003, Commissioner Woodwell seconded the motion, and the motion was approved unanimously.
 - v. Commissioner Sweet moved to approve the murals on the fencing, Commissioner Gray seconded the motion, and the motion approved unanimously.
 - c. ROSDR15-0004 – 107 N B St – Saldin – New Garage
 - i. Commissioner Gray recused herself from the review due to prior involvement with the project.
 - ii. Devin Casto was present to discuss the project.
 - iii. Commissioner Sweet moved to deny the application, Commissioner Woodwell seconded the motion, and ROSDR15-0004 was denied.
 - d. ROSDR15-0005 – 113 W Hoffmanville Ave – Residential Remodel
 - i. Mr. Flake was present to discuss the project along with the home owners.
 - ii. Commissioner Gray moved to accept the Findings of Fact as amended, Commissioner Sweet seconded the motion, and the motion was approved unanimously.
 - iii. Commissioner Woodwell moved to approve ROSDR15-0005, Commissioner Gray seconded the motion, and the motion was approved unanimously.

3. Special Events Review

- a. ROSSE15-0007 – MFG Nine2Five – July 25-26 – Runje Field & RUF
 - i. This application was put on hold by the applicant, and was not discussed.
- b. ROSSE15-0008 – Farmer’s Market – June 14-Sept 13 – Pennsylvania
 - i. Commissioners Woodwell, Flowers, and Brodine recused themselves from the review due to personal involvement with the event.

