



**CITY OF ROSLYN  
PLANNING AND HISTORIC PRESERVATION  
COMMISSION MEETING AGENDA  
November 13, 2014 – 6:02 P.M.  
201 S 1<sup>st</sup>, Roslyn, Washington**

**CALL TO ORDER, ROLL CALL, AGENDA UPDATE**

Commission Chair Brodine called the meeting to order at 6:02PM.

Present: Commissioners Flowers, Sweet, Woodwell, Gray, Brodine, and Hansen

**CITIZEN'S COMMENTS:**

Chris Martin, 204 E Idaho Ave, was present to ask that the Commissioners amend the Code to include flat roofs in the Commercial areas.

**PUBLIC HEARING:**

**1. Conditional Use Permit Application – Pigeon 4<sup>th</sup> St Boarding House**

Commissioner Brodine opened the Public Hearing at 6:07PM.

Hearing no comments, Commissioner Brodine closed the Public Hearing at 6:08PM

**DISCUSSION ITEMS:**

**2. Design Review Application – 110 W Pennsylvania Ave – Martin**

- a. Mr. Martin was present to discuss the details of his project proposal
  - i. He will apply for a Sign Permit at a future date
  - ii. The bathroom is currently located in the brick structure, and the demo will be beyond the brick
  - iii. The whole storefront will be demoed
  - iv. The bottom of the windows will meet the existing masonry
  - v. The new kitchen will be placed in the brick structure
  - vi. The purple skylights in the street in front of the building will remain
  - vii. The stained glass will either be reused or repurposed, and every effort to prevent destruction will be taken
  - viii. There may be water damage in the basement due to repeated flooding
  - ix. No new foundation will be installed
  - x. The fencing will match existing with lattice to obscure the propane tank and garbage receptacles
  - xi. The current plan is to hire a contractor and begin demolition this winter



- a. Commissioner Flowers moved to approve the Findings of Fact noting that the deck would be constructed of wood and be simple in design, Commissioner Woodwell seconded the motion, and the motion was approved unanimously.
  - b. Commissioner Gray moved to approve the application, Commissioner Flowers seconded the motion, and the motion was approved unanimously.
- 5. Minutes – July 24, 2014**
- a. Commissioner Gray moved to accept the July 24, 2014 Minutes as amended, Commissioner Hansen seconded the motion, and the motion was approved unanimously.
- 6. Minutes – August 28, 2014**
- a. Commissioner Hansen moved to accept the August 28, 2014 Minutes as amended, Commissioner Woodwell seconded the motion, and the motion was approved unanimously.
- 7. Minutes – September 25, 2014**
- a. Commissioner Flowers moved to accept the September 25, 2014 Minutes as amended, Commissioner Gray seconded the motion, and the motion was approved unanimously.
- 8. Minutes – October 9, 2014**
- a. Commissioner Gray moved to accept the October 9, 2014 Minutes as amended, Commissioner Woodwell seconded the motion, and the motion was approved unanimously.
- 9. Special Events Code Revision Request**
- a. Suggested language to amend the Special Event Code: alter the exceptions to say "group of students involved in activities as part of an organized school"
- 10. Adjournment**
- a. Commissioner Gray moved to adjourn the meeting, Commissioner Woodwell seconded the motion, and the meeting was adjourned at 8:05PM.