



**CITY OF ROSLYN
PLANNING AND HISTORIC PRESERVATION
COMMISSION MEETING MINUTES**

October 9, 2014 – 6:00 P.M.

201 S 1st, Roslyn, Washington

CALL TO ORDER, ROLL CALL, AGENDA UPDATE

Commission Chair Brodine called the meeting to order at 6:45PM.

Present: Commissioners Flowers, Sweet, Woodwell, Gray. Brodine

Absent: Commissioner Hansen

Commissioner Brodine excused the absence

DISCUSSION ITEMS:

1. Conditional Use Permit Application – Pigeon’s 4th St Boarding House

- a. Commissioner Brodine gave a brief summary of the application.
- b. The Commissioners were concerned about the lack of parking, versus the number of rooms available.
- c. The Commissioner’s discussed the definition of a Boarding House
- d. This would be a Class 2 Permit and would require a Public Hearing
- e. There was some discussion about whether or not a SEPA would be required, and it was determined it was not required because it is less than 60 units.
- f. The Commissioners decided to allow the Conditional Use with the following conditions:
 - i. Annual Inspection for Fire/Safety
 - ii. An approved parking plan
 - iii. Limit on number of people staying at any one time
- g. The Commissioner’s had the following questions:
 - i. Will there be on-site staff?
 - ii. What is the business plan?
- h. The Public Hearing was scheduled for the November 11th meeting.

2. Design Review Alteration – Blondin’s Dormers

- a. Commissioner Brodine gave a brief summary of the changes.
- b. There was a discussion about what the repercussions are for not following plans as approved.
- c. Commissioner Flowers moved to approve the Design Review alterations with the condition that they must pay an additional building permit fee, Commissioner Sweet seconded the motion, and the alterations were approved.

3. Cemetery Code Revisions

- a.** Commissioner Brodine gave a brief summary of the Cemetery Code Revisions
- b.** The Commissioners inquired about the absence of fence standards in the proposed code.
- c.** The Commissioners would like to know if tall headstones are still allowed in the cemeteries
- d.** See attached revisions

4. Adjournment

Commissioner Flowers moved to adjourn the meeting, Commissioner Brodine seconded the motion, and the meeting was adjourned at 8:05PM.

Janine Brodine – Chair

Shawna Graham - Planner