



**CITY OF ROSLYN
PLANNING AND HISTORIC PRESERVATION
COMMISSION MEETING MINUTES**

January 9, 2014 – 6:00 P.M.

201 S 1st, Roslyn, Washington

CALL TO ORDER, ROLL CALL, AGENDA UPDATE

Commissioners Brodine, Gray, Woodwell, Sweet, & Flowers were present.

CITIZEN'S COMMENTS:

Kim Grantier, 505 N 3rd St, would like to see wooden benches instead of metal benches. The benches are hot in the summer, and cold in the winter, and do not mesh with the style of Roslyn.

DISCUSSION ITEMS:

1. Minutes

a. December 12, 2013

- i. Commissioner Gray moved to accept the minutes, Commissioner Woodwell seconded the motion and the motion was approved unanimously.

2. Design Review

a. ROSDR13-0016 - Skiba - 208 E Utah – Residing

- i. Commissioner Brodine introduced the project
- ii. Commissioner Sweet motioned to approve the findings of fact, Commissioner Gray seconded the motion and the motion was approved unanimously.
- iii. Commissioner Woodwell move to approve the design review, Commissioner Flowers seconded the motion, and the motion was approved unanimously.

3. Certificate of Appropriateness

a. ROSCOA13-0003 – Heritage Distillery – 101 E Pennsylvania Ave

- i. Justin Stiefel presented the Distillery portion of the NWI Building remodel
- ii. Mr. Stiefel stated that all changes will be temporary, and will not impinge on the underlying structure historic integrity.
- iii. Mr. Stiefel assured the Commission that the rear door will still be fully functioning.
- iv. Mr. Stiefel explained the drainage system for the stills that he intends to use, which will require one 4"-6" hole in the wood flooring to place the piping through.

- v. Mr. Stiefel explained that there is no intention to touch the scale, but the tenant intends to place buffets during events, to mitigate the tripping hazard.
 - vi. Mr. Stiefel explained the intent to use Tyvek material painted brown.
 - vii. Mr. Stiefel explained the sink drainage system that he intends to use, which will require another hole in the wood flooring to place the piping through.
 - viii. Commissioner Sweet moved to approve the Certificate of Appropriateness for the Heritage Distillery Renovation Project, Commissioner Woodwell seconded the motion, and the motion was approved unanimously.
- b. ROSCOA13-0002 – Roslyn Downtown Assoc. – 101 E Pennsylvania Ave – Interior Remodel
- i. Kevin Kane, SHKS Architects, presented the interior work for the project, and helped the Commissioners through the packet.
 - ii. There will be minimal impact to the existing floor and ceiling in the construction of the new walls, stairs, and ramps.
 - iii. The entry/exit strategy of the building will be improved
 - iv. There will be no fire suppression system
 - v. There will be considerable rewiring done, but they will use existing pathways
 - vi. After-period, and poorly constructed partition walls in the apartment will be removed.
 - vii. The appliances will remain, but the wood stove will be removed in the apartment.
 - viii. Commissioner Sweet moved to approve the Certificate of Appropriateness for the Interior Renovation Project, Commissioner Gray seconded the motion, and the application was approved.
- c. ROSCOA13-0001 - Roslyn Downtown Assoc. – 101 E Pennsylvania Ave – Exterior Remodel
- i. Kevin Kane, SHKS Architects, presented the exterior work for the project, and helped the Commissioners through the packet.
 - ii. Mr. Kane passed around a sample of what the fill on the railing will be made of, which is a woven, steel, flat bar stock that will rust. Mr. Kane also presented an alternative pre-fabricate metal wire mesh for the fill on the railing, which the Commissioners stated was not appropriate.
 - iii. The doors will be painted wood, and the surrounding brick will remain undisturbed

- iv. There will two doors and one window, all three will receive the same treatment with the stairs and the roofs.
- v. The sign brackets will be uniform around the building and built to coordinate with the new tenant sign on the corner of the building.
- vi. The outdoor lighting is downward facing, designed to appear historic, and will be placed strategically for signage and safety purposes.
- vii. Commissioner Sweet moved to approve the Certificate of Appropriateness for the Exterior Renovation Project, Commissioner Woodwell seconded the motion, and the application was approved.

4. Design Review

- a. ROSDR13-0015 - Roslyn Downtown Assoc. – 101 E Pennsylvania Ave – Exterior Remodel
 - i. Tabled for the next meeting, January 23, due to time constraints

5. Adjournment

- a. Commissioner Woodwell moved to adjourn the meeting, Commissioner Gray seconded the motion, and the meeting was adjourned at 8:10pm.

Janine Brodine – Chair

Shawna Graham - Planner