



**CITY OF ROSLYN  
PLANNING AND HISTORIC PRESERVATION  
COMMISSION MEETING MINUTES  
September 12, 2013 – 6:03 P.M.**

201 S 1<sup>st</sup>, Roslyn, Washington

**CALL TO ORDER, ROLL CALL, AGENDA UPDATE**

Present: Commissioner Gray, Woodwell, Sweet, and Flowers

City Planner Shawna Graham, Sally Donovan and Bruce Donovan were present

Absent: Commissioner Brodine

Shawna stated that Commissioner Brodine contacted her and was not feeling well. Commissioner Flowers moved to excuse Commissioner Brodine, Commissioner Woodwell seconded the motion, and the motion was approved unanimously

**DISCUSSION ITEMS:** (action may be taken following commission discussion)

**1. Minutes**

a. August 22, 2013

- i. Commissioner Woodwell moved to accept the minutes as amended, Commissioner seconded the motion and the motion was approved unanimously.

**2. Sally Donovan & 2013 Historic Survey Presentation**

a. Sally and Bruce Donovan gave a presentation on the work that they have done on the 2013 Historic Survey of the Central and East Additions

b. Sally and Bruce highlighted some contributing structures in the area

c. Sally and Bruce asked if anyone has any information about the following properties:

- i. The building on 105 E Pennsylvania that looks like a church and was moved during Northern Exposure and whether or not it is historic.
- ii. The way the Old City Hall Building was built and modified over time.
- iii. Sally will get Shawna a list of other properties they need more information on.

d. Sally explained the next steps in this process.

- i. Between now and September 26, the Commissioners will review the document and get any edits or additional information to Shawna

- ii. October 8, Sally and Bruce will present to City Council for approval.

### **3. Pre-Design Applications**

- a. Fire Chief Osiadacz asked Shawna to discuss the possibility of placing a metal, mobile storage unit under 120square feet in the Light Industrial Zone if it is covered with wood to look like a wooden storage shed.
  - i. The Commissioners discussed the intent of the code when it was written and the exact wording used. The Commission determined this structure would not be allowed, but asked that it be added to the list of things to be considered during the next Growth Management Act Update of the Design Review Regulations.
- b. Chris Martin has proposed a new retaining wall constructed of metal for his outdoor park on Pennsylvania Ave
  - i. The Commission decided that since there are no regulations for retaining walls, the Commission would like to request he not use a shiny metal, and go for more of a aged finish.

### **4. Livestock**

- a. Shawna will find a definition for pygmy goats, and why the code calls for neutering/spaying of pigs and check for aggression during heat, and contact a local veterinarian about vaccinations, hooves, tusks, horns, heat aggression.

### **5. Adjournment**

- a. Commissioner Flowers moved to adjourn, Commissioner Woodwell seconded the motion and the meeting adjourned at 8:15pm

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Janine Brodine – Chair

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Shawna Graham - Planner