



**CITY OF ROSLYN
PLANNING AND HISTORIC PRESERVATION
COMMISSION MEETING MINUTES**

May 23, 2013 – 6:06 P.M.

201 S 1st, Roslyn, Washington

CALL TO ORDER, ROLL CALL, AGENDA UPDATE

Present: Commissioner Brodine, Commissioner Sweet, Commissioner Gray, Commissioner Woodwell, Commissioner Flowers

Absent: Commissioner Woodwell, Commissioner Flowers

Staff: Shawna Graham

Commissioner Sweet moved to excuse Commissioner Woodwell's absence for personal reasons, Commissioner Gray seconded the motion. Commissioner Brodine excused the absence.

CONSENT AGENDA:

Commissioner Brodine amended the agenda to place the Sign Code after the Table of Permitted Uses and Livestock.

CITIZEN'S COMMENTS: (on non agenda items)

DISCUSSION ITEMS: (action may be taken following commission discussion)

1. Minutes

a. May 5, 2013

- i.** Commissioner Sweet moved to accept the minutes as amended, Commissioner Gray seconded the motion and the motion passed unanimously.

2. Hewson Update

- a.** Commissioner Brodine summarized the City Council Meeting where Mr. Hewson asked the City Council to ask the Roslyn Planning and Historic Preservation Commission to revisit his proposal.
- b.** Mr. Hewson thanked the Planning and Historic Preservation Commission for their consideration and apologized for any misunderstanding about his involvement in the process. Mr. Hewson explained that he has done some research and has some ideas if the Commission would be willing to revisit his proposal.

- c. Mr. Hewson shared some conceptual drawings for his proposed projects, and explained the justification for the alterations with the code he is proposing.
- d. Mr. Hewson read his proposed code change, which would apply only to farm properties annexed after the City's Historic designation was attained.
- e. Commissioner Brodine explained that we would not be working on this project during this meeting, but would like to get it on the next agenda, and asked that Mr. Hewson get his conceptual drawings and proposed code, which he provided for staff.
- f. Mr. Hewson inquired if he was on the right track, and the Commissioners explained that it was a good start, but will need work.
- g. The Commission asked Shawna to get them information on the other properties in the Residential with Urban Forest Overlay Zone.

3. Application Review & Public Comment

- a. None

4. Table of permitted uses & Livestock

- a. 6.15.110 Livestock Defined

“Livestock” means animals not meeting the definition of domestic animal/pet kept either in open fields or structures for training, boarding, home use, sales, or breeding and production use or profit, including, but not limited to, horses, mules, donkeys, ponies, cattle, llamas, emus, goats, pygmy goats, sheep, fowl, bees, rabbits, swine, or other animals as determined by the city to be similar in nature and size.

- i. “Commercial Livestock” is livestock that is associated with a business activity.
 - ii. “Personal Livestock” is livestock that is not associated with a business activity.
- b. 18.20.020 (D) (50)

“Livestock” means animals not meeting the definition of domestic animal/pet kept either in open fields or structures for training, boarding, home use, sales, or breeding and production use or profit, including, but not limited to, horses, mules, donkeys, ponies, cattle, llamas, emus, goats, pygmy goats,

sheep, fowl, bees, rabbits, swine, or other animals as determined by the city to be similar in nature and size.

- i. "Commercial Livestock" is livestock that is associated with a business activity.
 - ii. "Personal Livestock" is livestock that is not associated with a business activity.
- c. Table of Permitted Uses – Other
 - i. Kennels, commercial livestock
- d. Commissioner Sweet moved to accept the amended language in this proposed ordinance, Commissioner Gray seconded the motion, and the motion passed unanimously.

5. Sign Code

- a. 15.25.020 (A)
 - i. 7. On-premise signs at religious worship facilities, not to exceed twenty-four (24) square feet, advertising the dates and times of worship services;
- b. 15.25.020 (B)
 - i. 5. Portable signs, excluding authorized sandwich "A-board" free-standing signs;
 - 1. The Commission felt it was important to retain this restriction for historical integrity and consistency throughout the town, and felt it would impair a person's freedom of speech, because they were not regulating what a sign says, just how it may be constructed.
 - ii. 8. Banners which shall include, but are not limited to, banners hanging on buildings, in windows, on fences, or suspended from poles or buildings;
 - iii. 9. Plastic or vinyl material signs
- c. 15.25.030 (A)
 - i. 5. "Freestanding sign" means a sign supported permanently upon the ground by poles, pylons, braces or a solid base not attached to any building. Freestanding signs include those signs otherwise known as "pedestal signs", "pole signs", "pylon signs", and "monument signs"
- d. 15.25.060
 - i. A. Nonconforming banners or signs shall not be replaced, enlarged, or structurally altered; provided, however, that a name change to a sign that does not exceed fifty percent (50%) of the replacement cost of the sign, or does not alter the historic character of the building or sign, may be allowed.

No such sign shall be moved in whole or in part to any other locations where it would remain nonconforming.

- e. Commissioner Sweet moved to accept the revised sign code, Commissioner Gray seconded the motion and the motion passed unanimously

6. Adjournment

- a. Commissioner Sweet moved to adjourn the meeting, Commissioner Gray seconded the motion and the meeting was adjourned at 7:25PM.

Janine Brodine – Chair

Shawna Graham - Planner