



**CITY OF ROSLYN
PLANNING AND HISTORIC PRESERVATION
COMMISSION MEETING MINUTES**

April 11, 2013 – 6:15 P.M.

201 S 1st, Roslyn, Washington

CALL TO ORDER, ROLL CALL, AGENDA UPDATE

Present: Commissioners Sweet, Woodwell, Flowers

Not present: Commissioners Brodine, Gray

CONSENT AGENDA:

CITIZEN'S COMMENTS: (on non agenda items)

DISCUSSION ITEMS: (action may be taken following commission discussion)

1. Minutes

a. February 7, 2013

- i.** Commissioner Woodwell moved to accept the minutes; Commissioner Sweet seconded the motion, and the motion was approved unanimously.

b. March 28, 2013

- i.** Commissioner Flowers inquired about what changes the Mayor made to the Sign Code. Staff showed Flowers where the notes were in the tracked changes.
- ii.** Commissioner Flowers asked about "similar weather resistant material" in the definitions and Commissioner Sweet explained that plastic is still regulated in the restrictions rather than in the definitions.
- iii.** Commissioner Woodwell moved to accept the minutes; Commissioner Sweet seconded the motion and the motion was approved unanimously

2. Application Review & Public Comment

a. ROSDR13-0002 – Hammerschmidt – No Garage

- i.** Commissioner Sweet introduced ROSDR13-0002
- ii.** Ms. Hammerschmidt gave a brief summary of her project
- iii.** Staff gave a brief review of the process the project went through and why the garage had to be pulled from the plans
- iv.** The Commission discussed the history of the home, and asked a few questions about what was existing

- v. Commissioner Woodwell moved to accept the finding of facts; Commissioner Flowers seconded the motion, and the motion was approved unanimously
- vi. Commissioner Woodwell moved to accept the application; Commissioner Flowers seconded the motion, and the motion approved.
- b. ROSDR13-0004 – Payne – New Deck
 - i. Commissioner Sweet introduced ROSDR13-0004
 - ii. After some discussion, the Commission decided that a deck is not included in the Building Footprint.
 - iii. Commissioner Flowers moved to accept the finding of facts; Commissioner Woodwell seconded the motion and the motion was approved unanimously.
 - iv. Commissioner Sweet moved to accept the application; Commissioner Woodwell seconded the motion and the motion passed.

3. Sign Code

- a. The Commission reviewed the changes from the previous meeting
- b. The Commission discussed whether the height of an A-Board should be measured with the A-Board open or closed.
- c. Commissioner Woodwell moved that A-Board height should be measured while in a closed position, Commissioner Sweet seconded the motion. The motion was approved unanimously.
- d. Commissioner moved to send the Sign Code as amended to the Roslyn Planning and Community Services Committee; Commissioner Sweet seconded the motion, and the motion was approved unanimously.

4. Hewson Property

- a. Staff spoke about the Roslyn Urban Forest Citizen Advisory Committee's response as well as the Department of Archaeology and Historic Preservation's response to the inquiry about the Historic District which does not include the Hewson Property.
- b. The Commission discussed whether they would like to pursue the possibility of attempting to edit the Design Review Code or if they believe this property should comply with current code.

5. Adjournment (7:25pm)

- a. Commissioner Woodwell moved to adjourn, Commissioner Flowers seconded the motion, The motion passed unanimously.