



**CITY OF ROSLYN
PLANNING AND HISTORIC PRESERVATION
COMMISSION MEETING MINUTES**

February 7, 2013 – 6:00 P.M.

201 S 1st, Roslyn, Washington

CALL TO ORDER, ROLL CALL, AGENDA UPDATE

Present: Commissioners Brodine, Woodwell, Sweet, Flowers

Not Present: None

CONSENT AGENDA:

CITIZEN'S COMMENTS: (on non agenda items)

DISCUSSION ITEMS: (action may be taken following commission discussion)

1. Application Review & Public Comment

a. ROSD13-0001 – Gray – Renovation

- i.** Ms. Gray gave a brief history and overview of the project
- ii.** Commissioner Sweet asked about the footprint
- iii.** Commissioner Flowers asked about the roofing material
 - 1.** Commissioner Flowers suggested temporary three foot walls for the side of the walkway so the snow doesn't encroach on the walkway
- iv.** Commissioner Sweet asked about the garage door style, and made some suggestions
- v.** Commissioner Sweet asked about the window replacement project
- vi.** The Commission reviewed the Findings of Fact for the project
- vii.** Commissioner Woodwell moved to accept the findings of fact, Commissioner Sweet seconded, and the motion was approved unanimously
- viii.** Commissioner Sweet moved to approve the plans with the exception of the garage door design which should come back before the Commission once a design has been chosen as a continuation of the current design review and without a fee, Commissioner Woodwell seconded, and the motion passed unanimously

2. Commission Appointment

- a. Commissioner Brodine announced the appointment of the new Commissioner to the Roslyn Planning and Historic Preservation Commission, Jamie Gray
- b. Commissioner Brodine mentioned that there are still openings on the Commission and we are taking applications now

3. Lashua Demo

- a. Commission Flowers discussed the Lashua Demo and inquired what we could do to preserve old garages like this one
- b. Staff reviewed how the current code regulates demolitions
 - i. 15.10 Demolition Code
 - ii. 18.30 Processing Procedures
- c. The Commission requested that staff contact the attorney about our options and research Demo codes from similar communities
 - i. Commissioner Sweet suggested a site visit to proposed demos

4. Minutes

- a. Commissioner Woodwell moved to accept the minutes from December 13, 2013, Commissioner Sweet seconded, The motion passed unanimously

5. Endangered Buildings Applications

- a. Commissioner Brodine asked about the NWI Building's Application for the Endangered Properties listing
- b. Staff gave a quick update of the communications pertaining to the NWI Building and Chris Moore with the Washington Trust for Historic Preservation
- c. The Commission discussed attempting to build a working relationship with Roslyn Downtown Association
 - i. Staff suggested approaching the RDA about putting a liaison in place between the two groups to prevent duplicating efforts and maximize our impacts
 - ii. Commissioner Brodine will find out when the next meeting is

6. Report from Committee Meeting (Commissioner Sweet)

- a. Commissioner Sweet reviewed the Committee Meeting she attended specifically roof pitch
 - i. After discussion, the Commission decided to leave the "and modified" in 18.50.030 (B) (3) and add "provided that when the existing, predominant roof pitch is less than 9:12 or that the pitch may be extended or continued at a minimum roof pitch of 4:12." The Commissioners asked staff to take this

modification to the Roslyn Planning and Community Services
Committee for review

7. Adjournment

- a. Commissioner Woodwell moved to adjourn the meeting,
Commissioner Sweet seconded the motion, and the meeting was
adjourned

Janine Brodine, RPHPC Chair

Attest; _____
Shawna M. Graham