



**CITY OF ROSLYN
PLANNING AND HISTORIC PRESERVATION
COMMISSION MEETING MINUTES**

November 29, 2012 – 6:01 P.M.

201 S 1st, Roslyn, Washington

CALL TO ORDER, ROLL CALL, AGENDA UPDATE

Present: Commissioner Brodine, Commissioner Sweet, Commissioner Basterrechea, Commissioner Craven, Commissioner Flowers arrived at 6:05pm

Absent: Commissioner Woodwell

CONSENT AGENDA:

Commissioner Brodine added Banners as number 4 on the agenda

Commissioner Brodine added CLG Grant update as number 5 on the agenda

CITIZEN'S COMMENTS: (on non agenda items)

DISCUSSION ITEMS: (action may be taken following commission discussion)

1. Minutes

- a. Commissioner Craven moved to accept the minutes
- b. Commissioner Flowers seconded the motion
- c. The motion passed

2. Application Review

- a. ROSD12-0005 – 109 W Nevada Ave
 - i. Staff gave a short history of the property and project
 - ii. The Commission expressed dismay at the idea of old garages such as these being demolished
 - iii. The Commission expressed a desire to have a map available at meetings
 - iv. Commissioner Basterrechea asked about the process requirements for Demo permits
 1. Property Owners within 200 ft of the proposed demolition must be notified and a public notice period up to one month must be held
 - v. The Commission expressed dismay with the use of the term “imploded” on the application, which may need to be clarified as no explosives being used.
 - vi. Application was tabled until Public Notice Period is observed, hopefully at the next meeting on December 13, 2012

- vii. The Commission expressed an interest in revising this application, which staff said is on the “to do list” as well as possibly modifying the time-table requirement in the code.

3. Code Revisions

- a. Sign Code – Definition of a sign
 - i. The Commission agreed to keep the definition of a sign as amended
 - ii. The Commission agreed to send the Sign Code to the Committee for review
 - 1. Commissioner Flowers moved to send the Sign Code to the Committee for review
 - 2. Commissioner Sweet seconded
 - 3. Nay: Commissioners Basterrechea and Craven
 - 4. Aye: Commissioners Brodine, Sweet and Flowers
 - 5. Commissioner Basterrechea inquired if Commissioner Brodine is a voting member of the Commission, which she is.

4. Banners

- a. Commission Chair Brodine gave a quick overview of where banners appear in the sign code, and what it says about them
- b. The Commission voted on whether they should leave the banner codes as they are
 - i. Aye: Commissioner Sweet, Commissioner Flowers, Commissioner Brodine
 - ii. Nay: Commissioner Craven, Commissioner Basterrechea
- c. Commissioner Basterrechea expressed a frustration with the sign code. It was decided that although more work will need to be done on the sign code, it is currently very different from the current code and instead of holding it up; the Commission will move it along as it is and possibly look at it again in 2013.

5. CLG Grant Update

- a. Commissioner Sweet attended the Roslyn Planning and Community Services Committee to present the Commission’s recommendation on who to hire for the 2013 Historic Survey
- b. Staff reported that the Council voted to hire Donovan and Associates for this round of Historic Surveys

6. Adjournment

- a. Commissioner Sweet moved to adjourn the meeting, Commissioner Flowers seconded the motion, and the meeting was adjourned

Janine Brodine, RPHPC Chair

Attest; _____
Shawna M. Graham