



**CITY OF ROSLYN
PLANNING AND HISTORIC PRESERVATION
COMMISSION MEETING MINUTES**

October 25, 2012 – 6:00 P.M.

201 S 1st, Roslyn, Washington

CALL TO ORDER, ROLL CALL, AGENDA UPDATE

Present: Commissioners Sweet, Woodwell, Brodine, Commissioner Flowers attended via telephone

Absent: Commissioners Basterrechea, Craven

CONSENT AGENDA:

Commission Chairwoman Brodine rearranged the Agenda to minimize the waiting of the citizens who were present

Commission Chairwoman Brodine explained that the code does not allow for the Commissioners to vote for whether or not to excuse absences, and states it as a duty of the Chairperson.

CITIZEN'S COMMENTS: (on non agenda items)

Kathleen Smith, 208 W Montana Ave, asked the Commission to please solve their quorum issues as quickly as possible as delays have caused her and others quite a bit of frustration.

DISCUSSION ITEMS: (action may be taken following commission discussion)

1. Design Reviews

a. DR12-0008 – 208 W Montana – Smith

- i.** Ms. Smith gave a brief history of the project
- ii.** The Commission reviewed the plans and Findings of Fact
- iii.** Commissioner Sweet moved to accept the Findings of Fact. Commissioner Woodwell seconded the motion, and the motion passed.
- iv.** Commissioner Woodwell moved to accept Design Review Application. Commissioner Sweet seconded the motion, and the motion passed.

2. Demo Permit

a. ROSD12-0002 – 600 S 1st St – Edwards

- i.** The Commission reviewed the plans
- ii.** Shawna gave a brief overview of the project

iii. Commissioner Sweet moved to accept Demolition Permit Application. Commissioner Flowers seconded the motion, and the motion passed.

b. ROSD12-0003 – 616 S A St – Brown

i. The Commission reviewed the plans

ii. Shawna gave a brief overview of the project

iii. Commissioner Woodwell moved to accept Demolition Permit Application. Commissioner Sweet seconded the motion, and the motion passed.

c. ROSD12-0004 – 400 E Idaho – Blondin

i. The Commission reviewed the plans

ii. Shawna gave a brief overview of the project

iii. Commissioner Flowers moved to accept Demolition Permit Application. Commissioner Sweet seconded the motion, and the motion passed.

3. Code Revisions

a. Sign Code – Definition of a sign

i. Shawna asked the Commission to review the definition of the word "Sign" in our code, and bring ideas back next meeting.

Janine Brodine, RPHPC Chair

Attest; _____
Shawna M. Graham