



**CITY OF ROSLYN
PLANNING AND HISTORIC PRESERVATION
COMMISSION MEETING MINUTES**

August 9, 2012 – 6:09 P.M.

201 S 1st, Roslyn, Washington

CALL TO ORDER, ROLL CALL, AGENDA UPDATE

Present: Commissioners Sweet, Craven, Brodine

Absent: Commissioners Basterrechea, Whitelaw, Woodwell

Late Arrival: Commissioner Flowers arrived at 6:40pm

Commissioner Sweet moved to excuse the absences, Commissioner Craven seconded and the motion passed

CONSENT AGENDA:

Commission Chairwoman Brodine rearranged the Agenda to minimize the waiting of the citizens who were present

CITIZEN'S COMMENTS: (on non agenda items)

DISCUSSION ITEMS: (action may be taken following commission discussion)

1. Design Reviews

- a. 205 W Idaho – Weis Doors & Lighting Project
 - i. Mr. Headrick gave a quick review of the project
 - ii. The Commissioners asked some clarification questions
 - iii. Commissioner Sweet moved to accept the Finding of Facts, Commissioner Craven seconded, the motion passed
 - iv. Commissioner Sweet moved to approve the Design Review, Commissioner Craven seconded, the motion passed

2. Code Revisions

- a. 8.10.040 (F) (1) – Stockpiling Construction Supplies
 - i. Commission Chair Brodine acknowledged the presence of Ms. Matanich; a citizen currently in violation of this code
 - ii. Ms. Matanich explained that in her experience, most of the town is in violation of this code the way it is written, and that it allows citizens to use the city as a weapon against their neighbors.
 - iii. Shawna stated a concern that we need to define stockpiling as a nuisance, such as a visible from the Public Right of Way.

- v. Commissioner Craven wanted to know why this was before the Commission, Chairwoman Brodine explained that although the Council wrote this portion of code, the Commission does have the ability to propose changes to it
- vi. Commissioner Craven said that he should report everyone in town just to make a point, which Shawna stated a desire to act proactively when we find a code that does not work for our citizens such as this one.
- vii. More discussion ensued, with the result that should would draft a re-write of this code and bring it to the next meeting for the Commission's review. Commissioner Flowers arrived during this discussion.

2. Minutes

- a. Commissioner Sweet moved to accept the minutes from the
 - i. previous meeting, Commissioner Flowers seconded, and the motion passed

3. Design Reviews

- a. 104 W Utah - Stutz Siding Project
 - i. Commissioner Flowers disclosed that he is personal friends with the Stutz family but both he and the Commission believed he was able to make an unbiased decision.
 - ii. Shawna gave a brief history of this project
 - iii. Commissioner Craven asked that we review the classification of Design Reviews to see what really needs to go in front of the Commission; Shawna said she would put it on her list of things to review.
 - iv. There was a discussion about the materials being used to create the Board and Batten siding being used on this project. It was decided that it did not matter if the Board and Batten was created with Cedar Plywood or True Board and Batten.
 - v. The Findings of Fact was amended to say "The siding will be Cedar Bat & Board and/or a similar looking material".
 - vi. There was a discussion about the change in the front door and windows. The homeowner switched the door with the window to orient the door to the front of the house. The door and window dimension did not change, although they were replaced with new.
 - vii. Commissioner Craven moved to accept the amended Finding of Facts, Commissioner Flowers seconded the motion, and the motion passed.
 - viii. Commissioner Craven moved to approve the Design Review, Commissioner Flowers seconded the motion and the motion passed.

4. Code Revisions

- a. 18.50.030 (C) (1) & (2) – Accessory Structures
 - 1. (C) (1) – The Commission decided to add “any one” before accessory structures including garages....
 - 2. (C) (2) – The Commission decided to research buildings in the area and come back to discuss this again.
- b. 18.50.030 (B) (3) – Extensions of current roofs at less than 9:12
 - i. The Commission liked the changes to the code

5. Mayor’s Request

- a. Review new language
 - i. The Commissioners made some changes to the language in the new code, Chairwoman Brodine will bring it back next meeting

6. Meeting Date Change

- a. We moved the meeting from August 23rd to August 30th

7. Revote on the Weis Building Design Review to include Commissioner Flowers’ vote.

- a. Commissioner Flowers accepted the Findings of Fact and approved the Design Review.

Janine Brodine – Chair

Shawna Graham – City Planner