



**CITY OF ROSLYN
PLANNING AND HISTORIC PRESERVATION
COMMISSION MEETING MINUTES
JANUARY 12, 2012 – 6:00 P.M.**

109 S 1st, Roslyn, Washington

CALL TO ORDER, ROLL CALL, AGENDA UPDATE

Commissioner Craven, Commissioner Sweet, Commissioner Flowers, Commissioner Basterrechea, Commissioner Woodwell, Commissioner Whitelaw and Commissioner Brodine

City Planner Lisa M. Haley

Absent – Commissioner Craven, Commissioner Flowers and Commissioner Basterrechea

Commissioner Whitelaw made a **motion** to excuse Commissioner Flowers, Commissioner Craven and Commissioner Basterrechea. Commissioner Sweet seconded the **motion**. Commissioners voted and the **motion** was approved 3-1. Commissioner Woodwell abstained from voting.

Commissioner Basterrechea arrived at 6:08pm
Commissioner Flowers arrived at 6:40

CONSENT AGENDA: NO UPDATES

CITIZEN'S COMMENTS: (on non agenda items)

Commissioner Brodine opened the floor to the public for items not on the agenda. No public was present, no comments were received.

DISCUSSION ITEMS: (action may be taken following commission discussion)

1. December 8, 2011 minutes – minutes will be reviewed at February meeting.
2. Work schedule 2012

February meeting – signage specifically directional signs along WSDOT SR903

March meeting – Architectural Design Review Application and Sign Application
April meeting – Lighting sodium vapor, garage height and size, greenhouse
May meeting – Roof pitch
June meeting – Historic Preservation and education
July meeting –
August meeting –
September meeting –
October meeting –
November meeting –
December meeting – Comp Plan

Get Commissioner Whitelaw updated zoning map.

Short course on Local Planning will be held on January 26, 2011 at 7 pm in council chambers. I will check with presenter Gregg Dohrn to get a finished time. Commissioner Brodine wants to know what a project sponsor is; definition was found in the Roslyn Municipal code in the Architectural Design Review Chapter 18.20.020 # 73. Research HP Policy #2-8 Section 17. Policy #4-2 needs to be updated to reflect that the Planning Commission and the Historic Preservation Commission have been combined into the Roslyn Planning and Historic Preservation Commission. Page 13 starting of LU Goal # 1 needs to have a header referencing what LU is.

Vision Statement – change remain economically viable.

HP Policy #1-10 To the Roslyn Planning and Historic Preservation Commission

Check with DAHP in regards to finding someone to present a course on Historic renovation and restoration.

Commissioner Woodwell made a **motion** to adjourn the meeting. Commissioner Sweet seconded the **motion**. All commissioners voted and the meeting was adjourned.

Janine Brodine, Chair

Attest:_____
Lisa M. Haley, Planner